Growing Great People

Thank you for your interest in our ***Fixed - Term 0.8 Teaching position*** at Ormond School. This document contains the generalised job description (to be detailed at interview) and person specification.

IMPORTANT
Applications including Cover Letter, CV and Listed referees must be submitted by: 5.00pm on Friday 13th, November, 2026.

JOB SPECIFIC INFORMATION:
Job Description: Release teacher to cover a variety of release requirements combining in a 0.8 fixed term position.

We are looking for a flexible and experienced classroom teacher to cover Classroom release across all year levels in our school. We are seeking an experienced, professional and effective classroom practitioner who can build quality relationships with students and work collaboratively with staff. If you enjoy teaching a range of year levels and have strong classroom management skills, we would love to hear from you.

Key responsibilities:

- Deliver engaging lessons across a variety of subjects and year groups.
- Collaborate with classroom teachers to ensure smooth transitions and consistent learning experiences.
- Adapt teaching approaches to meet the diverse needs of students.
- Support and maintain a positive classroom environment while managing behaviour effectively.

Ideal candidate will:

- Be able to work flexibly across the school in different year levels.
- Be adaptable, proactive, and well-organised.
- Demonstrate strong classroom management skills.
- Build positive relationships with students, staff, and whānau.
- Will have a strong understanding and practice of literacy and mathematics across all levels.
- Be a team player and contribute positively to our school culture.

PERSONAL ATTRIBUTES:

The applicant needs to be/have

- A team player
- An effective communicator
- A sense of humour
- Organised
- Innovative
- Creative
- Problem solver
- Resilient
- Integrity

Applicants please email the following to principal@ormond.school.nz :

- A copy of your CV with names of 2 referees who can be contacted.
- Please include a cover letter outlining why you are interested in the position and how you feel you could contribute to our school.

Alternatively you can send hard copies of the above documentation to:

To: CONFIDENTIAL
Appointments Committee
Ormond School
45 Whitmore Road
Ormond
Gisborne 4071

TIMELINE

- Applications close - 13th November 2026
- Shortlisted applicants notified - 16th November 2026
- Interviews - 17-19th November 2026
- Successful applicant will be notified no later than 20th November 2026.
- The position commences 25th January 2027, finishing on the 10th December 2027.

Nga mihi nui
Shane Hooks
Principal