RODNEY COLLEGE

Position Description: Assistant Teacher of Science (Fixed Term)

Position details

Position	Assistant Teacher of Science (Biology specialism preferred)
Reports to	Head of Department Science
Works closely with	Science department staff and technician, whānau teachers, deans, senior leadership team and support staff
Remuneration	Salary as provided in the current Secondary Teachers' Collective Agreement (STCA) or Individual Employment Agreement
Tenure	Fixed term for the full 2027 school year, from 28 January 2027 to 27 January 2028, to cover a staff member's parental leave. The fixed term is for this genuine reason, consistent with s66 of the Employment Relations Act 2000 and the parental leave provisions that apply
Hours and time	0.8 FTTE in Term 1 and 0.6 FTTE in Terms 2, 3 and 4, 2027. Timetable, contact and non-contact time as provided in the current STCA
Review	Through the Professional Growth Cycle (PGC), with the HOD Science

Purpose of the role

To plan, teach and review engaging Science programmes so that every student achieves the best possible outcomes. At Rodney College the classroom comes first, students are known by name, and families are genuine partners in learning. This role keeps quality Science teaching in place for our students while a colleague is on parental leave.

What success looks like in this role

- Students are engaged, challenged and making progress in Science.
- Classrooms are settled, safe places where every student is known by name.
- Assessment is accurate, timely and trusted.
- Families know how their young person is going, early and often.
- The Science department is stronger for having you in it.

Key result areas

Key result area	What we expect	How we'll know
Teaching and learning	Well-planned, engaging Science programmes across Years 9 to 13 that reflect the national curriculum and department schemes, with high expectations of every student	Lesson planning is in place, students are engaged and making progress, and observations and student voice reflect quality teaching
Achievement and assessment	Accurate and timely assessment, marking and feedback, with	Assessment data is entered in KAMAR on time, and results

Key result area	What we expect	How we'll know
	assessment and moderation carried out to the Staff Assessment and Moderation Guide	hold up through internal and NZQA moderation
Wellbeing and inclusion	Safe, settled classrooms where every student is known by name, and an active whānau teacher role that enrols the family through regular contact home	Students feel valued and safe, pastoral records are current and families hear from us early and often
Health and safety	Safe practice in laboratories and practical work, following department safety procedures and reporting hazards and incidents promptly	Safety procedures are followed, equipment is used correctly and hazards are reported without delay
Resources and systems	Attendance, assessment and pastoral records kept accurately in KAMAR, with classrooms, laboratories and resources well cared for	Records are accurate and up to date, and shared spaces and equipment are left in good order
Communication and community	Professional, timely communication with students, families and colleagues, and an active contribution to department meetings and the life of the school	Families are well informed, colleagues are supported and department work is shared
Professional growth	Full engagement in the PGC, reflecting on practice and learning with and from colleagues	PGC goals are set and reviewed, and professional learning shows in the classroom

Professional and legal responsibilities

- Meets the code of conduct and teaching standards that currently apply, and holds a current practising certificate.
- Meets safety checking and child protection requirements under the Children's Act 2014.
- Takes reasonable care for their own health and safety and that of others, under s45 of the Health and Safety at Work Act 2015.
- Handles student and staff information in line with the Privacy Act 2020, including in KAMAR.
- Works within Board policies and supports the Board's objectives under s127 of the Education and Training Act 2020, including equitable outcomes for Māori students.

Annual priorities

Annual priorities are agreed through the PGC. They sit within the key result areas and do not change the duties of the position.

Year	2027
Priority 1	Year 9 and 10 Science programmes taught to the updated national curriculum as schools start using it in 2027

Priority 2	Accurate, timely assessment and moderation across senior Science courses
Priority 3	To be agreed with the appointee

Variation

The duties of this position may be reasonably varied by the Principal after consultation with the appointee, consistent with the current STCA, and confirmed in writing.

Agreement

Principal	Appointee	Date

Person specification

Area	Essential	Desirable
Registration and eligibility	Holds current New Zealand teacher registration and a current practising certificate. Right to work in New Zealand, and available to commence at the start of Term 1, 2027	
Qualifications	A relevant science qualification	A degree majoring in Biology
Teaching knowledge and experience	Able to plan and teach Science across Years 9 to 13, with sound knowledge of the national curriculum, learning and assessment	Experience teaching senior Biology, and experience implementing curriculum change
Students and families	High expectations of every student, a commitment to knowing students by name and to genuine partnership with families	Experience in a whānau teacher or form teacher role
Cultural responsiveness	Culturally responsive practice and a commitment to equitable outcomes for Māori students	Familiarity with Tātaiako and Tapasā (cultural competency frameworks for teachers of Māori and Pacific learners), and use of te reo Māori
Personal qualities	Positive, organised and reliable, a clear communicator and a good team member	Willingness to contribute to the wider life of the school

The Rodney College Board is a good employer and welcomes applications from all suitably qualified people. Selection is based on the requirements of the position. Appointment is subject to safety checking under the Children's Act 2014. Referees are requested from shortlisted applicants only.