# CANTERBURY WEST COAST SPORTS TRUST T/A SPORT CANTERBURY

# JOB DESCRIPTION

## JOB TITLE

Healthy Active Learning (HAL) Advisor (hybrid)

## PURPOSE

Healthy Active Learning is a joint government initiative between Sport NZ, the Ministry of Education, the Ministry of Health, and Health NZ – Te Whatu Ora. It supports schools and kura to improve the wellbeing of tamariki and rangatahi through healthy eating and drinking, and quality physical activity.

It is part of New Zealand's Child Youth and Wellbeing Strategy, a set of actions across government to improve the wellbeing of all children and young people under the age of 25.

Job Summary

A Healthy Active Learning Advisor works with primary and intermediate school leaders, kaiako, kaimahi and community organisations to enhance the accessibility, quality and quantity of Physical Activity within schools. This includes play, active recreation, sport and Health and Physical Education. This is achieved by:

- the delivery of targeted professional development for kaiako & kaimahi,
- developing and maintaining relationships between schools and community Physical Activity providers and
- the implementation of systems, structures and processes that support the sustainability of work completed.

## SPECIFIC DUTIES & RESPONSIBILITIES

The scope of Healthy Active Learning work is framed up by 5 broad outcomes:
1 - Education settings value and prioritise quality play, active recreation, sport, and health and physical education.
2 - Education settings support and promote quality food and drink environments.
3 - Education settings value Mātauranga Māori and promote culturally distinctive approaches to play, active recreation, sport, kai and inu, and curriculum delivery.
4 - Teachers and kaiako implement active teaching and learning approaches and deliver quality health and physical education.
5 - Education settings work effectively with whānau and their local community to enable inclusive and equitable access to play, active recreation, sport, and quality food and drink.

Duties and Responsibilities

- Advocate for the value of quality play, active recreation, sport, Health and Physical Education to wellbeing and learning with school staff, physical activity providers and community.
- Work with school senior leadership to develop goals, actions and plans that lead to enhanced Physical Activity and Health and Physical Education provision within schools.
- Develop and deliver tailored professional development for kaiako and kaimahi within schools that meets the specific needs of schools and individuals.
- Support schools to enhance the accessibility and quality of play, active recreation and sport opportunities that occur outside of curriculum time.
- Regularly gather and use insights to inform decisions and actions, to monitor progress and to measure the impact of work completed within schools.
- Communicate regularly and effectively with key stakeholders within schools including reporting to school senior leadership.
- Collaborate with other Healthy Active Learning team members to develop and deliver professional development opportunities for groups of teachers.

- Identify and foster relevant partnerships between schools and community organisations that support the provision of quality Physical - Activity within schools.
- Support relevant local and regional community organisations to improve the quality and accessibility of Physical Activity offerings that they provide for tamariki.
- Develop and nurture strong relationships with other local, regional and national stakeholders and agencies that support or align with Healthy Active Learning work in schools.
- Contribute to other general tasks and events that support the broader functioning of Sport Canterbury.
- Engage in ongoing professional development opportunities as provided by Sport Canterbury and/or Sport NZ.
- Underpin all work with inclusive and equitable practices and in line with the principles of Te Tiriti o Waitangi.

## GENERAL DUTIES & RESPONSIBILITIES

- Be punctual and work the hours and times specified.
- Prioritise workload to ensure work of the greatest importance to the business is undertaken with urgency and to a high standard.
- Support and help develop a positive workplace culture.
- Demonstrate excellent interpersonal communication skills.
- Responsibly manage all business resources within accountability levels.
- Undertake all duties and responsibilities outlined in this job description and all other duties as required by the business.
- Comply with all employment obligations.
- Promptly undertake to complete all reasonable and lawful instructions and directions given.
- Serve the business in good faith, promoting and protecting the business's best interests.
- During work time, and such other times as may be reasonably required, dedicate all effort to the execution and fulfillment of the duties, responsibilities, obligations, and instructions related to employment.
- Demonstrate through own actions a commitment to Health and Safety at work when undertaking work or observing others in the workplace.

## SKILLS, EXPERIENCE & EDUCATION

- A relevant tertiary qualification preferably education
- Extensive knowledge and understanding of the Health and Physical Education and Hauora curriculum with practical delivery experience.
- Thorough knowledge and understanding of effective pedagogical strategies that support quality delivery of the Health and Physical Education and Hauora curriculum.
- Extensive knowledge and understanding of the New Zealand Curriculum and/or Te Marautanga o Aotearoa
- Experience in designing and facilitating professional learning and development opportunities
- Experience in leading change in the school setting and influencing at different levels (Boards of Trustees, management, teachers, whānau/community).
- Knowledge of the systems, structures and operating models that underpin the primary and intermediate schools |kura, sport, active recreation and play sectors across Aotearoa.
- Knowledge and understanding of how the sport and education sectors interact to deliver PE, sport, active recreation and play opportunities for tamariki.
- Experience in planning, managing, and prioritising multiple and competing tasks and projects to meet deadlines and produce quality results
- A high level of verbal and written communication skills, with the ability to engage and communicate effectively to a wide range of stakeholders and audiences.
- A good understanding of Te Reo me tikanga Māori.