PONSONBY
PRIMARY SCHOOL
44 Curran Street, Herne Bay, Auckland City 1011
PH | +64 9 376 3568

Teaching Position Application Form

Email application to: Principal@ponsprim.school
Position applied for: _____

1. Personal Details

Surname:		**Given Names:**	
Preferred Name:			
Address (Home):			
Mobile Phone:		**Work Phone:**	
Email Address:			

Teacher Certification Status

Status	Registration Number	Expiry Date
[ ] Certificated		
[ ] Provisionally certificated		
[ ] Not certificated	N/A	N/A

Present Teaching Position

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School:	
Date Appointed:	
Type of Appointment:	
Can we contact the principal of your present school about this position?	[ ] Yes [ ] No

2. Educational Qualifications

Type of Qualification	Received From	Date Received

3. Details of Training and Service

Please include details of your work history for the last 5 years:

School	Position	Dates	Class Level

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Please indicate any breaks in service and give reasons (e.g., overseas travel):

Dates	Reason for Break

Overseas Work History

Have you worked overseas in the past 10 years? [ ] Yes [ ] No

If yes, please provide details below:

School Name	Country	Dates	Details

4. Professional Development

Please provide a summary of recent professional learning and development:

5. Confirmation & Declarations

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1. Accuracy of Information: I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I	[ ] Yes [ ] No

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may be disqualified from appointment, or if appointed, may be dismissed.	
2. Legal Entitlement to Work: I am legally entitled to work in New Zealand in the role applied for (i.e., as a New Zealand or Australian citizen/permanent resident or holder of a current and valid work visa or residence visa).	[ ] Yes [ ] No
3. Teacher Registration: I am currently registered to teach in New Zealand.	[ ] Yes [ ] No
4. Referee Authorization: In accordance with the Privacy Act 2020, I authorise the board of trustees to obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board.	[ ] Yes [ ] No
5. Student Safety: *Check the statement that applies to you:* [ ] I have never been the subject of a complaint about the safety of a student. [ ] I have been the subject of a complaint about the safety of a student. **If yes, please give dates and details:**	
6. Offences Against the Law: *Check the statements that apply to you:* [ ] I have never been convicted of an offence against the law (excluding minor traffic convictions). [ ] I have no pending charges of an offence against the law. [ ] I have been convicted of an offence against the law. [ ] I have pending charges of an offence against the law. **If you have convictions or pending charges, please give dates and details:**	
7. Suitability to Work with Children:	[ ] Yes

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I know of no reason why I would not be suitable to work with children or young people.	[ ] No

Applicant Signature:	**Date:**

6. Referees

Please provide the names and contact details of three referees below. Referee reports are confidential to the board. Referees will only be contacted for candidates who are shortlisted.

Referee 1

Full Name:			
Position:		**Relationship to Applicant:**	
Home Phone:		**Work Phone:**	
Mobile Phone:		**Email:**	

Referee 2

Full Name:			
Position:		**Relationship to Applicant:**	
Home Phone:		**Work Phone:**	
Mobile Phone:		**Email:**	

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Referee 3

Full Name:			
Position:		**Relationship to Applicant:**	
Home Phone:		**Work Phone:**	
Mobile Phone:		**Email:**	