Hauroko
VALLEY PRIMARY SCHOOL

956 Clifden Highway

RD 1

Tuatapere 9691

Friday 27th November 2026

Dear Applicant,

Thank you for your interest in our full-time, long-term relieving teaching position for Terms 1&2 of 2027. This position commences 28th January 2027 and is likely to conclude at the end of Term 2, 2027. There is a possibility dependiing on roll growth of the position continuing for the remainder of 2027.

The classroom year level for the advertised position can be negotiated to suit the applicant's strengths or preferences. We have the following classroom structure - Year 0-2, Year 3&4, Year 5&6 or Year 7&8.

Please find attached

- Information about our school
- Application form
- Application timeline
- Confirmation
- Referees

Please enclose a cover letter, Curriculum Vitae, and the application form as part of your application. Indications of interest and subsequently completed applications must be received by Wednesday 9th December 2026, by 12.00 pm.

We look forward to hearing from you and providing an opportunity for you to continue your professional learning journey with us

Yours sincerely,

Julia Waikato

Principal/Tumuaki

HAUROKO VALLEY PRIMARY SCHOOL INFORMATION



Hauroko Valley Primary School is a U2 rural full primary school located at Clifden in Western Southland. The school opened as Hauroko Valley Primary in 1999 following a merger between Clifden and Orawia Schools that year.

Our picturesque grounds are set amidst farmland and are situated on the Southern Scenic Route on Highway 99 just South of the Waiau River and the Historic Clifden Suspension Bridge. The local community is predominantly involved in farming, although other economic activities, including tourism and horticulture, are developing. The close proximity of Lake Hauroko, the Hump Ridge Track, Takitimu Mountains, Fiordland National Park, and the Pacific Ocean means the area also offers a wide range of outdoor activities.

Our school roll is currently around 75 children and is staffed by the Principal, who leads a team of 4 dynamic teachers, teacher-aides, administrative support staff, a part-time caretaker, and cleaner. The school has four well-resourced classrooms, an administration block, a large school field, and a Tiger Turf for hockey, basketball, netball, and tennis. The school's Facebook page provides regular updates on our tamariki and their learning for our friends and family. You can also check us out via our website - Hauroko Valley Primary School.

The school values foster the relationship we have with our parents and the wider community, and in turn is extremely well supported by the local community.

We have a highly committed and active Home and School Committee that successfully undertakes and organise significant fundraising events each year.

The Board of Trustees is a committed and supportive team that work together to develop the vision for our school; to provide a modern learning environment and to support our teaching team.

Together we are working to ensure the children in our community have the most wonderful education possible, and each child has the opportunity to develop their learning to its fullest potential. "Always Our Best/Tonu to tatou pai".

Hauroko Valley Primary School

Classroom Teacher

Application Timeline 2025

Application	Date
Advertised in gazette	Friday 27th November
Closing date of application	Wednesday 9th December
Contact referees	Thursday 10th & Friday 11th December
Shortlist applicants	as above
Interviews	Saturday 12th & Sunday 13th December
Contact Referees as needed	as above for interviews
Advise successful/unsuccessful applicants	by Monday 14th December

Please note

To complete this application you must:

Complete your responses to the set questions/statements on the following pages:

1. Teaching Position Application Form
2. Teaching Position - Professional Development (unless in Curriculum Vitae)
3. Confirmation
4. Referee details

TEACHING POSITION APPLICATION FORM

Please post or email to:

Julia Waikato
Principal
Hauroko Valley Primary School
956 Clifden Highway
R D 1 Clifden 9691
Southland
principal@haurokovalley.school.nz

Position applied for: Full-Time, Long-Term Relieving

PERSONAL DETAILS				
Surname				
Given names				
Preferred name				
Address				
Contact details	HOME		WORK	
	MOBILE		EMAIL	

Certificated Teacher Status	✔	Registration No.	Expiry date
Certificated teacher			
Provisionally certificated			
Not certificated			

Present Teaching Position	
School	
Date appointed	
Type of appointment	

Can we contact your principal about this position? YES NO

Educational Qualifications	Type of qualification	Date received	Received from

Details of Training and Service Please include details of your work history for the last 5 years.			
SCHOOL	POSITION	DATES	CLASS LEVEL

Please indicate any breaks in service and give reasons, e.g. overseas travel:

DATES	REASON FOR BREAK

- **Total certificated service**

A	In permanent positions	.....	years	.....	months
B	In relieving positions	.....	years	.....	months

Professional Development - Please provide an outline of recent professional learning and development (unless included in Curriculum Vitae)

CONFIRMATION			
1	I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed.	YES	NO
2	I am currently registered to teach in New Zealand.	YES	NO
3	In accordance with the Privacy Act 1993, I authorise the Board of Trustees to: ● Obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board. ● Obtain information in relation to my application from persons not listed as referees, and I consent to these persons disclosing pertinent information to the board. ● Contact the Education Council.	YES	NO
4	STUDENT SAFETY [*Cross out the statement that doesn't apply to you*] ● I have never been the subject of a complaint about the safety of a student. ● I have been the subject of a complaint about the safety of a student. *Please give dates and details:*		
5	OFFENCES AGAINST THE LAW [*Cross out the statements that don't apply to you*] ● I have never been convicted of an offence against the law (excluding minor traffic convictions). ● I have no pending charges of an offence against the law. ● I have been convicted of an offence against the law. *Please give dates and details:* ● I have pending charges of an offence against the law. *Please give dates and details:*		
6	I know of no reason why I would not be suitable to work with children or young people.	TRUE	FALSE

Applicant's signature *Date*

REFEREES

Please provide the names and contact details of two or three referees below. Referees' reports are confidential to the board. Referees will only be contacted for candidates who are short-listed.

REFEREE'S DETAILS				
Full name				
Position				
Relationship to the applicant				
Contact details	PRIVATE		WORK	
	MOBILE		EMAIL	

REFEREE'S DETAILS				
Full name				
Position				
Relationship to the applicant				
Contact details	PRIVATE		WORK	
	MOBILE		EMAIL	

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