BLUESTONE SCHOOL

APPLICATION FOR THE POSITION OF ORS SPECIALIST TEACHER
PART TIME, FIXED TERM, 8.5 HOURS PER WEEK
2027

APPLICANT'S PERSONAL DETAILS:

Name: _____

Maiden Name: (if applicable) _____

Postal Address: _____

Contact phone number: _____

Mobile: _____ E-mail: _____

Thank you for applying for the position at Bluestone School.

1. Please personally fully complete this form. Read it through first then answer all questions and make sure you sign and date where indicated.
2. Share with us your curriculum vitae (CV) containing any additional information. If you include written references, please note that we may contact the writers of the references.
3. Copies only of qualification certificates should be attached. If successful in your application, you will be required to provide originals as proof of qualification.
4. If you are selected for an interview you may bring whanau/support people at your own expense. Please advise if this is your intention.
5. Failure to complete this application and answer all truthfully may result in any offer of employment being withdrawn or appointment being terminated if any information is later found to be false.

EQUAL EMPLOYMENT OPPORTUNITIES INFORMATION: (for statistical purposes only)

Gender: M / F Date of Birth: _____ Ethnic Identification: _____

Confirmation of Receipt of Application

If you would like us to confirm that we have received your application please tell us where the confirmation should be sent (e-mail) For return of your CV please include a stamped, self-addressed envelope.	**For our office use**	
	Date received	
	Confirmed	
	Entered	

CURRICULUM VITAE: Please summarise the following information from your curriculum vitae and **send a copy of your Curriculum Vitae with the application.**

PREVIOUS EMPLOYMENT IN EDUCATION:

School	Position	Class Level	Date duties began	Time in position

RELEVANT EXPERIENCE AND INTERESTS outside teaching

QUALIFICATIONS: (Educational or other relevant qualifications)

Qualifications	Date attained

SUITABILITY FOR THE POSITION:

Please say why you believe you are suitable for the position, outlining your strengths and relevant current NZ classroom experience.

- ☐ Please show who will be able to verify this information.
- ☐ This information may be given in your own format or in the format below.

STATEMENTS	PERSON ABLE TO VERIFY THE STATEMENTS

If necessary, please continue on another sheet and attach it firmly to this form.

Which position/s are you applying for: ✔

Fixed Term	
Permanent	

REFEREES:

Please list below up to three (3) people you have asked to act as a referee for you. At least one should be a person you have worked with recently. The appointment committee may contact these people for further information.

Name	Position	Contact address & phone no.

In terms of a Criminal Conviction, the Criminal Records (Clean Slate) Act 2004 provides certain convictions do not have to be disclosed providing:

- You have not committed any offence within seven (consecutive) years of being sentenced for the offence and
- You did not serve a custodial sentence at any time (this would exclude serious offences such as murder, manslaughter, rape and causing serious bodily harm) and
- The offence was not a specified offence (specified offences are in the main sexual in nature) and
- You have paid any fine or costs

Custodial sentences include a sentence of preventive detention and corrective training. Non-custodial sentences include fines, reparation orders, community-based sentences and suspended sentences. Please note that you are not obliged to disclose convictions if you are an eligible individual but can do so if you wish. If you are uncertain as to whether you are eligible, contact the Ministry of Justice. Under the Vulnerable Children Act 2014, core workers in schools will not be covered by the Clean Slate.

All serious sexual or violent offences against children will be included in their police vetting results. The Act will make it unlawful to employ people with convictions for these offenses, unless they have an exemption.

This application form and supporting documents will be held by the school. You may access it in accordance with the provisions of the Privacy Act 2020. If you have any queries, please contact the person cited in the advertisement.

Teacher Registration No:	Expiry Date	Copy Attached

Proof of identity and right to work check

Shortlisted applicants being interviewed will need to provide two types of identification (one photo ID eg passport, NZ driver licence and the other a record ID eg birth certificate).

Immigration information

Are you a New Zealand citizen?	**Yes** □	**No** □
If not, do you have resident status, or	**Yes** □	**No** □
A current work permit	**Yes** □	**No** □

Have you ever received a police diversion for an offence? **Yes** □ **No** □ **If "Yes" please detail:**
Have you ever been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment? **Yes** □ **No** □ **If "Yes" please detail:**
Are you awaiting sentencing/currently have charges pending? **Yes** □ **No** □ **If "Yes" please state the nature of the conviction/cases pending:**
In addition to other information provided, are there any other factors we should know to assess your suitability for appointment and ability to do the job? **Yes** □ **No** □ **If "Yes", please elaborate:**
Have you ever been the subject of any concerns involving student safety? **Yes** □ **No** □ **If "Yes" please detail:**
Have you had any injury or medical condition caused by gradual process, disease or infection, such as occupational overuse syndrome, stress or repetitive strain injuries, which the tasks of this position may aggravate or contribute to? **Yes** □ **No** □ **If "Yes", please detail:**
Do you have a current New Zealand Driver's Licence? **Yes** □ **No** □

CONFIRMATION:

In accordance with section 9 of the Privacy Act 2020 I authorise the Bluestone School Board or nominated representative, to approach persons other than the referees whose names I have supplied to obtain information to assist the Board to assess my suitability for the above position.

i) named referees
ii) current and/or previous employers
iii) current and/or previous principals
iv) NZEI and/or STA personnel (i.e. industrial advisors etc.)
v) any person referred to in your application or by your referees.

The confidentiality of this information to the Bluestone School Board and those involved in the selection process is protected under Section 29 (iii) of the Privacy Act 1993.

I authorise the board, or nominated representative, to approach persons other than the referees whose names I have supplied, to gather information related to my suitability for appointment to the position.	Yes □ No □
I authorise the board, or nominated representative, permission to access any information held by the Education Council of Aotearoa New Zealand (EDUCANZ), or any other educational organisation, including matters under	Yes □ No □

investigation, to gather information related to my suitability for appointment to the position.	

I _____ certify that:

- The information given in this application is, to the best of my knowledge, correct. I understand that this information may be verified.
- I confirm in terms of the Privacy Act 2020 that I have authorised access to referees and other sources of information in relation to this application.
- I know of no reason why I would not be suitable to work with children/young people.
- I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.

Applicant's Signature: _____ Date: _____

This form must be printed, signed with your hand-written signature, scanned and emailed to the school as part of this application.

Please send this application and supporting documents by email to:
admin@bluestone.school.nz
Subject: ORS Teaching Position – your name
It needs to reach us no later than 4:00pm Monday 23rd November 2026

If you have any inquiring relating to this position email:
principal@bluestone.school.nz
Darren Smith, Principal
