CLM Community Sport
Counties Manukau

Position Description

Job Title	**HEALTHY ACTIVE LEARNING ADVISOR**
Indirect Report	**GENERAL MANAGER / SCHOOLS & KURA MANAGER**
Direct Report	**HEALTHY ACTIVE LEARNING SENIOR ADVISOR**
Location	**COUNTIES MANUKAU**

PURPOSE

The Healthy Active Learning Advisor:

- Delivers the Healthy Active Learning initiative into nominated South Auckland schools.
- Develops and maintains strong, meaningful relationships with school principals, senior leaders and teachers to support schools to
- Better plan and implement the Health and Physical Education (HPE) and Hauora curriculum.
- Identify and develop opportunities for quality physical activity experiences for tamariki (in school and in the community).
- Advise on how to establish healthy behaviours and environments through supporting the adoption and implementation of healthy food and water-only policies.
- Contributes to the delivery of outcomes across the organisation that aligns to better outcomes for tamariki and rangatahi, in alignment with the Impact Strategy and the regional Korikori plan

SPECIFIC DUTIES & RESPONSIBILITIES

Te Tiriti o Waitangi:

- Commit to personal and professional development to grow confidence and competence in the enactment of Te Tiriti o Waitangi as a responsible treaty partner.
- Champion, enable and support our commitment to Te Tiriti o Waitangi.
- Commit to ensuring Te Tiriti principles are considered and embedded in project strategy, planning and activities as appropriate.
- Support an environment of psychological and cultural safety to support commitment to Te Tiriti of Waitangi.

Leadership, People and Culture, Tools and Processes:

- Ensure adherence to all policies and processes, including Health and Safety
- Ensure effective and clear communications are shared (dissemination and escalation) within the organisation that prioritises shared understanding.
- Serve as an effective role model for colleagues, being visible, upholding organisational values and proactively contributing to a positive workplace culture.

Healthy Active Learning Implementation:

- Develop and nurture regional and local partnerships, particularly relationships with selected primary and intermediate schools.
- Engage and work with the Boards of Trustees, principals and senior leadership teams of the selected primary and intermediate schools to connect Healthy Active Learning to schools' values, achievement challenges and strategic educational outcomes.

- Be comfortable asking challenging questions and having critical conversations with school leaders.
- Ensure the philosophies and principles underpinning Healthy Active Learning are applied, including Sport New Zealand's insights, physical literacy and locally led approaches.
- Provide relevant and up to date HPE curriculum knowledge as well as planning, teaching and assessment strategies that support students' engagement and achievement.
- Utilise and deploy Health Physical Education resources available when and where appropriate to support quality planning and delivery.
- Maintain a good working relationship with the Public Health Unit Healthy Active Learning health promoter, and seek advice from, and link the health promoters with their schools where there are specific nutrition/food questions or issues that require nutrition expertise.
- Work with the selected primary and intermediate schools and their (Board of Trustees, staff, students and parents/caregivers) to integrate healthy eating and water-only messages into Health and PE teaching where appropriate.
- Understand and promote the value of physical activity for the holistic wellbeing of tamariki.
- Support schools to identify how to enhance and support schoolteachers' and students' wellbeing through physical activity.
- Ensure all decisions and behaviours are inclusive and embrace diversity across the wider school and community, through commitment to social justice, equity and equality.
- Ensure the Treaty of Waitangi and its principles of Partnership, Protection and Participation are acknowledged and reflected in the implementation of the initiative.
- Mitigate and openly communicate any possible risks or incidents that have the potential to bring Aktive's partners (RSTs, CLM Community Sport), Sport New Zealand and/or invested partners into disrepute.
- Monitoring and Evaluation – support the development of effective monitoring and evaluation methods that demonstrates the impact that The Healthy Active Learning initiative makes in Primary and Intermediate Schools.
- Communication – maintain effective communications between all parties.

Reporting & Accountabilities:

- Have an advanced understanding of key appropriate investment contracts, specifically those that are aligned to Health, including outcomes, and key milestones.
- Contribute to the collation, design and delivery of accountability reporting.
- Effectively raise any project delivery risks to SSIT / ELT at the earliest possible time for review and solution.
- Responsible for ensuring projects and initiatives are planned and executed in line with delegated authorities

EXPERIENCE & KNOWLEDGE

Essential

- Holds a relevant tertiary qualification
- Experience working with schools
- Experience in designing and facilitating professional learning and development opportunities
- Experience in positively influencing attitudes, behaviours and processes
- Knowledge and understanding of the operating models in primary and intermediate schools
- Knowledge and understanding of the New Zealand Curriculum and/or Te Marautanga o Aotearoa
- Extensive knowledge of the Health and Physical Education Curriculum with practical delivery experience.

- Knowledge and understanding of how the sport and education sectors interact to deliver PE, sport, active recreation and play opportunities for tamariki
- Knowledge and understanding of Sport New Zealand's strategies and approaches, specifically, the insights, physical literacy and locally led approaches
- Holder of a New Zealand Driving Licence

Preferable

- Be a qualified teacher with New Zealand teaching experience
- Have knowledge of the systems, structures and operating models that underpin the education, sport, active recreation and play sectors across Aotearoa
- Have the ability to interrogate existing systems and structures, challenge mental models and perceptions, and influence behaviours
- Have an understanding of how broader contextual factors (social determinants) impact on access, opportunities and decisions that tamariki make regarding their own wellbeing
- Have exceptional relationship building skills, accompanied by a high level of emotional and social intelligence
- Have experience in leading change in the school setting and influencing at different levels (boards of trustees, management, teachers, parents)
- Thorough knowledge and understanding of effective pedagogical strategies, in particular, culturally responsive and active pedagogies
- Have the ability to be a critical practitioner, by applying an inquiry approach and utilising data to inform and guide practice, evaluate effectiveness and understand impact
- Experience in planning, managing, and prioritising multiple and competing tasks and projects to meet deadlines and produce quality results
- A high level of verbal and written communication skills, with the ability to engage and communicate effectively to a wide range of stakeholders and audiences
- Track record of handling confidential and sensitive matters with exemplary discretion and professionalism
- Awareness of the wider social and political context in which we operate

SKILLS AND ATTRIBUTES

- Knowledge of, and commitment to the Treaty of Waitangi – Te Tiriti o Waitangi and Māori responsiveness
- Act with honesty and integrity at all times
- Work as part of a high performing team, with a commitment to achieve results for, and with others
- An ability to work autonomously within a high trust environment
- Customer-centric with a "can do" attitude and the ability to bring things in to land in a timely manner
- Good problem analysis and problem-solving skills and an ability to "think outside the box"
- An ability to relate to people at all levels including community organisations and chairs
- Strong communicator across multiple settings and platforms (in person, small groups, online etc)
- Uses whanaungatanga to guide practices with others

- An ability to influence attitudes and behaviours
- Commitment to continuous learning and innovation
- Resilient and able to cope under pressure
- Technology literate

OTHER DUTIES

This job description is a broad picture of the post at the date of preparation. It is not an exhaustive list of all possible duties and it is recognised that jobs change and evolve over time. Consequently, this is not a contractual document and the post holder will be required to carry out any other duties to the equivalent level that are necessary to fulfil the purpose of the job.