Mercury Bay Area School
Application for Employment

MERCURY BAY AREA SCHOOL
Te Kura o Te Whanganui o Hei

Important notes for applicants, read before completing the form

Thank you for applying for a position with our school. Please ensure you have a copy of the job description before completing this application.

1. Please fully complete this form personally. Read through it first, then answer all questions and make sure you sign and date where indicated on the last page.
2. Attach a curriculum vitae (CV) containing additional information. If you include written references, please note we may contact the writers of the references.
3. Only copies of qualification certificates should be attached. If successful in your application you will be required to provide the originals as proof of qualifications.
4. If you are selected for interview you may bring whanau/support people at your own expense. Please advise us if this is your intention.
5. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or your appointment being terminated, if any information is later found to be false.
6. All applicants will be asked to give consent to a police vet. It is a requirement in the Education Sector for all employees to be vetted.
7. A) In terms of a Criminal Conviction, the Criminal Records (Clean Slate) Act 2004 provides certain convictions do not have to be disclosed providing:

- You have not committed any offence within 7 (consecutive) years of being sentenced for the offence and
- You did not serve a custodial sentence at any time (this would exclude serious offences such as murder, manslaughter, rape and causing serious bodily harm) and
- The offence was not a specified offence (specified offences are in the main sexual in nature) and
- You have paid any fines or costs

Custodial sentences include a sentence of preventative detention and corrective training. Non-custodial and suspended sentences include fines, reparation orders, community-based sentences and suspended sentences. Please note you are not obliged to disclose convictions if you are an eligible individual but can do so if you wish. If you are uncertain as to whether you are eligible contact the Ministry of Justice.

B) Under the Children's Act 2014, core workers in schools will not be covered by the clean slate.

All serious sexual or violent offenses against children will be included in the police vetting results. The Act will make it unlawful to employ people with convictions for these offenses, unless they have an exemption.

This application form and supporting documents will be held by the school. You may access it in accordance with the provision for the Privacy Act 2020. If you have any queries, please contact the person cited in the advertisement.