ST ORAN'S COLLEGE

Teacher in Charge of Music

TENURE: Full time, permanent
RESPONSIBLE TO: Principal

PERSON SPECIFICATION	
1.	Ensure student learning is the Faculty priority.
2.	Provide professional leadership/role modelling of Best Practice.
3.	I Be responsible for supporting faculty staff to deliver curriculum effectively, using effective teaching strategies and maintaining a positive learning environment in their classrooms.
4.	Have a high level of up-to-date knowledge in own subject area.
5.	Attend appropriate professional development/subject associations and be up to date on curriculum developments and changes.
6.	Plan, develop and review courses for subjects within the faculty.
7.	Budget, purchase, manage and use available resources effectively and equitably.
8.	Develop appropriate assessment programmes in accordance with the school assessment policy and ensure staff carry these out, record results and compile reports.
9.	Ensure each year Departmental goals and plans are set and teaching programmes are updated and the updated document is appropriately recorded on the school computer system.
10.	I Collect and record achievement data so as to be able to assess programmes over time.
11.	I Ensure the faculty programmes cater for the needs of all students including the gifted and less able.
12.	I Communicate effectively with faculty staff, students, colleagues and leadership.
13.	I Participate when required in the school's appraisal processes.
14.	I Ensure the policies and programmes in the faculty reflect the Special Character of the college, national guidelines and school policies.
15.	I Be responsible for staff and students by following all appropriate school policies and procedures when organising trips.
16.	Foster positive relationships within the school community.
17.	Participate in the Curriculum Leaders meeting and report annually to the School Board

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