Renwick School
High Street, Renwick 7204
Ph: 03 572 8158

RTLB Service Cluster 31

Resource Teacher: Learning and Behaviour

Thank you for your interest in the RTLB vacancy recently advertised. Please find below the details of the position and an application form to submit alongside your cover letter and CV.

Job Description: Resource Teacher of Learning and Behaviour (RTLB)

Location: Based at Renwick School with travel across Marlborough and Kaikōura

Salary: In accordance with the NZEI collective agreement, 1MU, SDA

Position Purpose

RTLB work collaboratively with schools, kura, kaiako, teachers, whānau, and relevant agencies to strengthen inclusive practice and remove barriers to learning, participation and engagement.

RTLB provide specialist, evidence-informed support at individual, group, classroom, and whole-school levels. The role focuses on building capability within educational settings and supporting sustainable, culturally responsive approaches that reduce barriers to learning and participation. RTLB work across Years 2-10.

He Pikorua

He Pikorua is a practice framework that enables Learning Support practitioners to deliver flexible support, tailored to best meet the needs of ākonga and their whānau. The He Pikorua practice principles guide us in the work that we do.

Key Responsibilities

- Casework & Collaboration: Work collaboratively and within an ecological model to gather information on student strengths, needs, and barriers. Co-design, support, and monitor evidence-based and culturally responsive support plans.
- Coaching & Capability Building: Share classroom strategies, model practice, coach teachers, and facilitate professional learning to strengthen school-wide inclusive environments.
- Culturally Responsive Practice: Uphold Te Tiriti o Waitangi, fostering reciprocal relationships to drive equitable outcomes for ākonga.
- Working Relationships: Develop and maintain professional, trusting, respectful relationships that support collaboration with schools, kaiako, whānau, and other agencies.
- Professional Administration: Maintain accurate, confidential records and leverage data to evaluate the impact of interventions.

Person Specification

The successful applicant will…

- Be a NZ registered teacher with a current practising certificate
- Be an experienced teacher with recent New Zealand teaching experience.
- Have proven experience supporting diverse learners.
- Show a strong commitment to Te Tiriti o Waitangi and culturally affirming practice.
- Be reflective, highly organised, and have a professional work ethic.
- Have strong interpersonal skills and the ability to build respectful, mana-enhancing relationships.
- Be eligible and willing to complete the Postgraduate Diploma of Specialist Teaching: Learning and Behaviour through Massey University (if not already qualified).
- Hold a current full New Zealand driver's licence and have your own car. The position requires daily travel and the use of a personal and/or Cluster vehicle. A full and ‘clean’ driver's licence is essential, including the ability to regularly drive between schools.



RTLB Service Cluster 31

Application Form

Resource Teacher: Learning and Behaviour

Your personal details

Surname	
First names	
Preferred name	
Address	
Phone number	
Email address	

Registration details

Registration number	
Expiry date	
Registration Status	

Your current position

School	
Date appointed	
Title of position	

Educational qualifications

Please do not send copies of your qualifications in your application. *Add or delete rows as necessary*.

Type of qualification	Date received	Received from

Recent work history

Please provide details of relevant work history for the last 10 years. *Add or delete rows as necessary.*

School	Position	Dates	Responsibilities in brief

Professional development

Please list any professional learning or development you have taken part in over the last three years. *Add or delete rows as necessary*.

Activity	Key purpose	Dates	Provider

Identity verification, right to work and criminal record

I am a New Zealand Citizen or Resident.	
I am currently registered to teach in New Zealand.	
In accordance with the Privacy Act, I authorise the Renwick School Board or nominated representative to obtain further information from the referees listed in this application and I consent to the referees disclosing such information to the board.	
I have been the subject of a complaint about the safety of a student.	
If yes, please give brief details of the complaint here.	
I have been convicted of an offence against the law or I have pending charges of an offence against the law (excluding minor traffic violations).	
Please provide any relevant information here.	
I know of no reason why I would not be suitable to work with children or young people.	
Are there any factors that should be disclosed to the Renwick School Board or nominated representative to help them assess your suitability for appointment and your ability to do the job?	
If yes, please provide relevant details here.	

Referees: Please provide the name and contact details for three professional referees.

Referees name	Position	Relationship to applicant	Contact number

Criteria to support your application

The position requires applicants to meet the criteria outlined in the Person Specification and Job Description. Please briefly provide evidence here of how you have met these criteria in the past, ideally using bullet points. *Continue on a separate sheet if required.*

Criteria/quality	What have you done to demonstrate this?
Professional knowledge and experience Please outline your relevant teaching experience, qualifications, and understanding of inclusive, evidence-informed practice. Include your RTLB qualification or your willingness to undertake the required two-year postgraduate training.	
Communication, collaboration and cultural capability Please provide examples of how you build effective relationships and work collaboratively with teachers, leaders, whānau, agencies, and other professionals. Include your commitment to Te Tiriti o Waitangi and culturally responsive practice.	
Personal qualities and suitability Please explain what	

attracts you to the RTLB role and describe the qualities you would bring to the team. Consider your willingness to learn, adaptability, organisation, ability to manage complex situations, and commitment to helping all learners flourish.	

Confirmation

I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that all claims made in this application may be checked.
I understand that if I have supplied incorrect or misleading information or have omitted any important information, I may be disqualified from appointment or if appointed, may be dismissed.

Name:

Signature:

Date: