KAIAKO APPLICATION PACK



He Kura Te Tangata
"We are all precious"

We model and teach

- Whanaungatanga - diversity in others and spirit of co-operation, local history, te reo Māori me ōna Tikanga.
- Aroha - integrity in all our actions, inclusive, empathetic, fair and honest
- Whakapono - strive to be the best we can be, love of learning and personal best
- Rangimārie - respect in all relationships; people, environment and culture
- Manaakitanga - ecological sustainability in the way we live within our environment and with others

JOB DESCRIPTION

Kaiako Role

To adhere to the Special Character of Te Kura o Hato Petera Kaniera ki Pukekaraka in its entirety and is responsible to the Tumuaki and Board of Trustees for the overall teaching and learning of all students.

Key Task 1: Māori Catholic Character

Ensure Tō Tātou Whakapono; Religious Education Plan is in place.
Encourage practical observance of Māori Catholic practice.
Assume an appropriate role in liturgies.
Show support for Pukekaraka-based Sacramental programmes
Liaise regularly with the Marist Priests and wider Pukekaraka Community

Key Task 2: Teaching and Learning

Ensure that learning is the central focus of the school.
Facilitate delivery of Kapa Haka, Health & Sports, Te Reo Māori me ōna Tikanga and Environmental Studies.
Participate in the improvement of the quality of teaching and learning
Ensure that the core values and culture of the school is the hub of school activity.
Support Tumuaki in leadership development activities e.g. Kāhui Tokotoko o Ōtaki (local principal cluster), Ngā Hapū o Ōtaki, SENCO, Seasons 4 Growth and Tō Tātou Whakapono
Take an active part in the school curriculum development
Keep up to date with educational articles

Key Task 3: Management

Support Tumuaki to implement policies and decisions of the Board

Key Task 4: Communication

Support Tumuaki to ensure that the communications network is effective and efficient
Confirm that information is exchanged smoothly across the school/community boundary
Encourage and facilitate parental involvement in the school

Person Specification

We are seeking a dynamic and vibrant teaching professional who will walk hand-in-hand with our Tumuaki, Support Staff, Whānau, and Board of Trustees. Moving forward together in complete unity, you will be a driving catalyst in realising the collective vision and ultimate dream of our Kura.

Skills required:

Special Character/Cultural Awareness

- To maintain and enhance Te Kura o Hato Petera Kaniera special Māori & Catholic Character.
- Use core values and Te Whare Tapawhā to underpin the holistic wellbeing of our students through special programmes and activities
- Be willing and able to teach religious education
- Show understanding of Te Tiriti o Waitangi and encourage the aspirations of our Kura community in all settings.
- Be prepared to take part in the cultural and sporting activities of the school, i.e. hui tangata ora, hui tangata mate, Kapa Haka, community-wide Taiao events, inter-school sports etc
- Sustain correct pronunciation of Māori and uphold Ngāti Raukawa ki te Tonga, Kawa & Tikanga practices.

Teaching and Classroom Management

- Demonstrate teaching experience in a multi-level classroom
- Innovation in Literacy, Numeracy and ICT
- Use positive classroom management techniques.
- Curriculum strengths; share your passion with us.
- Demonstrate leadership experience and the ability to respond to new educational challenges.
- Sound knowledge of revised curriculum, delivery, assessment, and analysis that enhances student achievement.
- To assist the Tumuaki, Board of Trustees and support staff in implementing the shared strategic vision for our school.
- Ability to develop positive and good-humoured relationships and work effectively with Tumuaki, support staff, students, Board of Trustees, parents, and the Pukekaraka and wider community.
- To maintain a balance within classroom teaching responsibilities

Application Form: **please provide up to three (3) evidential bullet points with a brief explanation, for each of the following:**

A. Personal Qualities What personal qualities would you bring to Te Kura o Hato Petera Kaniera?	
B. Communication Skills Evaluate your strengths as a communicator in diverse settings and as a spokesperson for our kura.	
C. Leadership Qualities Describe how you have managed to build and enunciate a vision among staff.	
D. Curriculum Delivery What involvement have you had in curriculum and assessment development?	
E. Relationship Skills How do you develop and foster positive relationships between students, staff, Board of Trustees and community?	

TE KURA O HATO PETERA KANIERA KI PUKEKARAKA SCHOOL PROFILE

Te Kura o Hato Petera Kaniera, also known as St Peter Chanel School, is a full primary school catering for students from Years 1 to 8.

It is an integrated Catholic school.

Equity Index (EQI): 562

Maximum roll: 155
Current roll: 21

Hato Petera Kaniera is situated at Pukekaraka, which includes Te Marae o Hine and St Mary's, which includes two churches and a Mission House.

The school comprises a multi-levelled teaching environment

The school currently operates with:

- A Teaching Principal/DRS
- A fixed-term, part-time Teacher
- One full-time special needs teacher aide position
- One part-time teacher aide position
- A part-time cleaner and caretaker

Hato Petera Kaniera has a Main block, consisting of an Administration area, sick bay, Tumuaki office, photocopy and staff workroom, staffroom, 3 classrooms, a Whare Hui and an Ablution area.

We have access to Ngā Hapū o Ōtaki; Social Worker in Schools, LSC; based at Ōtaki College, RTLB and Te Puna Oranga o Ōtaki; Health Provider and Ka Ora, Ka Ako; Healthy lunches in schools, and public health nurses.

Mā tō tātou Whaea a Maria, tātou e ārahi, e tiaki.

Mauri ora!