ST MARY'S CATHOLIC SCHOOL

901 Frederick Street, Mahora, Hastings

Paul Wallace, Principal | principal@stmaryshastings.school.nz

5 November 2026

Dear Applicant,

Structured Approaches to Maths Teacher (0.42 FTTE)

Thank you for your interest in the Structured Approaches to Maths teaching position at St Mary's Catholic School. This is an exciting opportunity for a teacher who is passionate about mathematics and wants to support small groups of learners to make accelerated progress through explicit, evidence-informed teaching.

You will join a welcoming and supportive teaching team and community, working with our wonderful students in a well-resourced school set in a beautiful environment. The successful applicant will use assessment information to identify learning needs, plan targeted teaching, and monitor progress over time.

POSITION STARTS

Term 1, 2027

St Mary's Catholic School is a faith-filled learning community in Mahora, Hastings. Our school values of Reconciliation, Responsibility and Respect guide our relationships, teaching and learning. We value strong partnerships with whānau and a commitment to helping every learner grow in confidence and achievement.

To apply, please provide a letter addressing the appointment criteria and person specifications, your CV, and the completed application form. Applications must be received by 3.00 pm on Friday 20 November 2026.

RETURN OR EMAIL APPLICATIONS TO

Paul Wallace, Principal

St Mary's Catholic School, 901 Frederick Street, Mahora, Hastings

principal@stmaryshastings.school.nz

We look forward to receiving your application.

Yours sincerely

Paul Wallace

Principal

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Application Form

Structured Approaches to Maths Teacher - 0.42 FTTE

1. PERSONAL DETAILS

Name _____

Address _____

_____

_____

Contact phone Home _____ Mobile _____

Email _____

2. REGISTRATION

Current Teacher Registration No. _____ Provisionally Registered Teacher No. _____

3. TEACHING PRACTICE EXPERIENCE

School	Class level / role	Dates

4. QUALIFICATIONS

Educational or other relevant qualification	Date attained

5. REFEREES

Please supply details for two referees and confirm that you have their permission.

REFEREE 1

Name _____

Position _____

School / organisation _____

Phone _____

Email _____

REFEREE 2

Name _____

Position _____

School / organisation _____

Phone _____

Email _____

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6. APPOINTMENT CRITERIA

- A registered, highly effective teacher with a strong commitment to learner progress.
- An ability to build and maintain strong relationships with learners, parents, whānau and the wider community.
- Sound pedagogical understanding of structured and explicit approaches to mathematics teaching.
- Ability to plan and deliver targeted small-group mathematics interventions for diverse learners.
- Skilled in interpreting assessment information, including PAT data, to identify specific strengths, needs and next steps.
- Ability to monitor growth from each learner's start-of-year level and adapt teaching in response to progress.
- Willingness to be fully involved in the life and Catholic character of the school.

7. PERSON SPECIFICATIONS

- Self-motivated
- Empathetic
- Flexible
- Effective communicator
- Problem solver
- Strong relationship skills
- Collaborative team member
- Committed to ongoing professional learning
- Attention to detail

8. BRIEF JOB OUTLINE

Job title	Structured Approaches to Maths Teacher (0.42 FTTE)
Key objectives	Support identified learners through explicit, systematic and responsive small-group mathematics teaching.
	Use diagnostic and formative assessment, including PAT information, to identify needs and track improvement from start-of-year levels.
	Build learner confidence, mathematical understanding, fluency and problem-solving capability.
Key tasks	Specific teaching groups, programmes, assessment processes and reporting expectations will be negotiated with the successful applicant.

9. TIMELINE FOR APPOINTMENT

Friday 20 November 2026, 3.00 pm	Applications close
23-25 November 2026	Applications processed by the Appointing Committee and shortlisted; referees contacted
1-4 December 2026	Interviews
4 December 2026	Position offered
Term 1, 2027	Position starts

DECLARATION

I give permission for the Appointing Committee to contact the referees and schools identified in this application, or to make professional enquiries necessary to understand my teaching experience and skills. I certify that I am a Registered or Provisionally Registered New Zealand Teacher. I declare that I have never been convicted of an offence against the law apart from summary offences. I solemnly and sincerely declare that, to the best of my knowledge and belief, the information given in this application and my CV is true and correct.

Applicant's signature _____ **Date** _____