APPLICATION FOR APPOINTMENT: DECLARATION FORM

Fixed-term / Permanent Teacher

- Please ensure you complete this form personally. Include this form with your application.
- This declaration form and supporting documents will be held by the school. You may access it in accordance with the provisions of the Privacy Act 1993. If you have any queries, please contact the person cited in the advertisement.

Full Name: _____

Are you known by any other name(s)? (if yes, please provide below) Yes / No

Other Names: _____

Maiden Name (if applicable): _____

Proof of identity and right to work check

Shortlisted applicants being interviewed will need to provide originals of two types of identification (one photo ID, e.g. passport or New Zealand driver licence, and the other a record ID, e.g. birth certificate, bank statement, a bill).

Immigration information	
Are you a New Zealand citizen?	Yes / No
If not, do you have resident status, or	Yes / No
A current work permit	Yes / No
If "Yes", please detail:	
Teacher registration	
Teacher registration number: Expiry: Status: (full/provisional/subject to confirmation):	

Authority to approach other referees

I authorise the Board, or nominated representative, to approach persons in addition to the referees whose names I have supplied, to gather information related to my suitability for appointment to the position.	Yes / No
I authorise the Board, or nominated representative, permission to access any information held by the Education Council of Aotearoa New Zealand (EDUCANZ) or any other educational organisation, including information regarding matters under investigation, to gather information related to my suitability for appointment to the position.	Yes / No

Police vetting

All applicants will be asked to give consent to a police vet. It is a requirement in the Education Sector for all employees to be vetted.

- In terms of a Criminal Conviction, the Criminal Records (Clean Slate) Act 2004 provides certain convictions do not have to be disclosed providing:
    - You have not committed any offence within 7 (consecutive) years of being sentenced for the offence and
    - You did not serve a custodial sentence at any time (this would exclude serious offences such as murder, manslaughter, rape and causing serious bodily harm) and
    - The offence was not a specified offence (specified offences are in the main sexual in nature) and
    - You have paid any fines or costs

  Custodial sentences include a sentence of preventive detention and corrective training. Non-custodial sentences include fines, reparation orders, community-based sentences and suspended sentences. Please note that you are not obliged to disclose convictions if you are an eligible individual but can do so if you wish. If you are uncertain as to whether you are eligible, contact the Ministry of Justice.

- Under the *Vulnerable Children Act 2014*, **core workers** in schools will not be covered by the Clean Slate. All serious sexual or violent offences against children will be included in their police vetting results. The Act will make it unlawful to employ people with convictions for these offences, unless they have an exemption.

Have you ever received a police diversion for an offence? If "Yes", please detail:	Yes / No
Have you ever been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment? If "Yes", please detail:	Yes / No
Are you awaiting sentencing or have charges pending? If "Yes", please state the nature of the conviction/cases pending:	Yes / No
In addition to other information provided, are there any other factors that we should know to assess your suitability for appointment and your ability to do the job? If "Yes", please elaborate:	Yes / No
Have you ever been the subject of any concerns involving student safety? If "Yes", please detail:	Yes / No
Have you had any injury or medical condition caused by a gradual process, disease or infection, such as occupational overuse syndrome, stress or repetitive strain injuries, which the tasks of this position may aggravate or contribute to? If "Yes", please detail:	Yes / No

Confirmation

I certify that:

- The information I have supplied in this application is true and correct.
- I confirm in terms of the Privacy Act 1993 that I have authorised access to referees.
- I know of no reason why I would not be suitable to work with children/young people.
- I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.

Signature: _____ Date: _____