Porirua College

Job Description

Position: **Teacher / Kaiako**

Responsible to: **PEK Management Team**
Porirua College Principal (as managing school)

Relationships with: **Staff, ākonga and the community**

Primary purpose:

- To develop, deliver and evaluate programmes of learning based on the New Zealand Curriculum
- To assist with the development, delivery and moderation of assessments as required
- To assist with the implementation of the curriculum goals which reflect the school's strategic plan; in particular, the use of teaching as a vehicle to advance student Voice, Action and Identity
- To assist with the recording of results and completion of reports in accordance with school policy
- To assist with managing the resources of the subject Faculty and the development of assessment and reporting procedures

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Responsibilities to the school:

- Maintain own professional learning and development to continually update pedagogical and subject knowledge
- Work as an effective team member
- Participate in the wider educational, collegial and cultural life of the school and in negotiated extra-curricular activities, school and community programmes
- Consult and cooperate with the guidance network of the college
- Prepare lesson teaching plans, develop and manage classroom resources, teach according to the Curriculum, VAI and school policy requirements, and evaluate pupils' work
- Implement restorative behaviour management approaches as part of school-wide systems

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Responsibilities to ākonga:

- Create a supportive learning environment
- Demonstrate PC Pride Values of Manaaki, Tuakiri and Ako
- Encourage reflective thought and action that grows VAI (Voice, Action, Identity)
- Enhance the relevance of new learning
- Facilitate co-constructed and shared learning
- Make connections to prior learning and experience
- Provide varied opportunities to learn
- Inquire into the teaching-learning relationship
- To engage in a positive and professional manner

Responsibilities to the community:

- Report to whānau in a competent and caring manner
- Establish good relationships with whānau and community members through effective and open channels of communication

Responsibilities to school leadership:

- Assist with the delivery of the New Zealand Curriculum
- Assist with the development and review of processes and to seek improvement
- Participate in, implement and assist with developments in teaching and learning within the college
- Participate in agreed education activities outside the classroom

Person specification:

Qualifications/knowledge:

- Current kaiako registration (Provisional or Full)
- University graduate in relevant subject major
- Teacher Training

Experience:

- A history of successful teaching in a secondary environment an advantage
- Understanding of giving effect to the New Zealand Curriculum
- Experience with differentiating learning opportunities

Skills:

- Very good interpersonal skills
- Good analytical skills that allow clear and concise descriptions of the process and progress of the faculty and results achieved

Signed by

Date

PORIRUA EAST GRADUATE PROFILE

Tangatawhenuatanga is our respected foundation. Support connects the learning between schools and homes in our place, Porirua East.

PORIRUA EAST
KĀHUI AKO



VOICE "EVERYONE HAS A VOICE THAT CAN CHANGE THE WAY THINGS ARE"

- Have the courage to have your say
- Believe in yourself to fight for future generations
- Make changes in the family, community and world
- Communicate with others and hear their opinions
- Give back your learning to others

ACTION "LEARNERS MAKE A DIFFERENCE"

- Surround yourself with supportive adults and friends
- Take control of your learning
- Achieve useful skills in useful subjects
- Adapt to different environments and ways of learning
- Feel confident to participate within your group, team or pair
- Think critically
- Let others expand your learning
- Put yourself in a safe environment



IDENTITY "KNOW WHO YOU ARE. BE WHO YOU ARE. SHOW WHO YOU ARE"

- Know your roots
- Keep the culture strong
- Know where you stand as a learner
- Keep healthy in well-being
- Use all your languages
- Respect everyone else's beliefs
- Have strong mana