Ōtaki College

Application Form: All Teaching Positions

Note to Applicant: *All sections of this form must be completed except 4.0, 5.0, 6.0, 7.0 and 8.0 for which reference may be made to attached documents, eg CV. Applicants should be careful in ensuring that all information required is provided at the level of detail indicated in this form.*

1.0 Position applied for: Full-time, Permanent, Teacher of Humanities

2.0 Personal details

Name _____

Address_____ Phone (day) _____

_____ Phone (evening)_____

Email _____

Nationality / Citizenship _____

If other than NZ, evidence of NZ residency is required.

The following information is supplied voluntarily:

Gender _____ Ethnicity _____ Date of birth _____

Marital status_____ Dependants _____

3.0 Teacher registration

Registration number _____ Status of registration _____ Expiry date_____

4.0 Qualifications and training

Year	Degree / Diploma / Certificate / Course	Papers	University / Polytechnic / Training provider	NZQA QT (if available) *Overseas quals only*

Year	Degree / Diploma / Certificate / Course	Papers	University / Polytechnic / Training provider	NZQA QT (if available) *Overseas quals only*

5.0 Teaching service

Year	School or institution	Subjects and levels taught/responsibilities	Duration Yrs – mths

6.0 Other relevant professional experience

7.0 Other experience (including employment and voluntary)

8.0 Particular strengths and interests

Please state any special qualifications, experience or strengths that you feel you possess and any extra-curricular activities with which you would be prepared to assist.

9.0 Ability and willingness to teach or take responsibility for other curricula (than that specified for the advertised position)

_____

_____

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_____

_____

_____

10.0 Referees

Note to applicants: *All applicants are required to provide the names of at least three referees who are familiar with their professional practice.*

Applicants for positions carrying management units should provide them with a referee's report form.
Applicants are asked to supply comprehensive phone and other contact information for referees.

1. _____

2. _____

3. _____

4. _____

11.0 Declarations and Consents

11.1 I consent to confidential enquiries being made to establish my suitability for the position and understand that such enquiries may be made of people other than those I have nominated.

11.2 I certify that the information given in this application and attached materials is correct and verifiable.

11.3 I understand that incorrect information provided and material fact suppressed will lead to the review of my employment should I be appointed.

11.4 I *(delete one)* **have not / have** *(provide details)* been convicted of an offence against the law (apart from minor traffic convictions) or been through the police diversion scheme or are subject to current prosecution or investigation for criminal offending. Attach details except where the Criminal Records (clean slate) Act applies.

11.5 I understand that consent to disclosure of information by the Licencing and Vetting Service Centre will be required before my appointment can be confirmed.

Signed…… **Date**……

Address this application and supporting documents to: *Vivienne White, Principal's Secretary*
vwt@otakicollege.school.nz

Applications close Friday 4 December 2026