TE KURA KAUPAPA MĀORI O
NGĀTI KAHUNGUNU KI HERETAUNGA
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JOB DESCRIPTION - KAIAKO KURA TUATAHI 2027

Position Kaiako Kuratahi – Full-time

This document should be read alongside Te Aho Matua o ngā Kura Kaupapa Māori o Aotearoa, the Area School Teachers' Collective Agreement (ASTCA), the individual Employment Agreement, the Specific Responsibilities Schedule, and the kura's Whanaketanga Ngaio documents for kaiako.

WHĀINGA

To contribute to the kura's vision for holistic learning through Te Aho Matua, nurturing the learning, wellbeing, identity and development of tamariki within a strong Māori and Ngāti Kahungunu ki Heretaunga context.

ACCOUNTABILITY

The Kaiako shares responsibility for nurturing the learning, wellbeing and development of tamariki, working alongside whānau and colleagues through relationships grounded in manaakitanga, whanaungatanga, tikanga and Te Aho Matua.

The Kaiako works collaboratively with the Poumatua, Tumurangi and wider kura leadership, contributing to the collective responsibilities and direction of the kura. Professional expectations and responsibilities are supported through the kura's leadership, Whanaketanga Ngaio and employment processes.

CLASSROOM RESPONSIBILITIES

To nurture and support the learning and development of tamariki through teaching and learning that reflects Ngā Tino Uaratanga o Te Kura Kaupapa Māori o Ngāti Kahungunu ki Heretaunga, Te Aho Matua, the developing Marautanga o te Kura, and the aspirations expressed through Te Āhua o Te Raukura Ka Puta.

This includes the meaningful use of te reo Māori; thoughtful planning, assessment, evaluation and reporting of learning, using kura-approved templates and processes; creating a culturally safe, mana-enhancing and engaging learning environment; drawing on appropriate teaching approaches and resources; and supporting tamariki to grow in their knowledge, skills, confidence and sense of identity.

The Kaiako will uphold and contribute to the kura's agreed approach to behaviour and wellbeing, Kia Whatumaha, in a consistent and mana-enhancing way, alongside tamariki and whānau. Te Ira Tangata will be reflected in daily practice, supporting the learning, wellbeing and development of tamariki. The Kaiako will notice, assess and communicate the progress of tamariki in relation to Ngā Hua o te Ako, using professional judgement, kura-approved assessment and moderation processes, and ongoing observation. The Kaiako will work respectfully with tamariki and whānau to share learning progress and contribute to the kura's assessment, moderation and reporting practices.

KURA-WIDE MAHERE WHĀNUI – 2027

The Kaiako will align their planning and practice with the kura-wide Mahere Whānui priorities for 2027 and the priorities outlined in the kura's Annual Implementation Plan. These priorities will guide teaching, learning and ongoing improvement.

KURA WIDE RESPONSIBILITIES

The Kaiako will contribute to the collective life and culture of the kura, supporting the wellbeing, learning and development of tamariki through kura planning, hui and wānanga, whānau engagement, professional learning, and kura activities and events.

All kaiako contribute to kura-wide practices and priorities, including ā-whare, whakaminenga, pōhiri, kapa haka, pāngarau, the use of te reo Māori across all kura contexts, and lunch and bus supervision, as rostered.

Kura-wide responsibilities will be undertaken within reasonable workload expectations and in accordance with the Area School Teachers' Collective Agreement.

SPECIFIC RESPONSIBILITIES

Specific responsibilities will be discussed and agreed with the Kaiako, Poumatua and Tumurangi, and will reflect the needs and priorities of the kura. These responsibilities will be reviewed through the Whanaketanga Ngaio and attestation processes.

PROFESSIONAL CONDUCT AND LEAVE

The Kaiako will uphold the professional standards and expectations of the kura and meet attendance and leave requirements in accordance with the Area School Teachers' Collective Agreement, kura policies and procedures, relevant legislation, and the Staff Code of Conduct.

TAUĀKI I STATEMENT

This Job Description has been discussed with me. I understand the role and expectations of the Kaiako Kuratahi and agree to carry out my mahi in alignment with Te Aho Matua, kura policies and my Employment Agreement.

	Raiha Huata
Kaiako Kuratahi	Tumurangi
Date	Oct 7, 2026