"Our Best Always"

MAREWA PRIMARY SCHOOL

80D Latham Street

NAPIER 4110

Phone (06)843 8359 Fax (06) 843 5785

Email tumuaki@marewa.school.nz

APPLICATION FORM:

Tumuaki Tuarua (Deputy Principal) & SENCO

Permanent | Full-Time | 4 Management Units

Applicants are asked to please complete the information sheet below and include this with your Curriculum Vitae and cover letter outlining your suitability for the position.

Personal Details

Personal Details			
Full Name			
Date of birth			
Address			
Contacts	*Work:*	*Home:*	*Cell:*
	Email:		
Emergency Contact	*Name:*	*Cell:*	

Current Position (if applicable)

School: _____

Position held: _____

Time in position: _____

Teacher Registration	
Number:	Expiry Date:

Recent Employment History				
Start Date	*End Date*	*School*	*Year Level*	*Additional Responsibilities*

Referee Details

Please provide the names of two people who we can contact in support of your application.

Referee Name: Email address: Phone number: Home: Work: Relationship to you:	Referee Name: Email address: Phone number: Home: Work: Relationship to you:

Declaration

Please read the following statement and sign below.

In accordance with the Privacy Act 1993, I give consent for the Marewa School Appointments Team to make enquiries from the referees listed in the application and give consent to the referees making such information available. Furthermore I also give consent to make enquiries of past or present employers, colleagues, NZ Teachers Council or equivalent overseas professional body or any other person who may be in a position to assist the Board in determining my suitability in terms of filling the vacancy and give consent to those people providing such information.

Signature: _____ Date: _____

Have you ever been convicted of any offence against the law (apart from minor traffic convictions) or otherwise know of any reason why you should not be employed to work in a school environment?

YES / NO

If you have answered "YES" please provide the date and details of the offence.

Medical Questionnaire

Do you have any medical conditions that may affect your ability to effectively carry out the functions and responsibilities of employment, or which may be aggravated or further contributed to by the functions and responsibilities of employment?

Yes / No

If you have answered yes to the above question, please specify health problems or disabilities below.

Confirmation

I certify that the information given in this application, and in my C.V, is correct and verifiable.

Applicant's Signature: _____ Date: _____

Criteria for Appointment

The successful applicant will be selected using the following criteria:

- Current New Zealand teacher registration and a practising certificate.
- Successful teaching experience within a New Zealand school.
- Proven leadership capability, with the ability to support, guide and develop kaiako and contribute to improved teaching and learning outcomes.
- Strong communication, interpersonal and relationship-building skills, including the ability to establish trusting, respectful relationships with the Tumuaki, staff, tamariki, whānau and aiga.
- The confidence and integrity to engage in challenging conversations, make sound decisions, lead change and act in the best interests of ākonga and the kura.
- Knowledge and understanding of inclusive education, learning support processes and the ability to coordinate appropriate interventions for ākonga with diverse learning needs.
- Strong organisational and administrative skills, including the ability to coordinate learning support, complete funding applications and work effectively with external agencies.
- An understanding of trauma-informed practice, student wellbeing, emotional regulation and positive behaviour support.
- A commitment to te ao Māori and honouring the identity, language and culture of tamariki, alongside a willingness to continue developing personal mātauranga and culturally responsive practice.
- The ability to work collaboratively as part of a leadership team, contribute to strategic planning and support the effective day-to-day operation of the kura.
- The flexibility and capability to balance leadership responsibilities with the 0.2 teaching component of the role.