Te Wharekura o Maniapoto

"Ko te waka ko te Rangimaarie
Ko ngaa hoe o runga ko te aroha"

HE KAIHAUTŪ ARA MAHI

CAREERS GUIDANCE KAIAKO

Full-time | Permanent | Secondary (Tau 7–13)

Te Wharekura o Maniapoto

Ngā Kawenga Matua | Key Responsibilities

Tauira Aspirations and Pathways

- *Support ākonga to understand their strengths, aspirations and options.*
- *Guide ākonga to make informed transitions into further education, training, employment, entrepreneurship and other positive post-school pathways.*

Careers Education and Guidance

- *Plan and deliver a coherent careers education programme for Tau 7–13 through te reo Māori.*
- *Provide individual and group guidance on interests, strengths, qualifications, subject choices and future pathways.*
- *Support ākonga to prepare CVs, applications, interviews, portfolios and employment-readiness materials.*
- *Promote aspirational pathways that reflect ākonga identity, whānau aspirations and regional opportunities.*

Pathway Opportunities and Partnerships

- *Coordinate access to Gateway, STAR, apprenticeships, work experience, scholarships, tertiary providers and employment opportunities.*
- *Build relationships with employers, training organisations, tertiary institutions, iwi and community partners.*
- *Coordinate pathway events, workplace visits and transition activities in accordance with kura approval and EOTC procedures.*
- *Ensure ākonga and whānau receive clear information about entry requirements, deadlines and available support.*

Waahi noho: *308 Oparure Road, RD5 Te Kuiti 3985*
Waea: *(07) 878 6884* ***Iimera:*** *tari@maniapoto.school.nz*

Ngā Pūkenga me ngā Āheinga | Skills and Capabilities

The successful applicant must:

- *Be proficient and confident in te reo Māori, with the ability to deliver careers education and guidance through te reo Māori.*
- *Demonstrate an understanding of tikanga Māori and the kaupapa of a Kura ā Iwi.*
- *Have strong communication and relationship-building skills.*
- *Be passionate about supporting rangatahi to achieve their aspirations.*
- *Have knowledge of tertiary education, employment and vocational pathways.*
- *Be organised, proactive and able to work independently and collaboratively.*
- *Understand the importance of whanaungatanga, identity and whānau engagement.*

Experience in careers guidance, education or youth development would be an advantage.