APPLICATION FORM

JOHN PAUL COLLEGE

Applications should be e-mailed to Principal's PA – recruitment@jpc.school.nz
They should be received no later than 4.00pm, on the closing date.

TEACHING POSITION FORM

Tena Koutou, Tena Koutou, Tena Koutou Katoa.

Ma te Pono, me te Aroha - Through Faith and Love.

John Paul College Rotorua is a distinctly Catholic Year 7 to 13 school of excellence. Here we strive to send young minds into the world with more than just a terrific academic grounding. We aim to have our graduating students' conscious of their responsibilities and obligations towards themselves and others in the community.

At John Paul College, we believe that we offer an excellent values-based education that sets us apart from other schools. We actively encourage our students to test their limits, take on challenges, and make the most of their time at high school. Students at John Paul College are expected to work diligently in an environment commanding a high standard of behaviour both within and outside the classroom.

John Paul College builds upon a long and proud tradition of Lasallian Catholic secondary schooling in our region. Established as a co-educational high school in 1987 through the amalgamation of MacKillop and Edmund Rice College's. John Paul College has a hard earned reputation as one of New Zealand's top secondary schools.

God bless,
Justin Harper Principal

PRIVACY OF PERSONAL INFORMATION

The information you provide on this application form will be collected and held by the Board of John Paul College. It is being collected for the sole purpose of assessing your suitability for employment in the position applied for.

If your application is successful this form will be retained on your personal file. If unsuccessful it, along with your other application papers, will be confidentially destroyed. If you wish for your application papers to be returned please supply a stamped self addressed envelope.

You have the right of access to personal information and to seek any correction you think necessary to ensure accuracy.



A. POSITION BEING APPLIED FOR

Position:	CI47(a) Principal	CI47(b) Director of Religious Studies
	CI47 (c) Other Teaching Position	
	John Paul College	Whitworth Road Rotorua

B. PERSONAL DETAILS

Family Name:		First Name:		
Address:				
Region				
Phone:	Home	Mobile	Business	Ext.
Email:		Religion:		
Current Teacher Classification e.g. : Full Registration				
Registration Number:		Expiry Date:		

C. QUALIFICATIONS

Qualification/Course Attended	Name of Institution	Years of Attendance

Duplicate and attach relevant CV material or certificates etc as appropriate.

3. If you are a beginning teacher, were you associated with a Catholic school as part of your practice teaching professional training?

Yes	
No	

If yes, name and address of school(s):	

D. OTHER QUALIFICATIONS & EXPERIENCE RELEVANT TO POSITION

E. PREVIOUS TEACHING EXPERIENCE

Position	Name of School	Year Level	From	To

F. REFEREES Please provide three referees. At least one referee must be a familiar with your teaching practice.

Referee 1

Name:		Phone Day:	
Address:		Night:	
Email:		Cell:	

Referee 2

Name:		Phone Day:	
Address:		Night:	
Email:		Cell:	

Referee 3

Name:		Phone Day:	
Address:		Night:	
Email:		Cell:	

G. CONVICTIONS AGAINST THE LAW

	YES	NO
Have you ever been convicted of any offence against the law (apart from minor traffic convictions)?		

If 'YES' enclose a certified copy of the entry in the Criminal Record Book relating to the conviction(s), obtained from the Registrar of the Court concerned. The copy should be accompanied by any comments regarding the offence which you wish to make. Give full details:

Note: the Board of Trustees may seek a police clearance from all short-listed applicants or preferred applicants prior to confirmation of appointment.

H. DOCUMENTATION, PROOF OF IDENTITY

Please list the documents that you have attached to this application form. Enclose ONLY COPIES of original documents. Please provide two types of proof of identity (one photo ID, e.g. passport, driver's licence and one record ID, birth certificate, bank statement

I. AUTHORISATION

Do you agree to inquiries being made as to the accuracy of information contained in this application form or associated documents, or any other matter relating to your suitability for employment?

Please indicate Yes or No as appropriate:	YES	NO
Present Employer		
Past Employer		

Signature:		Date:	

I acknowledge and accept that the information I have supplied will be used by the Proprietor (Board of Trustees in secondary schools) in terms of Education and Training Act 2020, Schedule 6, Cl 47 to assess my acceptability for the position as defined in the Act, and also by the Board of Trustees to determine my suitability for the position as defined in the Act. I have read the information in this document that explains acceptability.

Signature:		Date:	