ST JOSEPH'S SCHOOL
TEMUKA
IN GOD WE LEARN

INFORMATION
and
APPLICATION PACKAGE

Fixed Term 2027 Part Time
Scale A Teacher Position .38 (2 hours per day)
for
Acceleration Classes in Maths and Literacy

Dear Applicant

Thank you for showing an interest in our advertised position of a Fixed Term Scale A .38 Teacher for acceleration classes in maths and literacy for 2027.

As advertised, we have a Fixed Term teaching position. The successful applicant must show a willingness and ability to take part in the religious instruction appropriate to the special character of the school.

We look forward to reading your application either via email to office@stjotemu.school.nz or hard copy posted to:

The Principal
St Joseph's School
31 Wilkin Street
Temuka 7920

In this package you will find the following documents:

- Anticipated timeline
- Application form
- Person specification
- Teaching in a Catholic school
- Background to our school

Our school enjoys a very positive profile in our community, having doubled in roll since 2011. We are lucky to be extremely well surrounded by a very caring community including parents, our Parish and the local Temuka community. Our staff are a very close team who work together to ensure we meet our vision of development of the whole child, ensuing that each child has the opportunity to have their "day in the sun", experiencing success in the wide range of opportunities we offer.

Please feel free to phone and make an appointment to visit our school prior to your application to give you more information and get a feel for our learning community. I also recommend that you take the time to read through our school website **http://www.stjotemu.school.nz** and school Facebook Page to be further informed about our school.

Please ensure you have included a stamped addressed envelope for the return of your CV.

Best wishes with your application.

Yours sincerely

Brenna Sugrue

Appointment of Scale A Fixed Term .38
Part Time Teacher
Anticipated Timeline

Advertised in:

Gazette:	Online from 20 November 2026
Application Close:	4:00pm on Friday 27 November 2026
Posted to:	The Principal St Joseph's School 31 Wilkin Street Temuka 7920
Emailed to:	office@stjotemu.school.nz

Planned Selection Timing: *(these dates may be subject to change)*

Interviews conducted:	Within the week (to be notified)
Referees contacted:	After successful applicant's interview

Application Form

Position – Fixed Term Scale A .38 Teacher

Personal Details

Last name: _____ Mr /Mrs/Miss *(please circle)*

First names: _____

Address: _____

_____

Contact no: _____

Date of birth: _____

State of health: _____

Please read the job description for the job for which you have applied. Give details of any disability, illness, accident or any other medical condition which could affect your ability to satisfactorily meet the performance standards of the job for which you have applied.

Availability

- I am available to commence employment from Week _____ Date _____

Referees

- I give permission for the appointment committee to contact people who are not listed as my three nominated referees.

Remuneration – as per Primary Teachers Collective Contract

Confirmation

I certify that the information provided in this form is true, complete and correct and agree that of any false information is given, or any material fact suppressed, I may not be accepted for employment, or if employed I may render myself to dismissal. I understand that this may be verified. If successful I agree to be Police Vetted as required under education law.

Applicant's signature: _____ Date: _____

Referees

Please list three persons who could provide referee reports for you. These would be people who would be able to report on your suitability for this position.

	1	2	3
Name			
Relationship with referee			
Work phone number			
Home phone			
Mobile			
Email address			

Person Specification

In applying for this position please detail your suitability using the following headings and support this with evidence from a variety of sources.

We are looking for a teacher who clearly demonstrates the following:

- Proven teaching experience at this level
- Innovative classroom teaching experience, up to date curriculum knowledge and a range of assessment practices
- Ability to manage teacher aides working in the classroom
- Ability to work in a calm, flexible manner
- Ability to engage and motivate those around them
- A passion for structured literacy practice
- A play-based philosophy – recent experience
- Willingness and ability to take part in religious instruction appropriate to the Catholic special character of our school, uphold and be positively involved in the special catholic character of the school
- Proven curriculum strengths *(please specify)*
- A passion for teaching, making learning fun and engaging
- Ability to deliver an integrated curriculum appealing to inquiring, curious minds
- Reflective practitioner understanding inquiry looking to continually build on skills
- Knowledge and skills in up to date literacy and numeracy practice
- Demonstrate understanding of the many ways students learn reflected in style of curriculum delivery
- Ability to integrate ICT effectively across the curriculum including Google platform
- Ability to inspire student motivation and develop curiosity
- Commitment to professional development and ongoing development of the school
- Able to demonstrate a comprehensive understanding of the NZ curriculum, teaching pedagogy
- Ability to work effectively in a team
- Effective communication skills
- Ability to lead in a curriculum area suited to proven strengths
- Energy and commitment
- Proven organizational skills
- Proven ability to be innovative and display initiative
- Strong interpersonal skills, sense of humour and concern for others
- Ability to recognise the needs of our semi-rural community
- A current registered teacher
- Proven leadership qualities (please specify)

Teaching in a Catholic School

St Joseph's School is an integrated Catholic Primary School for girls and boys from Year 1 to Year 8 offering education with a special character. We have just been upgraded to U3 Decile 6 school with one hundred and thirty students and continually growing.

As a member of St Joseph's School family, each child will work at his or her particular stage of development and mature educationally, socially and spiritually in an environment based on Christian Values and Catholic tradition.

At St Joseph's we acknowledge that Catholic education is part of a life-long process leading to a full and rewarding life. We believe this will be achieved by:

- fostering faith, hope and love;
- promoting the dignity of each person within a caring community;
- creating a positive learning environment;
- helping individuals reach their potential;
- encouraging interaction between family, school, parish and the wider community; and
- striving for excellence and celebrating success.

To teach at St Joseph's School is a commitment to live up to our mission statement and Motto: In God we learn". It is a commitment to collegial support and collaborative management. All staff are encouraged to develop teaching expertise and share it with their colleagues. Everyone's ideas are valued and positive contributions welcomed. The highest standards of professionalism, integrity and collegial support are a matter of personal and collective pride and responsibility. At our school everyone is a leader!

The commitment to living out our Catholic character has resulted in the development of a unique culture in our school. This is characterized by the way we:

- respect and support each other;
- work harmoniously together for a common goal;
- value differences;
- resolve disputes in a professional manner;
- constantly challenge our educational thinking;
- develop school wide practices;
- enjoy each other's company and have fun.

With personal effort and collegial support we can ensure this unique culture continues to grow.

Having some knowledge of the philosophy that underpins the role of the Catholic School in general, and the expectation on people who work in it, will help clarify the responsibility and expectations of all staff at St Joseph's School.

Article 31 of "The Catholic School" (1988) states that the education programme in a school must be intentionally directed to the growth of the whole person so that young people gradually learn to open themselves up to life as it is, and to create in themselves a definite attitude to life as it should be.

Article 32 concludes that a school is not only a place where children are given a choice of intellectual values, but a place where they are presented with an array of values which are actively lived. The school must be a community whose values are communicated through the interpersonal and sincere relationships of its members and through both individual and school wide adherence to the outlook on life that permeates the school. In a Catholic school this involves having a commitment to Gospel values and a Christian vision

Our school has the following statement included in its Integration Agreement:

"The school is a Roman Catholic School in which the whole school community, through the general school programme and in its religious instruction and observances, exercises the right to live and teach the values of Jesus Christ. These values are as expressed in the Scriptures and in the practices, worship and doctrine of the Roman Catholic Church, as determined from time to time by the Roman Catholic Bishop of the Diocese of Christchurch".

"The Catholic School" document (Article 34) states that it is the fact that in their own individual ways all members of the school community share this Christian vision that makes the school "Catholic". It also states that the school's task fundamentally involves a synthesis of culture and faith, and a synthesis of faith and life. The first is achieved by integrating all aspects of human knowledge through the school's teaching programmes, in the light of the Gospel. The second is achieved through the growth of Christian values and virtues.

In "The Catholic School on the Threshold of the Third Millennium" (1998) the statement is made that knowledge set in the context of faith creates wisdom and life vision. It argues that in the Catholic School's educational task there is no separation between time for learning and time for Christian formation, or between acquiring new ideas and growing in wisdom. It also presents the view that the various school subjects not only present knowledge to be attained, but are also a source for values to be acquired and truths to be discovered.

For the school to be effective, this demands an atmosphere characterised by the search for truth, in which competent and coherent educators, teachers of learning and life, reflect Christian values.

The document above also draws attention to the importance of community to a Catholic school. It says that the prime responsibility for creating a unique Christian school climate rests with the teachers, as individuals and as a community.

This 1998 document backs up a statement made in "Lay Catholics in Schools" (1982) that students should see in their teachers the Christian attitude and behaviour that is often missing from their lives away from school.

Pope John Paul II, in an address to the 14th World Congress of the Catholic International Education Office in 1994, made the following statement in relation to Catholic schools.
"The Catholic School's prime mission is to form men and women who, in tomorrow's world, will be able to give the best of themselves for the good of society and the Church."

The points outlined above place a large expectation on the shoulders of all teachers and highlight the reason why teaching in a Catholic School is often viewed more as a vocation than just a profession. "I am the Way, the Truth and the Life"

John 14 : 6

General School Description

St Joseph's is a Decile 6 U3 integrated school in urban Temuka.

It is an integral part of the St Joseph's parish community and enjoys the active support of its school community. We recently conducted a community survey, the results of which are included on our school web site.

The school has a steadily growing roll which has now reached its maximum allowable of 130 students. At present 28% of the students are identified as Maori.

The school buildings are a mixture of building styles, are well maintained and attractively presented and are situated on spacious grounds comprising a balance of sealed and grassed areas. We also utilise the domain pool for concentrated periods of swimming tuition at the beginning and end of each year.

The Catholic special character of the school, the National Education Guidelines and the National Administration Guidelines form the basis for all that happens in the school.

We have our own localised curriculum based on shared values and beliefs that we are pulling together following consultation with all stakeholders. This is centered on developing students in the three key areas of being:

Our current Strategic Plan focuses on these main goals:

- Faith
- Wellbeing
- Thriving

Being an integrated school, we maintain a focus on our Catholic special character, which is reflected in the strategic and annual plans, as well as in the day to day practices in the school. All classes have a daily Religious education lesson focusing on learning about their faith but the programme is much wider than that and permeates all our relationships and practices.

Gospel values are central, faith is nourished and celebration in the Catholic tradition is experienced and valued – as is our Josephite charism. Our values programme is based on the values demonstrated by our founder, St Mary MacKillop who we uphold as the role model for our school.

Every teacher in a Catholic School is required to show willingness and ability to take part in religious instruction appropriate to the special character of the school; hence this is a condition of appointment at our school.

Please feel free to inquire more about what this role requires.