HERETAUNGA INTERMEDIATE
EMPLOYMENT APPLICATION FORM

2027 Teaching Position (0.8ftte)

Closing Date: Friday 4th December 9am

(applications will be assessed as received)

Personal Information

Name:	
Address:	
Date of Birth:	
Preferred form of address (optional)	Mr Mrs Ms Miss Dr Other:
Home Phone:	
Work Phone:	
Cell Phone:	
Email	
Teacher Registration Number:	
Expiry Date:	
Category:	
Current Drivers License	Yes No Type:
Please note: Two forms of current photo ID will need to be provided for successful shortlisting	
My preferred teaching level/s:	

Qualifications

Certificates, Degrees and /or Diplomas held	Tertiary Institution	Year Awarded

Current Employment

Position Held:	
Year Appointed:	
School:	
Location:	

For the purposes of compliance with the Privacy Act 1993, do you consent to The Board of Trustees, Heretaunga Intermediate School, to contact your present employer and/or nominated referees in order to obtain a more complete picture of your professional abilities?

YES NO

Previous Employment

Position Held	From	To	School	Location

Extra Curricular

Do you have any known condition that may affect your ability to efficiently carry out the functions and responsibilities of the position applied for?	Yes No
If Yes, please specify:	

Health

In what extra-curricular activities are you able to assist?

Referees

Please provide names of two people who could act as referees for you. These two referees should be professional referees who can discuss your recent teaching practice. A third personal referee is optional.

	1	***2***	***3***
Name			
Position			
Address			
Contact Details Home Phone Work Phone Mobile Email			
Professional or Personal Referee?			

I consent to the school seeking verbal or written information on a confidential basis about me from representatives of my previous employers and/or referees and authorise the information sought to be released to the school for the purposes of ascertaining my suitability for the position for which I am applying.

I understand that the information received by the school is supplied in confidence as evaluative material and will not be disclosed to me.

Signature: _____ Date:

Convictions against the Law

Have you ever been convicted of any criminal offence (other than a minor traffic offence)?	Yes No

If, Yes, please give details below and note that you may be asked to provide a copy of the relevant court records.

Are you currently awaiting the hearing of any charges? Yes No
Please Note: The Board reserves the right to contact authorities to verify any claim made.   Convictions that fall under the Clean Slate Act do not have to be disclosed.

Declaration

I …….....…….(full name) declare that to the best of my knowledge the information provided in this application and in my curriculum vitae enclosed, is accurate and I understand that if any false or misleading information is given, or any material fact suppressed, I will not be employed, or if I am employed, my employment will be terminated. I also understand that any false information given in relation to my medical history with regards to gradual process, disease or infection, can result in my loss of entitlement for any compensation from ACC.

Applicant's Signature:

Date:

Application Requirements

Please include with your application –

1. *A Cover Letter*
2. *The completed Employment Application Form*
3. *Your Curriculum Vitae*

Applications are due by 9am on Friday 4th December
Email to vacancies@hint.school.nz