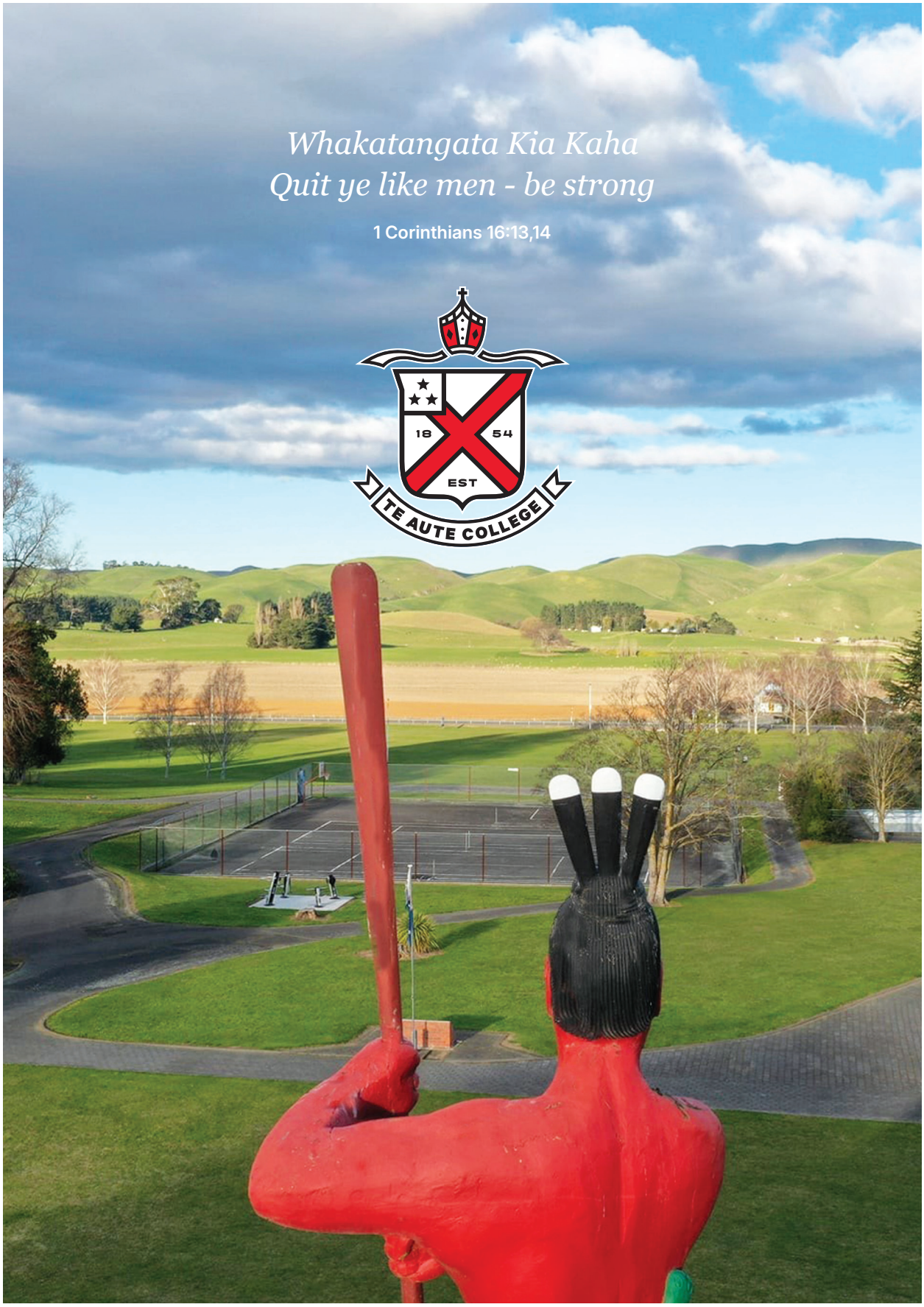



# Employment Information Pack

TE AUTE COLLEGE

06 856 8415
admin@teaute.school.nz
Private Bag 6030
Pukehou, Napier 4142
teaute.maori.nz

# Nau mai, haere mai

Thank you for your interest in joining the Te Aute College whānau.

Te Aute College has stood for more than 170 years as one of Aotearoa most respected Māori boarding schools. We are seeking educators who believe in the limitless potential of young Māori men and who will contribute to our special character and community.

## About Te Aute College

At Te Aute, our vision is to grow fine young men who thrive in te ao matatini—a complex and ever-changing world. We believe that success comes from being grounded in who you are while having the confidence, skills, and resilience to navigate the opportunities and challenges that lie ahead.

Our role is to nurture young men who are proud of their identity, strong in their values, and committed to making a positive contribution to their whānau, hapū, iwi, communities, and the wider world. Through academic excellence, cultural strength, leadership development, sporting participation, and service to others, we create opportunities for every student to discover their potential and pursue their aspirations.

## Why Teach at Te Aute?

Teaching at Te Aute is more than delivering curriculum, it is sharing a commitment to see Māori young men succeed. Our staff mentor, coach, lead, support boarding life and help shape the future of our rangatahi.

We invite you to become part of the Te Aute whānau and join us as we continue to shape the next generation of leaders.



# Position Overview

## Permanent Full-Time Mathematics Teacher at Te Aute College

Te Aute College is an iconic state-integrated Māori Anglican boys' boarding school in the heart of Hawke's Bay. For more than 170 years, Te Aute has nurtured generations of Māori leaders who have made significant contributions to Aotearoa. We are seeking an outstanding Teacher of Mathematics who believes in the potential of every young Māori man and is passionate about inspiring success through high-quality teaching and meaningful relationships.

This is more than a teaching position—it is an opportunity to influence lives. We are looking for a teacher who will challenge, encourage and empower our rangatahi to develop confidence, resilience and a love of learning. You will have high expectations for achievement and a genuine commitment to helping students flourish academically, culturally and personally.

The successful applicant will:

- be a registered teacher with a sound knowledge of the New Zealand Curriculum (Mathematics and Statistics)
- be able to teach Mathematics across Years 9-13, including NCEA Level 3
- be an innovative and reflective practitioner committed to continuous improvement
- build strong, authentic relationships with students, whānau and colleagues
- share our commitment to educational excellence and the success of Māori learners.

As a special-character school, a commitment to our Māori identity, Mihinare faith and boarding environment is essential. We seek a teacher who will embrace our kaupapa, contribute to the wider life of the college, and help shape confident, capable young men who are proud of who they are and ready to lead in an ever-changing world.

If you want your teaching to have purpose, impact and lasting significance, we'd love to hear from you.

## Your attributes

- Inspires students to love mathematics
- Believes every young Māori man can achieve excellence
- Builds authentic relationships
- Has high expectations
- Embraces Te Aute's Māori and Mihinare special character
- Contributes to co-curricular and boarding life

## Application Checklist

Cover Letter

Curriculum Vitae

Completed Application Form

Applicant Statement

Qualifications

Teaching Council Practicing Certificate

# Application for Employment

## IMPORTANT NOTES FOR APPLICANTS

Thank you for applying for a position at Te Aute Collage. Please ensure you have a copy of the position description before completing this application.

1. Please fully complete this form personally. First, read it through, then answer all questions and make sure you sign and date where indicated on the last page.
2. Attach a curriculum vitae (CV) containing any additional information, if necessary.
3. Copies only of qualification certificates should be attached. If successful in your application, you will be required to provide the originals as proof of qualifications.
4. If you are selected for an interview, you may bring whānau/support people at your own expense. Please advise if this is your intention.
5. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated, if any information is later found to be false.
6. All applicants will be required to give consent to a Police vet.
7. a) Applicants may not be employed as a children's worker if they have been convicted of a specified offence listed in *Schedule 2 of the Children's Act 2014*. The Criminal Records (Clean Slate) Act 2004 will not apply to these specified offences and these offences will be included in your Police vetting results.

   b) The Clean Slate Act provides certain convictions do not have to be disclosed providing:

   - you have not committed any offence within seven consecutive years of being sentenced for the offence
   - you did not serve a custodial sentence  at any time
   - the offence was neither a *specified offence under the Clean Slate Act 2004* nor a *specified offence under the Children's Act 2014*
   - you have paid any fines or costs

Please note that you are not obliged to disclose convictions if you meet the above conditions but can do so if you wish. If you are uncertain as to whether you are eligible contact the Ministry of Justice. All appointments are subject to all current safety checking requirements

8. Shortlisted applicants being interviewed will need to provide originals of both a primary identity document (e.g. passport) and a secondary identity document (e.g. New Zealand driver license). A list of acceptable primary and secondary documents is available in the last sections of the *Children's Regulations 2015*.
9. This information will be held by the employer. For the successful candidate this document will be held on their personal file, otherwise the information provided will be securely destroyed after 90 days. You may access it in accordance with the provisions of the Privacy Act 2020.

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**Custodial sentence** means a sentence of imprisonment and includes corrective training, preventive detention, a sentence of imprisonment served by home detention, borstal training, detention centre training and any other sentence that requires the full-time detention of an individual. **Non-custodial sentence** includes, but is not limited to, a community-based sentence, a sentence of home detention, a sentence of a fine or reparation, a suspended sentence of imprisonment, and a specified order.

## Personal Details

Position applied for .....

Vacancy/Reference Number .....

*Tick one*

Mr Mrs Ms Miss

Or other preferred title .....

Birth name (if applicable) .....

Are you known by any other name(s)? Yes No

If "Yes" please detail

.....

Full postal address .....

.....

.....

Email address .....

Contact telephone numbers:

Personal ..... Business .....

## Identity Verification, Criminal Record and Right to Work

*Please tick the appropriate boxes*

### IMMIGRATION INFORMATION

| | | |
|---|---|---|
| Are you a New Zealand citizen? | Yes | No |
| If not, do you have resident status, or | Yes | No |
| A current work permit | Yes | No |
| Have you ever had a criminal conviction? | Yes | No |

If "Yes" please detail

.....

(A board may not employ or engage a children's worker who has been convicted of an offence specified in *Schedule 2 of the Children's Act 2014*. The Clean Slate Act does not apply to schedule 2 offences.)

| | | |
|---|---|---|
| Have you ever received a police diversion for an offence? | Yes | No |

If "Yes"' please detail

.....

| | | |
|---|---|---|
| Have you ever been discharged without conviction for an offence? | Yes | No |

If "Yes" please detail

.....

| | | |
|---|---|---|
| Do you have a current New Zealand driver's licence? | Yes | No |
| Have you ever been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment? | Yes | No |

If "Yes" please detail

.....

Are you awaiting sentencing or do you have charges pending? Yes ✔ No

If "Yes"' please state the nature of the conviction/cases pending:

.....

In addition to other information provided are there any other factors that we should know to assess your suitability for appointment and your ability to do the job? Yes No

If "Yes" please detail

.....

.....

Have you ever been the subject of any concerns involving child safety? Yes No

If "Yes" please detail

.....

.....

Are you aware of any injury or medical condition that could impact on your ability to perform this job effectively? Yes No

If "Yes" please detail

.....

.....

## FOR TEACHING/PRINCIPAL POSITIONS

Do you hold a current practising certificate from the Teaching Council of Aotearoa New Zealand? Yes No

Please enter your registration number .....

## Teaching Specific Information

Teaching Subjects .....

.....

.....:

NCEA Experience .....

.....

.....:

Curriculum Areas Taught .....

.....

.....:

Experience with Years 9-13 .....

.....

.....

Experience as a dean, form teacher or pastoral leader .....

.....

.....

Co-curricular Strengths (sport, kapahaka, music, cultural, outdoor education, coaching etc)

.....

.....

.....

.....

## Educational Qualifications

Secondary School (name and location)

.....

Number of Years .....

Highest Qualification .....

University (name and location)

.....

Number of Years .....

Highest Qualification .....

Other (name and location)

.....

Number of Years .....

Highest Qualification .....

## Employment History

*Please list your work experience for the last five years beginning with your most recent position. Please include months as well as years worked and explain any gaps in employment. If you were self-employed, give details. Attach additional sheets if necessary.*

Period Worked (start date and end date) .....

Employer's name (or reason for gap in employment) .....

.....

Position held .....

Reason for leaving .....

.....

.....

Period Worked (start date and end date) .....

Employer's name (or reason for gap in employment) .....

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Position held .....

Reason for leaving .....

.....

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Period Worked (start date and end date) .....

Employer's name (or reason for gap in employment) .....

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Position held .....

Reason for leaving .....

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Period Worked (start date and end date) .....

Employer's name (or reason for gap in employment) .....

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Position held .....

Reason for leaving .....

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Period Worked (start date and end date) .....

Employer's name (or reason for gap in employment) .....

.....

Position held .....

Reason for leaving .....

.....

.....

Period Worked (start date and end date) .....

Employer's name (or reason for gap in employment) .....

.....

Position held .....

Reason for leaving .....

.....

.....

## Referees

*Please provide the names of three people who could act as referees for you. One of these should be your current or most recent Principal/Board Chair, a professional referee and a character referee. Please indicate which referee is your current/previous employer in the table below.*

Name .....

Organisation .....

Position/Relationship .....

Phone Number .....

Email .....

Name .....

Organisation .....

Position/Relationship .....

Phone Number .....

Email .....

Name .....

Organisation .....

Position/Relationship .....

Phone Number .....

Email .....

## What You Have to Offer

*Attach additional sheets if necessary*

Why do you want to teach at Te Aute College?

How would you inspire young Māori men to achieve excellence in Mathematics while strengthening their confidence, identity and aspirations?

How would you contribute to the Māori, Anglican and boarding special character of Te Aute College beyond your classroom?

## Declaration

**I certify that:**

**The information provided is true and complete and understand that any appointment is subject to Police Vetting, Children's Worker Safety Checking, verification of qualifications and Teaching Council registration.**

- **I confirm in terms of the Privacy Act 2020 that I have authorised access to referees.**
- **I know of no reason why I would not be suitable to work with children/young people.**
- **I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.**

Name .....

Signature .....

Date .....

*Please note if completing this electronically a hard copy (signed) must also be provided.*

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