TEACHER
JOB DESCRIPTION

JAMES HARGEST COLLEGE KEEP FAITH

Position: 0.9 FTTE Science and 0.1 FTTE Release Teacher, Year 7-8

Name:

Tenure:

Permanent, Full Time	**1**
Permanent Part Time	
Part Time	
Long Term Relieving Full Time	
Long Term Relieving Part Time	

Responsible to: Associate Principal and Group Leader
Note: Performance Expectations for each Key Task are further defined in the relevant version of "Professional Responsibilities and Standards" as per Secondary Teachers' CA.

Any Additional Detail:

KEY TASKS / DIMENSIONS	EXPECTED OUTCOMES
1. Professional Knowledge	• Depth of the appropriate curriculum knowledge is displayed in lesson content and planning. • Knowledge of current learning and assessment theory and developments is demonstrated in both lesson planning, and design of assessment tasks. • Knowledge of current issues and initiatives is displayed. • Accurate student records are maintained.
2. Professional Development	• Both School and State requirements for Personal Growth Cycles are fully complied with. • Opportunities for professional development are taken as appropriate. • Ensure personal curriculum knowledge is up to date and relevant.
3. Teaching Techniques	• Adequate planning (both short and long term) is carried out for each roopu. • A wide range of teaching techniques is used. • Appropriate specialist resources / equipment are used well. • The classroom environment is well organized and attractive. • Lesson planning is appropriate and taken into account the ability profile of the roopu.

KEY TASKS / DIMENSIONS	EXPECTED OUTCOMES
4. Student Management	• Student behaviour is effectively managed. • Disciplinary techniques are used positively and judiciously. • Individual learning needs are recognised and catered for as far as possible. • A positive, safe, physical and emotional environment is created.
5. Motivation of Students	• Interactions with classes and individual students are such that motivation and effort are built up. • An appropriate interpersonal manner with students is displayed.

	• A genuine enthusiasm for the role of teacher in general, and for the curriculum area in particular is communicated.
6. Te Reo me ōna Tikanga	• Respect is given to Māori protocol whenever appropriate. • Pronunciation of Māori names, etc. is as accurate as possible. • Opportunities for staff development in Te Ao Māori are taken up. • Culturally responsive practice.
7. Effective Communication	• Oral and written communication with students, colleagues and whanau is appropriate and clear. • Instructions and explanations to classes are clear. • Board work and written instructions are clear and well presented. • Comments on Reports are appropriate and clear.
8. Support for and Cooperation with Colleagues	• Good collegial relationships are developed. • A positive contribution to the subject department is made. • School-wide policies and procedures are complied with and supported. • A collegial approach to sharing ideas, skills and knowledge with fellow staff members is demonstrated.
9. Contribution to wide School Activities	• Full participation in the operational procedures of the school, such as: home room teacher tasks, duty, report evenings, etc. is given. • A contribution is made to other areas of school life according to the strengths and interests of the teacher.

RESPONSIBILITIES

The Specialist Science Teacher will teach 0.9 FTTE Science and 0.1 FTTE Teacher Release (as negotiated with the SLT)

In addition the TIC Science will take responsibility for

- Oversee budget and resources, consult staff re purchases.
- Manage resources, accessibility booking systems, overseeing use.
- Guidance and accountability of staff teaching Science.
- Liaise with HOD Science to align curriculum.
- Carry out curriculum checks; long term planning, unit planning, differentiated teaching, evaluating of teaching and learning, report back to A.P.
- Ensure personal Science curriculum knowledge is up to date and relevant.
- Review and update Junior Campus Science curriculum.
- Set assessment tools, in consultation with A.P and staff, in line with teaching and reporting needs. Set dates for assessments to be done (where appropriate).
- Oversee Science related events;
  Science Fair, Science Road Show, National Science 'Weeks'

- other responsibilities as agreed to with school management

In addition, the Science teacher will take responsibility for:

- Ensure Health and Safety Requirements are fulfilled for staff and students

Teacher's Signature:

Principal's Signature:

Date Appointed / Reviewed: