MOUNT MAUNGANUI
INTERMEDIATE

T: 07 575 5512
E: admin@mtint.school.nz
W: mtint.school.nz

21 Lodge Ave,
Mount Maunganui, 3116

JOB DESCRIPTION
Scale A Teacher

Responsible to:
- Principal
- Deputy Principal
- Team Leader

Working Relationships:

External:	*Internal:*
● RTLB ● MOE Special Education ● Outside Agencies	● BOT ● All Staff

Employment Status: full time

Primary Teachers Collective Agreement (PTCA)

2.10.1 Employees shall work such hours as may be reasonably required of them to enable them to properly fulfil their responsibilities as teachers whether or not such hours exceed 40 hours per week. The normal hours of work for employees should as far as practicable however not exceed 40 hours per week Monday to Friday.

2.10.2 It is acknowledged that employees are required to undertake such duties as:

- Preparation, evaluation and assessment time generated by classes/sessions and the students within them, or by other requirements such as the need to report on the progress of individual students;
- Counselling of students;
- Administrative responsibilities of individual teachers;
- Attending courses and meetings;
- Professional development in addition to their normal class contact time, and that these factors have been taken into consideration in determining the employee's hours of work and leave entitlements.

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Key Responsibilities

- Use the MMI Teaching Standards as the guide to classroom teaching and learning.
- Classroom programme is responsive to student learning needs, specific needs of emerging adolescents, NZC and school inquiry focus.
- Classroom planning meets the requirements outlined in the MMI Teaching Standards document and is completed in advance.
- Use data to inform teaching and learning so that the programme is responsive to student's skills, needs and interests (assessment for learning).
- Ensure the safety and wellbeing of students at all times.
- Use the principles of PC4L and restorative practices to positively guide student behaviour.
- Use culturally responsive and relational pedagogy including:
    - Plan for and teach Te Reo and Tikanga - Identity language and culture
    - Implement relational practices PB4l/RP
- Participate actively in professional learning and development.
- Support the professional learning of self and colleagues.
- Inquire into your own data and practice.
- Take part in the professional MMI Growth Cycle.
- Be highly professional and committed to the strategic direction of the school.
- Build relational trust with colleagues.
- Engage in open and respectful conversations with students, staff, parents and caregivers and community.

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PERSON SPECIFICATION

Professional Knowledge and Teaching Techniques

- Skilled teacher of the New Zealand Curriculum
- Instructional teaching and ability to differentiate to meet diverse needs
- Pedagogical content knowledge of the New Zealand Curriculum and Learning progressions
- Formative assessment practice is embedded
- Curriculum Integration and Inquiry
- e learning/ICT
- Use of assessment tools to inform teaching programmes
- Learning Conferences
- Culturally responsive and relational pedagogy

Motivation of students and classroom management

- Empathy and ability to relate to emerging adolescent learners
- Ability to build and maintain strong relationships
- Role model
- High expectations for and belief in all learners
- Proven ability to manage behaviour positively and respectfully
- Passionate about students, teaching and learning
- Ability to build positive relationships with all of our students including Māori and Pasifika learners

Communication and support for and co-operation for colleagues

- Strong communicator
- Professional
- Honest
- Team Player
- Shows Initiative
- Commitment to building and maintaining relational trust
- Sense of humour
- Resilient

Wider School Activities

- Willingness and commitment to contribute to the corporate life of the school

Commitment to strategic direction of the School

- Commitment to Inquiry based, integrated learning
- Raising the achievement of all learners
- E learning
- PB4L and Restorative practice
- Using data – developing assessment capable learners
- Culturally responsive and relational pedagogy
- Integrated curriculum, collaborative planning and inquiry

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Declaration:

Approved by:	*Signature of the person with the authority to approve the job description*
Date approved:	September 2025 *Date upon which the job description was approved*
Reviewed:	September 2026 *Date when the job description was last reviewed*

Principal Signature:

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Teacher Signature:

_____