With feathers, the bird will fly.
Mā ngā huruhuru ka rere ai te manu.

Learning Support Co-ordinator

Purpose of the Role

At Ashburton Borough School, the Learning Support Co-ordinator will lead and coordinate inclusive practices that remove barriers to learning, promote equity and excellence, and support positive learner outcomes, wellbeing, and belonging. The Learning Support Co-ordinator also plays a key role in growing capability across the schools, through strong systems, collaboration, and internal evaluation.

Learner Outcomes & Inclusion

- Learners with additional needs are identified early and supported effectively
- Support contributes to improved engagement, well-being, and progress
- Learners experience inclusive, safe, and respectful environments where they feel a strong sense of belonging
- Student Mana, voice, and agency are upheld in all learning support decisions

Identification, Planning & Monitoring

- Clear, consistent school-wide systems are in place to identify, plan for and monitor learning support
- Individual plans (IEPs / ILPs) are strengths-based, purposeful, and regularly reviewed
- Student progress is tracked and used to inform next steps and adapt support
- Documentation is accurate, accessible, and supports review and accountability
- Appropriate referrals are made, and coordinated support is provided in partnership with external agencies (including Mana Ake, RTLB, and Ministry of Education services) and also SENCOs in your cluster school where appropriate.

Culturally Responsive & Inclusive Practice

- Learning support reflects culturally responsive and inclusive practice
- Whānau knowledge, aspirations, and perspectives are valued and inform planning
- Learners' identity, language, and culture are affirmed and respected
- Support promotes equity and honours the diverse strengths of learners

Educationally Powerful Connections

● Whānau are active partners in learning support planning and review
● Communication with families is clear, timely, and respectful
● Strong collaborative relationships are maintained with external agencies and specialists. The Learning Support Co-ordinator acts as a key liaison with agencies such as Mana Ake, RTLB, and the Ministry of Education and cluster school's SENCOs where appropriate to ensure coherent, wrap-around support for learners and whānau.
● Transitions (into school, between classes, and beyond) are well planned and well supported

Leadership & Capability Building

● Provides clear leadership and guidance to strengthen inclusive teaching practice
● Builds teacher confidence and capability to adapt programmes and strategies. Teacher aids are supported and guided
● Fosters collective responsibility for learner success across the school
● Supports staff to understand and engage effectively with external agencies, including shared planning, follow-up, and implementation of recommended strategies.

Internal Evaluation & Continuous Improvement

● Learning support provision is regularly evaluated for impact and effectiveness
● Evidence is used to identify strengths, gaps, and next steps
● Contributes to school self-review, reporting, and strategic planning
● Practice reflects ongoing reflection and improvement
● Evaluates the effectiveness of external agency involvement and ensures recommendations are embedded into classroom and school practice.

Professional Practice & Stewardship

● Practice aligns with legislation, Ministry guidance, and school policy
● Confidentiality, student wellbeing, and safety are prioritised
● Professional practice is ethical, reflective, and values-based
● Learning support systems align with the school's strategic and annual goals