Welcome Bay School
309 Welcome Bay Road,
Welcome Bay,
Tauranga 3112
(t): 07 544 1113
(e): office@welcomebay.school.nz
www.welcomebay.school.nz

Dear Applicant,

Thank you for expressing an interest in joining our Welcome Bay School team. This is an exciting opportunity for the successful candidate to join a wonderful school.

Our team is searching for a teacher with in-depth curriculum knowledge, outstanding teaching practice and is totally focused on children's learning and achievement. The teacher we are looking for will be dynamic and inquire into their own practice, use evidence effectively to promote student learning and progress, is a total team player and has a great sense of humour!

Strengths in Sport and Te Reo Maori as well as experience in Years 4-6 is highly desirable. There is potential for leadership opportunities depending on the successful candidates skillset and needs across our school.

Our school website and Facebook page are excellent resources to gain additional information about our school. We encourage you to refer to these resources. We wish you well with your application and look forward to hearing about the knowledge, skills and dispositions that you can offer to enhance Welcome Bay School.

The time frame:

- **Thursday 5 November** — Position advertised online in Gazette
- **12pm Wednesday 18 November** — Applications Close
- **Monday 23 November** — Interviews held week beginning
- **Term 1 2027** — Position begins

If you win a position you will be part of a hard working, collaborative and supportive professional environment. The students at Welcome Bay School are very conscientious, warm and willing to learn and we have a very supportive community.

Please find enclosed:

- Teaching Position Application Form

Application checklist

- Teaching Position Application Form completed and signed
- Letter of introduction, outlining suitability for this position.
- Curriculum Vitae

NB: Evidence of qualifications and 2 forms of ID will be required at interview.

Apply by sending all information required to Cherie Stirling at office@welcomebay.school.nz or by post to the address above. If you are wanting your CV returned please also include a stamped self addressed envelope.

Applications close: 12pm Wednesday 18 November

If you require any further information, please contact me on (07) 544 1113 or via the email below.

Ngā mihi nui
Jamie De La Haye
Tumuaki / Principal
principal@welcomebay.school.nz

TEACHING POSITION APPLICATION FORM
WELCOME BAY SCHOOL

Please email to:	office@welcomebay.school.nz
Position applying for: Please tick appropriately	□ **Permanent Teacher (Senior School Yrs 4-6)**

Personal Details

Surname		
Given names		
Preferred name		
Address		
Contact details	Mobile:	Email:

Certificated teacher status	Tick	Registration Number		Expiry Date
Certified				
Provisionally Certified				

Present teaching position

School	
Date appointed	
Type of appointment	
Can we contact the Principal of your present school about this position?	Please circle: **YES** **NO**

Education Qualifications

Type of qualification	Received from	Date received

Details of training and service: Please include details of your work history for the last 5 years

School	Position	Dates	Class Level

Breaks in service: Please indicate any breaks in service and give reasons e.g. Overseas travel

Date	Reason for leaving

Total certificated service

In permanent positions	**Years**		**Months**	
In relieving positions	**Years**		**Months**	

Professional development: please provide a summary of recent professional learning and development.

Confirmation

1	• I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed.	**Yes**	**No**
2	• I am legally entitled to work in New Zealand in the role applied for (i.e. as a New Zealand or Australian citizen/permanent resident or holder of a current and valid work visa or residence visa).	**Yes**	**No**
3	• I am currently registered to teach in New Zealand.	**Yes**	**No**
4	• In accordance with the Privacy Act 2020, I authorise the board of trustees to obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board	**Yes**	**No**
5	**STUDENT SAFETY**		
	• I have been the subject of a complaint about the safety of a student. Please give dates and details: ○ If YES please give dates and details	**Yes**	**No**
6	**OFFENCES AGAINST THE LAW:**		
	• Have you ever been convicted of an offence against the law (excluding minor traffic convictions)? ○ *If YES, please give dates and details below:*	**Yes**	**No**
	• Do you currently have any pending charges of an offence against the law? ○ *If YES, please give dates and details below:*	**Yes**	**No**

7	• I know of no reason why I would not be suitable to work with children or young people.	**Yes**	**No**

Applicant's signature	
Date	

Referees: Please provide the names and contact details of three referees below. Referee reports are confidential to the board. Referees will only be contacted for candidates who are shortlisted.

Referee 1.		
Full name		
Position		
Relationship to applicant		
Contact details	Mobile	
	Email	
	Work	
Referee 2.		
Full name		
Position		
Relationship to applicant		
Contact details	Mobile	
	Email	
	Work	
Referee 3.		
Full name		
Position		
Relationship to applicant		
Contact details	Mobile	
	Email	
	Work	