BHB | Blockhouse Bay Intermediate
Stand Tall • Ruia Taitea

Appointment of

Dance & Drama Teacher 2027

(Permanent)

Tēnā koe Applicant

Thank you for expressing interest in the fixed term Dance & Drama Teacher at Blockhouse Bay Intermediate School.

The following documents are included in this application pack:

- Professional Standards for the teaching profession
- Information for applicants
- Application for appointment ***(please print and complete pages 6-8 and return with covering letter and curriculum vitae)***
- Recruitment process timeline and checklist

Information about our school and can be obtained from the school website www.bhbint.school.nz

The application for appointment is to be returned with your covering letter and Curriculum Vitae by **12pm Friday 4th December** to **office@bhbint.school.nz.**

The position commences on **28th January 2027.**

If you have any further questions please contact karenm@bhbint.school.nz

Ngā mihi nui,

Michael Malins
Principal

Standards for the Teaching Profession	
Standard	**Elaboration of the Standard**
Te Tiriti o Waitangi Partnership *Demonstrate commitment to tangata whenuatanga and Tiriti o Waitangi partnership in Aotearoa New Zealand.*	• Understand and recognise the unique status of tangata whenua in Aotearoa New Zealand. • Understand and acknowledge the histories, heritages, languages and cultures of partners to Te Tiriti o Waitangi. • Practise and develop the use of te reo and tikanga Māori through applying the principles of Tataiako.
Professional Learning *Use inquiry, collaborative problem-solving and professional learning to improve professional capability to impact on the learning and achievement of all learners.*	• Inquire into and reflect on the effectiveness of practice in an ongoing way, using evidence from a range of sources. • Critically examine how my own assumptions and beliefs, including cultural beliefs, impact on practice and the achievement of learners with different abilities and needs, backgrounds, genders, identities, languages and cultures. • Engage in professional learning and adaptively apply this learning in practice. • Be informed by research and innovations related to: content disciplines; pedagogy; teaching for diverse learners, including learners with disabilities and learning support needs; and wider education matters. • Seek and respond to feedback from learners, colleagues and other education professionals, and engage in collaborative problem solving and learning- focused collegial discussions.
Professional Relationships *Establish and maintain professional relationships and behaviours focused on the learning and wellbeing of each learner.*	• Engage in reciprocal, collaborative learning-focused relationships with: - learners, family and whānau - teaching colleagues, support staff and other professionals - agencies, groups and individuals in the community. • Communicate effectively with others. • Actively contribute, and work collegially, in the pursuit of improving my own and organisational practice, showing leadership, particularly in areas of responsibility. • Communicate clear and accurate assessment for learning and achievement information.
Learning-Focused Culture *Develop a culture that is focused on learning, and is characterised by respect, inclusion, empathy, collaboration and safety.*	• Develop learning-focused relationships with learners, enabling them to be active participants in the process of learning, sharing ownership and responsibility for learning. • Foster trust, respect and cooperation with and among learners so that they experience an environment in which it is safe to take risks. • Demonstrate high expectations for the learning outcomes of all learners, including for those learners with disabilities or learning support needs. • Manage the learning setting to ensure access to learning for all and to maximise learners' physical, social, cultural and emotional safety. • Create an environment where learners can be confident in their identities, languages, cultures and abilities.

Design For Learning *Design learning based on curriculum and pedagogical knowledge, assessment information and an understanding of each learner's strengths, interests, needs, identities, languages and cultures.*	• Select teaching approaches, resources, and learning and assessment activities based on a thorough knowledge of curriculum content, pedagogy, progressions in learning and the learners. • Gather, analyse and use appropriate assessment information, identifying progress and needs of learners to design clear next steps in learning and to identify additional supports or adaptations that may be required. • Design and plan culturally responsive, evidence-based approaches that reflect the local community and Te Tiriti o Waitangi partnership in New Zealand. • Harness the rich capital that learners bring by providing culturally responsive and engaging contexts for learners. • Design learning that is informed by national policies and priorities.
Teaching *Teach and respond to learners in a knowledgeable and adaptive way to progress their learning at an appropriate depth and pace.*	• Teach in ways that ensure all learners are making sufficient progress, and monitor the extent and pace of learning, focusing on equity and excellence for all. • Specifically support the educational aspirations for Māori learners, taking shared responsibility for these learners to achieve educational success as Māori. • Use an increasing repertoire of teaching strategies, approaches, learning activities, technologies and assessment for learning strategies and modify these in response to the needs of individuals and groups of learners. • Provide opportunities and support for learners to engage with, practise and apply learning to different contexts and make connections with prior learning. • Teach in ways that enable learners to learn from one another, to collaborate, to self-regulate and to develop agency over their learning. • Ensure learners receive ongoing feedback and assessment information and support them to use this information to guide further learning.

Blockhouse Bay Intermediate School

Application for Employment

Information for Applicants

Thank you for applying for a position at Blockhouse Bay Intermediate School.

1. Please complete these forms personally. Read through first and then answer all questions. Make sure you sign and date where indicated.

2. Attach a curriculum vitae containing any additional information relevant to the position. If you include written references, please note that we may contact the writer of the reference.

3. Copies only of qualification certificates should be attached. If successful in your application you will be required to provide the originals as proof of qualifications.

4. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated, if any information is later found to be false.

5. The successful applicant will be required to provide evidence of their vaccination status.

6. In terms of a Criminal Conviction, the Criminal Records (Clean Slate) Act 2004 provides certain convictions do not have to be disclosed providing:

- You have not committed any offence within 7 (consecutive) years of being sentenced for the offence **and**
- You did not serve a custodial sentence at any time (this would exclude serious offences such as murder, manslaughter, rape and causing serious bodily harm) **and**
- The offence was not a specified offence under the Clean Slate Act 2004 nor a specified offence under the Vulnerable Children Act 2014
- You have paid any fine or costs

Please note that you are not obliged to disclose convictions if you are an eligible individual but can do so if you wish. If you are uncertain as to whether you are eligible, contact the Ministry of Justice.

6. Shortlisted applicants being interviewed will need to provide originals of both a primary identity document (e.g. passport) and a secondary identity document (e.g. New Zealand driver licence). A list of acceptable primary and secondary documents is available in the last section of the Vulnerable Children Regulations 2015.

7. This application form and supporting documents received from the successful applicant will be held by the school. That person may access it in accordance with the provisions of the Privacy Act 1993.

8. All information received will be confidential to the Principal of Blockhouse Bay Intermediate School..

Application for Employment

Please include these forms with your CV

To: The Principal
Position applied for: Dance &/or Drama teacher
Applications close: 12pm Friday 4th December

Personal Details

Name: _____ Home Phone: _____
Address: _____ Work Phone: _____
_____ Mobile: _____
_____ Business: _____
Citizenship: _____ Registration no: _____
Email: _____ Registration expiry: _____
Date of birth: _____

Present Teaching Position

School name: _____ Work Phone: _____
Address: _____ Other Phone: _____
_____ _____
Type of Appointment: _____ Date appointed: _____

Referee Details

Please provide the names of three people who can act as referees. One of these should be your current or most recent employer.

Name: _____ Home Phone: _____
Address: _____ Work Phone: _____
_____ Mobile Phone: _____
Email: _____ Relationship: _____

Name: _____ Home Phone: _____
Address: _____ Work Phone: _____
_____ Mobile Phone: _____
Email: _____ Relationship: _____

Name: _____ Home Phone: _____
Address: _____ Work Phone: _____
_____ Mobile Phone: _____
Email: _____ Relationship: _____

Educational Qualifications

Institution Attended	Year	Qualifications Attained	Date Awarded

Employment History

Position held	Employer's name	Period worked	Reason for leaving

Other Information

Have you had any injury or medical condition which the tasks of this job may aggravate or contribute to, or know of any reason why you might have difficulty carrying out the advertised position? Yes/No

If yes, please give details below:

_____

_____

Do you have any matters relating to yourself currently or previously before the Teachers Council? Yes/No
Do you have a current New Zealand driver's licence? Yes/No
Do you give permission for your police record to be checked? Yes/No
Have you changed your name by deed poll/statutory declaration? Yes/No
Other names known by: _____

Privacy Act 1993 (To be signed by the applicant)

This Application is submitted with the understanding that any further information given is for the use of the employer and their authorised representatives who may at any time have access to this information. Furthermore consent is given for members of the Blockhouse Bay Intermediate School Appointments Committee or its advisor to make enquiries of my present or past employers or colleagues or any other person who may assist in establishing my suitability for the position of Teacher at this school. I authorize the Board, or nominated representative, permission to access any information held by the Education Council of Aotearoa New Zealand (EDUCANZ) or any other educational organization, including information regarding matter under investigation, to gather information related to my suitability for appointment to the position.

Applicants signature: _____ Date: _____

Declaration

HAVE YOU EVER BEEN CONVICTED OF AN OFFENCE AGAINST THE LAW? (apart from minor traffic offences) Received police diversion for an offence, have charges pending or know of any reason why you should not be employed to work in a school environment? Yes/No

Have you ever been the subject of any concerns involving child safety? Yes/No

If YES to any of the answers above, please provide date and details of offence(s), complaint(s) below. Please note that you may be asked to provide a copy of the relevant court records available from the registrar of the court concerned.

_____

_____

_____

I certify that I am registered (or provisionally registered) as a New Zealand teacher. I solemnly and sincerely declare that to the best of my knowledge and belief the information given in this application and in my Curriculum Vitae is correct.

Applicants signature: _____ Date: _____

Recruitment Process, Timeline and Checklist

The Blockhouse Bay Intermediate School Appointments Committee has set the following timeline for the appointment of the Classroom Teacher. Every effort will be made to keep to the following schedule in determining the successful candidate.

Timeline for the Appointment of the **Dance & Drama teacher** at **Blockhouse Bay Intermediate School:**

Online gazette advertisement	**Wednesday 25th November**
Closing date for applications	**Friday 4th December**
Shortlisting	**Friday 4th December**
Shortlisted candidates notified	**Friday 4th December**
Interviews	**Mon-Wed 7th - 9th December**
Successful candidates announced	**Friday 11th December**
Appointment begins	**28th January 2027**

Checklist - We need to receive completed:

- Application form
- Covering Letter
- Curriculum Vitae – with copies of qualification certificates attached

Completed applications to be emailed to: **office@bhbint.school.nz**

Ngā mihi nui,

Michael Malins
Principal