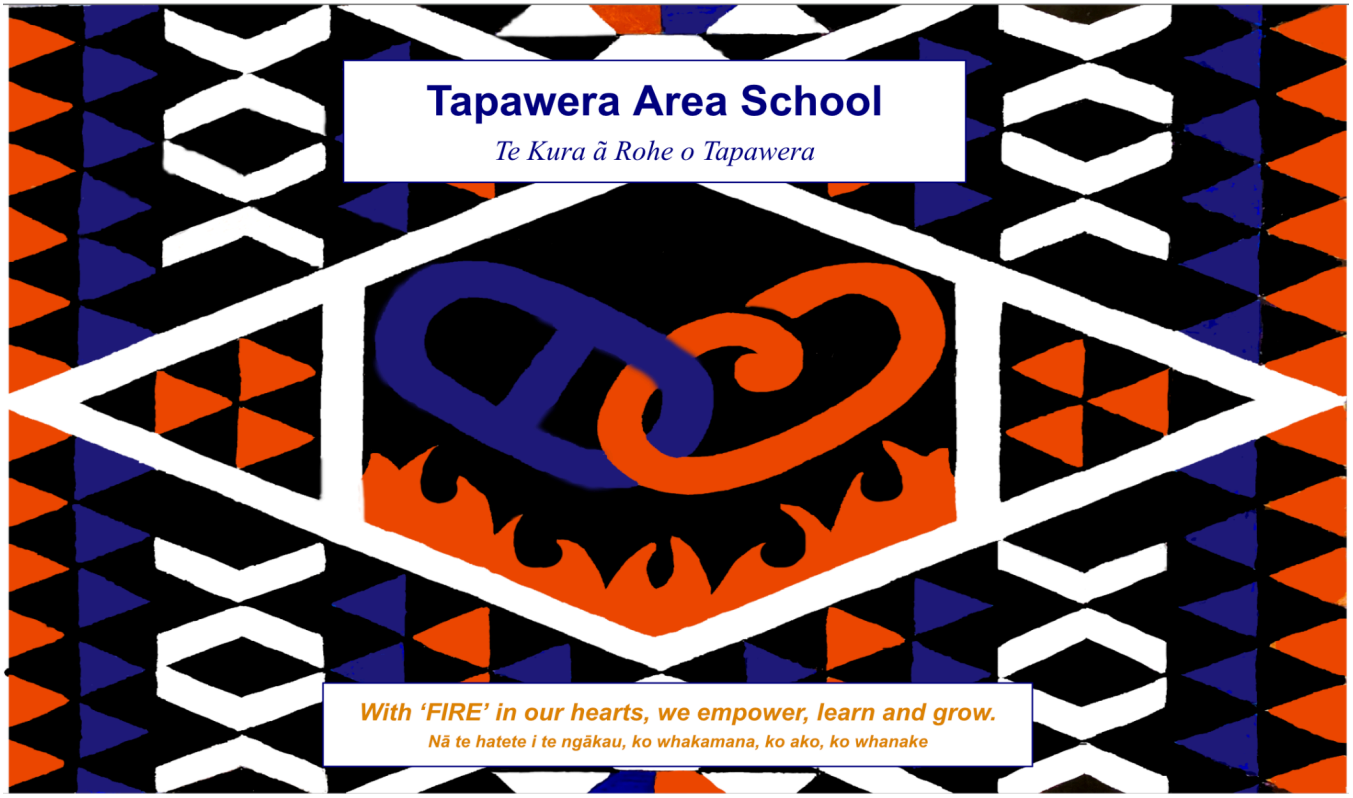

Application Package

Permanent Physical Education & Health Kaiako

Applications close: Sunday 13th December 2026 at 5pm

Tapawera Area School

Te Kura ā Rohe o Tapawera

Important Note for Applicants

1. You need to fill out this form yourself
2. If you are selected for an interview you may bring whānau/support people at your own expense. Please advise us of this intention.
3. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated, if any information is found to be false.
4. Shortlisted applicants being interviewed will need to provide originals of both a primary identity (e.g. passport) and a secondary identity document (e.g. NZ driver license)
5. This information will be held by the employer. For the successful candidate, this document will be held on their personal file, otherwise the information provided will be securely destroyed after 30 days. You may access it in accordance with the provisions of the Privacy Act 2020.

Checklist for Applicants :

- □ Cover letter – outlining reasons for applying for the position
- □ A completed and signed application form
- □ Current curriculum vitae (CV) – which demonstrates suitability for the position
- □ Details of three relevant referees

Send applications to:

Principal: Andy Ashworth
Email: aashworth@tapawera.school.nz
0210715520

Senior Physical Education Teacher

Tapawera Area School

Te Kura ã Rohe o Tapawera

Permanent, Physical Education 0.8FTE

Tapawera Area School is seeking an enthusiastic and adaptive/flexible teacher for a permanent position in our Area School to teach a range of Physical Education and Health classes.

We are a progressive, well-resourced area school with approximately 160 students, situated in the heart of Tapawera. Our highly collaborative staff are committed to creating innovative, inclusive and engaging learning environments. Due to our small class sizes (14-18 students) every learner is known, valued and supported to thrive.

The ability to teach a combination of small Senior classes, (4-6 students) in a combined NCEA Level 1,2 and 3 PE, around 18 in Year 9 and 10 PE and Health and around 17 in 2 different combined Year 7 and 8 classes would be a huge advantage.

We are a strong and competitive sporting school with major regional successes and National representation in a range of sports. We are the current champions of the Top of the South Island (TOSI) annual tournament and this position combines teaching of PE and Health and coaching of a range of teams and sports. We have a Sports Co-Ordinator employed 15 hours per week to assist in this. The major sports that we are currently involved in are Volleyball, Basketball, Football, Ki-o-Rahi, Touch, Netball but we attempt to offer opportunities in all sporting codes through the school, Tasman, The Area Schools Association and our local and very active sports clubs.

We are looking for a teacher who:

- builds strong, learning-focused relationships with students, whānau and colleagues
- works collaboratively and contributes positively to a supportive team culture
- will fully immerse themselves in extracurricular sports events and coaching opportunities
- If you had the ability to teach a small NCEA level 2 Biology class of 4 students, this position could become full time

If you love your sport, can teach and coach sport to keen and talented students and love to be involved in an awesome collaborative school, please email or phone Andy Ashworth, the Principal for a conversation or a visit.

Our school offers excellent facilities, especially due to being an area school with additional specialist secondary resources.

We offer enormous resources in supporting our staff and students with a full time walking SENCo and a distance/flexible option for Senior students who need any additional support.

A School house may potentially be available for the successful candidate.

The position starts on 28 January 2027 but a mutually agreed date as soon after this as possible could be negotiated.

Applications close at 5pm on Sunday 13th December 2026.

An application pack and further information about our kura are available from the school. School visits are encouraged.

Please submit completed application form, current CV, Cover letter and 3 relevant referees to our principal Andy Ashworth, aashworth@tapawera.school.nz or phone 0210715520.

School Profile

Our kura provides education for students aged 5 to 19 throughout our local and surrounding community.

Modernised learning environments, with further developments scheduled across 2026 and 2027, offer tamariki early access to specialized facilities often unavailable in standard primary school settings.

Our proximity to Nelson allows senior students in Years 11–13 to pursue tertiary vocational pathways via NMIT and Whenua Iti Trades Academies.

With Tapawera Kindergarten situated on-site, we ensure smooth learning transitions into and through our school, supported further by the neighboring Playcentre less than 100 metres away.

Five free school bus routes connect our wider district, while smaller class sizes, specialist teachers, and robust learning support systems enhance everyday educational experiences.

We are dedicated to establishing diverse learning pathways, delivering options rarely available within larger schools. By recognising each student's unique strengths and needs, we help every child reach their potential.

Our school size remains an asset — large enough to drive excellence, yet intimate enough to care for our whole community.

Our school values are part of the PB4L programme and are integrated across every area of school life.

The FIRE Way

- 🔥 Friendliness
- 🔥 Integrity
- 🔥 Respect
- 🔥 Effort



Appointments Timeline –
Physical Education & Health Kaiako

Applications Close
13th December 2026 at 5pm

Short Listing/Interviews
14th December 2026

Interviews week beginning
15th December 2026

Position Starts
28th January 2027

Personal Specifications for Kaiako

The kaiako we appoint will....

Build strong relationships

- Be able to build strong, positive, learning-focused relationships with students, staff and whānau.

Actively collaborate

- Be a team player with a sense of humour who is resilient and resourceful, and flexible in outlook. Have experience in planning and teaching collaboratively.

Enable mauri ora

- Actively engage and understand tamariki in order to support them to flourish in their learning

Be equity minded

- Understand and be open to learning more about equity and bias in the education system, and how kaiako can be positive change agents.

Show strong pedagogical knowledge

- Demonstrate an understanding of culturally responsive pedagogy, future-focused learning, and facilitating student agency at all levels of the curriculum.

Show strong curriculum knowledge

- Be an effective practitioner, who understands the intent of the New Zealand curriculum, the expectation of the various levels, and how to personalise it for individuals.

Application for Appointment

Please include these forms with your letter of application and CV
To: Andy Ashworth , Principal
Position applied for: ***Physical Education & Health Teacher***
Applications close: Sunday 13th December 2026 at 5pm

Personal Details:

Full Name: _____

Postal Address: _____

Home Phone: _____ *Work Phone: _____*

Mobile: _____ *Email: _____*

Registration:
Are you a New Zealand Registered Teacher: Yes/No *Expiry Date: _____*

Teacher Registration Number: _____

Present Employment:

School: _____

Position: _____ *Time Held:_____*

Name	***School/ Position***	***Relationship***	***Telephone***	***Email***
I give permission to contact previous employers (not stated above): *Yes / No*				

References:

EEO DATA (optional)
Date of Birth: */ /* ***Gender:*** *Male / Female (circle)*

Ethnicity: *(circle one or more) NZ Maori, NZ European, Pakeha, Asian, Samoan, Tongan, Fijian, Other Polynesian (specify), Other (specify).*

Identity Verification, Criminal Record and Right to Work

Have you ever had a criminal conviction? ***Yes/No***
If "Yes" please detail: _____

Have you ever received a police diversion for an offence? ***Yes/No***
If "Yes" please detail: _____

Have you ever been discharged without conviction for an offence? ***Yes/No***
If "Yes" please detail: _____

Have you ever been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment? ***Yes/No***
If "Yes" please detail: _____

Are you awaiting sentencing, or do you have charges pending? ***Yes/No***
If "Yes" please detail: _____

In addition to other information provided, are there any other factors that we should know to assess your suitability for appointment, your suitability for work with children or your ability to do the job? ***Yes/No***
If "Yes" please detail: _____

Health

Are you aware of any injury or medical condition that could impact on your ability to perform this job effectively? ***Yes/No***
If "Yes" please detail: _____

Do you have a current full New Zealand driver's licence? ***Yes/No***

Have you changed your name by deed poll/statutory declaration/ any other way? ***Yes/No***
Other names known by: _____

I certify that:

- *The information I have supplied in this application is true and correct.*
- *I confirm, in the terms of the Privacy Act 2020, that I have authorised access to referees so any enquiries deemed appropriate for determining my suitability for employment can be made.*
- *I know of no reason why I would not be suitable to work with children/young people.*
- *I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.*

Applicant's Signature: _____ *Date: / /2026*