APPLICATION FORM
Teaching Position

Please submit complete application to Mrs Lavina Pone (Principal's EA) ponel@marcellin.school.nz

PERSONAL DETAILS:	
Salutation *(circle one)*: Dr / Mr / Mrs / Ms / Miss	
First Name:	
Last Name:	
Gender *(circle one)*: Female / Male	
Address:	**Mobile Phone:** (0)
	Email:
Residency Status:	
Teacher Registration Number:	**Expiry Date:**

PRESENT EMPLOYER:	
Name of present employer:	
Company/School:	
Position held:	**Date commenced:**

REFEREES *(to be contacted only if shortlisted):*	
Candidates would be notified before contacting referees.	
1. Name:	
Occupation/School:	
Relationship:	
Mobile Phone: (0)	**Email:**
2. Name:	
Occupation/School:	
Relationship:	
Mobile Phone: (0)	**Email:**
3. Name	
Occupation/School:	
Relationship:	
Mobile Phone: (0)	**Email:**

TERTIARY EDUCATION QUALIFICATIONS:			
Institution Attended	**Year**	**Qualification Attained**	**Date Awarded**

OTHER INFORMATION:

Have you had any injury or medical condition which the tasks of this job may aggravate or contribute to:

YES NO

If yes, please give details below:

_____

Do you have a current Full New Zealand Driver's License? YES NO

PRIVACY ACT 2020 (To be signed by the Applicant):

This Application is submitted with the understanding that any further information given is for the use of the employer and their authorised representatives who may at any time have access to this information.
Furthermore consent is given for members of the Board of Trustees' of Marcellin College or its agents to make enquiries of my present or past employers or colleagues or any other person who may assist in establishing my suitability for the position of Principal at this school.

APPLICANT'S SIGNATURE: **DATE:**

In terms of a Criminal Conviction, the Criminal Records (Clean Slate) Act 2004 provides certain convictions do not have to be disclosed providing:

- You have not committed any offence within seven (consecutive) years of being sentenced for the offence **and;**
- You did not serve a custodial sentence at any time **and;**
- The offence was not a specified offence (specified offences are in the main sexual in nature) **and;**
- You have paid any fine or costs.

Please note that you are not obliged to disclose convictions if you are an eligible individual but can do so if you wish. If you are uncertain as to whether you are eligible, contact the Ministry of Justice.

DECLARATION:

HAVE YOU EVER BEEN CONVICTED OF AN OFFENCE AGAINST THE LAW? (Excluding minor traffic offences)

YES NO

If YES, please provide date and details of offence(s) on a separate sheet. Please note that you may be asked to provide a copy of the relevant court records available from the registrar of the court concerned.

I certify that I am registered (or provisionally registered) as a New Zealand Teacher. I solemnly and sincerely declare that to the best of my knowledge and belief the information given in this application and in my CV is correct.

APPLICANT'S SIGNATURE: **DATE:**