

Kia ora,

Thank you for your interest in applying for the teaching position that we currently have available - a non-tagged fixed term teaching position for 2027. We welcome applications from both experienced and beginning teachers.

As stated in our advert, we are looking for an amazing teacher to join our staff at St Joseph's Primary School in Queenstown, teaching in our Senior Team in a Years 7/8 class. Situated in stunning Queenstown, our vision is "Creating confident learners who, like Jesus, make a positive difference". Come and join us at the small school with a big heart.

This position qualifies for the Teacher Bonding Scheme (TBS). The eligible teacher recruited into this vacancy will receive annual payments accumulating to a maximum of $40,000 (before tax) after 5 years. See Teacher Bonding Scheme for more information.

The successful applicant will be reflective, innovative, enthusiastic, and have a willingness to work collaboratively. They will have the ability to form strong relationships and have a desire to make learning engaging and enjoyable for our children. Strengths in Structured Literacy and Maths required. Strength in Te Reo Māori and Kapa Haka as well as Health and Physical Education desirable. Applicants should state other areas of strength in their applications.

The successful applicant will accept the condition to support, uphold and be positively involved in the special Catholic character of the school. This is not a 'tagged' position - you do not need to be Catholic to be appointed to this role.

Applications for this permanent position close at 5pm on Friday 20 November 2026 and must include a completed Application Form, a Curriculum Vitae (CV), and a covering letter explaining your suitability for the position.

Please send your application (marked confidential) to:

The Principal
St Joseph's School
25 Beetham Street
Queenstown 9300

or

principal@stjosephsqt.school.nz

All documents relating to applications from unsuccessful applicants will be destroyed.

If you require any further information or would like to visit the school prior to applying, please feel free to contact me to make an appointment.

We look forward to receiving your application.

Mā te Atua koe e manaaki, e tiaki hoki.

Alan Grant

Tumuaki | Principal
St Joseph's School



APPLICATION FOR EMPLOYMENT

at

ST JOSEPH'S SCHOOL, QUEENSTOWN

NOTES

- To be completed personally by the applicant.
- The completion of this form does not indicate any obligation on this employer to engage the applicant.
- Do you consent under the Privacy Act 1993, to this employer contacting your existing/former employers or referees and retaining this information on file for this employer's exclusive use? YES/NO
- Please attach any other information to this form which you consider relevant e.g. curriculum vitae, qualifications, certificates etc.

1. **POSITION APPLIED FOR** Scale A (non-tagged) Permanent Position

   Available start date 28 January 2027

2. **APPLICANT'S PERSONAL DETAILS**

   Full Name:

   Surname _____

   Specify any other surname known by _____

   Given Names _____

   Address:

   Number and Street _____

   Suburb and Town _____

   Contacts:

   Telephone Numbers _____

   Email address _____

Person to contact in event of an accident or emergency

Name _____

Address _____

Telephone number(s) _____

3. **EMPLOYMENT STATUS**

Nationality / Citizenship _____

Are you legally entitled to work in New Zealand? YES/NO

If not a NZ citizen or permanent resident, attach copy of appropriate documents eg, NZ work permit.

4. **EDUCATIONAL QUALIFICATIONS**

Highest qualification held _____

Date of certification _____

Other qualification(s) held _____

_____

_____

5. **EMPLOYMENT HISTORY**

Present or most recent Employer _____

Address _____

Telephone number _____

Position held by applicant _____

Main duties _____

Dates of employment _____

Reason for leaving _____

Employer contact _____

Next most recent Employer _____

Address _____

Telephone number _____

Position held by applicant _____

Main duties _____

Dates of employment _____

Reason for leaving _____

Employer contact _____

6. **REFEREES** (specify three, ideally professional or work-related, referees)

Name _____

Address _____

Telephone Number(s) _____

Email _____

Relationship with this referee _____

Name _____

Address _____

Telephone Number(s) _____

Email _____

Relationship with this referee _____

Name _____

Address _____

Telephone Number(s) _____

Email _____

Relationship with this referee _____

7. **GENERAL**

I certify that I am registered as a New Zealand Teacher.

Registration number and expiry date: _____.

Have you been convicted of a criminal offence? YES/NO

Are you awaiting the hearing of charges in a civil or criminal Court of Law? YES/NO

Do you have a current drivers licence? YES/NO

If yes, what class:

Drivers Licence No:

Do you have any demerit points or endorsements? YES/NO

If yes, please detail:

_____

What are your interests/hobbies/sports/clubs or community activities?

_____

_____

_____

Do you have secondary employment? YES/NO

If yes, please detail _____

8. **MEDICAL**

Are you allergic to, or have any sensitivity to any substance or chemicals? YES/NO

Have you had an injury or medical condition caused by gradual process disease, back injury or infection arising out of work that may be aggravated or further contributed to by the tasks of this position? YES/NO

Do you have any known condition (including injury or illness) which may affect your ability to effectively carry out the functions and responsibilities of the position applied for? YES/NO

If you have answered yes to any of the above, please detail below or on an attached sheet.

_____

_____

_____

9. **DECLARATION**

I _____ (full name) declare that to the best of my knowledge the answers given in this application are complete and correct, and that the information provided in my curriculum vitae is correct. I understand that if I have supplied any false or deliberately misleading information, or if I have suppressed any material information, I may not be offered the position applied for, or if employed, my employment may be terminated.

Signed: _____ Date: _____