Balclutha Primary School
WHAIA TE KURA HUNA

Empowered, Confident, Life-Long Learners

Information Pack Permanent Teacher

Timeline School Information Job Description Application form

Welcome to Balclutha Primary School



Due to unexpected roll growth, we are looking for two classroom teachers to join our fabulous school. The successful applicants will have the opportunity to join a progressive and dedicated team. 2027 class levels will be negotiated with the successful candidate but are likely to be in a Year 2-3 class (Permanent) and a Year 4-5 class (Fixed Term). Both positions suit a beginning teacher.

Timeline

Advertised: 5 November 2026
Applications Close: 3 pm, Friday 20 November
Interviews by negotiation
Start date: Monday 1 February 2027

Our School

At Balclutha School, our vibrant, growing community of approximately 235 learners is powered by a staff as dedicated as they are fun-loving. We believe that great learning happens when passionate educators collaborate, grow, and bring energy to every single day.



Our supportive team includes eleven classroom teachers, a Principal, a Learning Support Co-ordinator, eleven learning assistants, a school secretary, a part-time caretaker. Together, we form a warm, tight-knit professional learning community that works hand-in-hand with our supportive School Board and our energetic Whānau and School group (PTA).

We are lifelong learners ourselves, constantly expanding our practice through professional development and collaborative learning. In 2027, our team is excited to dive into ongoing PLD focused on writing, mathematics, and embedding the refreshed New Zealand Curriculum.

Our school environment offers plenty of room to learn and play! Built in 1950 and remodelled in 2010, our classic two-story wooden facility features 13 modern classrooms (including three relocatables), a library, resource rooms, a staffroom, offices, and a school hall. Outside, our students thrive on our flat playing fields, large artificial turf, three adventure playgrounds, and mature trees good for shade and climbing, with extra room to run thanks to the adjacent Council Sports Ground and the Cross Recreation Centre across the road.

Please check out our school website www.balclutha.school.nz for more information about our great school.

Candidate Strengths.



The successful applicant will:

- *Have successful experience teaching the New Zealand curriculum.*
- *Have a desire to grow their own learning.*
- *Be flexible and keen to take on new challenges.*
- *Be organised and able to work to deadlines.*
- *Have a sense of humour and enjoy working collaboratively with others.*

All successful applicants must pass our safety checking processes.

Focus for 2027.

Balclutha Primary School has a clear vision of the future and is excited about our development in 2027. Our main areas of focus are:

- *Continuing to embed the Refreshed English and Maths Curricula.*
- *Implementation of the Mitey programme schoolwide to support the well-being of our tamariki and staff.*

Vacancies.

We have 2 vacancies for 2027:

<u>Permanent classroom teacher- junior school</u>
This is likely to be in a Year 2-3 class. Strengths/ knowledge of iDeal would be useful. We have a strong incumbent applying for this position.

<u>Fixed-term teacher for 2027- middle school</u>
Due to unexpected roll growth, our Board will be funding an additional teacher in 2027, to enable us to provide additional support for target students across the school. This class is likely to be in a Year 4-5 class. Experience with The Code or iDeal (structured literacy) and Maths No Problem would be an advantage, but not necessary. This position would be suitable for a beginning teacher, and we have a robust and successful advice and guidance programme in place.



Applications.

Candidates are invited to submit a curriculum vitae, completed application form and a letter of application for the vacancy of Classroom Teacher at Balclutha Primary School.
Applicants should make special reference to the particular strengths that they can offer our school.

Applications need to be emailed to the principal (vicki@balclutha.school.nz) by 3 pm Friday 20 November.
We will confirm receipt of your application once it has been received.

We look forward to receiving your completed application. Please give us a call if you require any further information to assist you in the application process. We welcome your queries and your interest in our fantastic school.

Kind regards,

Vicki Neave
Principal

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Job Description Classroom Teacher 2027

TEACHER'S NAME:

RESPONSIBLE TO: Principal

This position commences on Monday 1 February 2027.

General statement of Responsibilities

Establish positive relationships with staff, students and parents.
Provide a strong classroom programme based on the New Zealand Curriculum and the needs of our learners. This is likely to be in either the junior school in 2024.
Take an active part in the cultural life of the school as appropriate.

Primary teachers are employed under the Primary Teachers Collective Agreement

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Teacher Professional Standards	Practising Teacher Criteria
Te Tiriti O Waitangi Partnership	
Demonstrate commitment to tangata whenuatanga and Tiriti o Waitangi partnership in Aotearoa New Zealand.	• Demonstrate commitment to bicultural partnership in Aotearoa New Zealand • Work effectively within the bicultural context of Aotearoa New Zealand
Professional Learning	
Use inquiry, collaborative problem-solving and professional learning to improve professional capability to impact on the learning and achievement of all learners.	• Use critical inquiry and problem solving effectively in their professional practice • Establish and maintain effective professional relationships focussed on the learning and well-being of all ākonga. • Demonstrate commitment to ongoing professional learning and

	development of personal professional practice ● Show leadership that contributes to effective teaching and learning ● Analyse and appropriately use assessment information which has been gathered formally and informally
Professional Relationships	
Establish and maintain professional relationships and behaviours focused on the learning and wellbeing of each learner.	● Demonstrate commitment to bicultural partnership in Aotearoa New Zealand ● Establish and maintain effective professional relationships focussed on the learning and well-being of all ākonga ● Demonstrate commitment to promoting the well-being of all ākonga ● Demonstrate in practice their knowledge and understanding of how ākonga learn ● Respond effectively to the diverse language and cultural experiences, and the varied strengths, interests and needs of individuals and groups of ākonga
Learning Focused Culture	
Develop a culture that is focused on learning, and is characterised by respect, inclusion, empathy, collaboration and safety.	● Demonstrate commitment to promoting the well-being of all ākonga ● Promote a collaborative inclusive and supportive learning environment ● Respond effectively to the diverse language and cultural experiences, and the varied strengths, interests and needs of individuals and groups of ākonga
Design For Learning	
Design learning based on curriculum and pedagogical knowledge, assessment information and an understanding of each learner's strengths, interests, needs, identities, languages and cultures.	● Conceptualise, plan and implement an appropriate learning programme ● Demonstrate in practice their knowledge and understanding of how ākonga learn ● Work effectively within the bicultural context of Aotearoa New Zealand ● Respond effectively to the diverse language and cultural experiences, and the varied strengths, interests and needs of individuals and groups of ākonga ● Analyse and appropriately use assessment information which has been gathered formally and informally ● Use critical inquiry and problem solving effectively in their professional practice
Teaching	
Teach and respond to learners in a knowledgeable and adaptive way to progress their learning at an appropriate depth and pace.	● Conceptualise, plan and implement an appropriate learning programme ● ● Demonstrate in practice their knowledge and understanding of how ākonga learn ● Analyse and appropriately use assessment information which has been gathered formally and informally

	● Demonstrate commitment to ongoing professional learning and development of personal professional practice ● Use critical inquiry and problem solving effectively in their professional practice

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APPLICATION FORM

APPOINTMENT TO THE POSITION OF

Classroom Teacher

Should the information requested be available in attached CV it is not necessary to repeat it.
*Fields marked with an * are required to be completed*

Please consider my application for:	
Classroom Teacher- Permanent (likely to be in Year 2-3 class)	
Classroom Teacher Fixed Term 2027 (likely to be in a Year 4-5 class)	
Both available positions	

PERSONAL DETAILS:

***FULL NAME:**_____ ____

(Please underline the name by which you are known)

POSTAL ADDRESS: _____

_____

***TELEPHONE NO:** _____

***REGISTRATION NUMBER:** _____

CURRENT PLACE OF EMPLOYMENT: _____

QUALIFICATIONS: *(Educational/Related Qualifications)*

_____

_____

_____

_____

_____

OTHER QUALIFICATIONS:

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PREVIOUS EXPERIENCE RELEVANT TO THE POSITION:

_____

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_____

INTERESTS *(FAMILY, COMMUNITY, OTHER INTERESTS)*

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_____

SUITABILITY FOR OUR POSITION:

After considering the attached job description, please outline why you should be considered for our position. If this information is contained within your CV or in an application letter it is not necessary to repeat it.

***DECLARATION:**

Have You Ever Been Convicted Of Any Offence Against The Law? (apart from minor traffic convictions) If `YES', please give full details:

_____

_____

_____

*Have you ever had your Registration as a teacher cancelled?

_____

*Have you ever been dismissed from any teaching position? If so please give details:

_____

_____

*Please advise of any ACC claims made:

_____

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REFEREES:

Please provide details of two referees who are able to supply statements in support of your application.

Name:
Address:
Phone:

Position:

Name:
Address:
Phone:

Position:

***CONFIRMATION:**

I certify that the information given in this application is to the best of my knowledge correct. I give my permission for the claims made to be verified through sources considered appropriate by the Board.

Applicant's signature: _____

Date: _____