Middleton Grange School
Teacher, Years 1-6
Job Description

CHARACTER EXCELLENCE SERVICE FOR THE GLORY OF GOD

Directly Accountable to Learning Team Leader

Functional Relationships:

- Principal
- Senior Leadership Team
- Head of Primary School
- Support Staff

Through effective teaching you will encourage and inspire pupils to have a love for learning in an environment of high expectations and excellence.

A willingness and ability to uphold the Special Character of the School, and to take part in religious instruction appropriate to the Special Character of the School, is an essential condition of employment.

Special Character

Key Indicators:

- Model Christian servanthood.
- Promote the Christian school and Christian education.
- Actively engaged in opportunities to enrich ability to teach Christianly.
- Develop strong relationships based on Christian principles with pupils, staff and other members of the School community.
- Integrate the School's Special Character with the New Zealand Curriculum.
- Implement initiatives which focus on the Special Character of Middleton Grange School

Key Roles:

Curriculum Delivery

- Deliver the curriculum effectively to the levels required as set out in the Scheme
- Use effective teaching strategies which include:
    - The design and planning of learning sequences.
    - Utilise effective techniques to engage pupils in learning motivation.
    - Setting achievable, measurable goals.
- Regularly provide feedback to pupils on their progress.
- Contribute to the development and review of programmes and resources.
- Attend and contribute to Learning Team meetings/events.

- To be competent in the delivery of relevant curriculum, have a sound knowledge of the New Zealand Curriculum Framework and of learning and assessment theory.
- To demonstrate a commitment to ongoing learning and participate individually and collaboratively in professional development activities.
- To actively participate in the School's performance appraisal process.
- To reflect on personal teaching techniques and strategies (practice) with a view to improvement.
- To establish high expectations that value and promote learning.
- To continue to develop understandings and skills in the appropriate usage and accurate pronunciation of Te Reo Maori.

Assessment and Reporting

• Demonstrate a working knowledge of the importance of feedback in pupil learning.

• Follow the Learning Team requirements of assessment and recording of pupil progress.

• Assist with the preparation, auditing and marking of assessment tasks.

• Establish a data baseline for each pupil as a measure of entry level.

• Mark and assess each pupil's work regularly and promptly.

• Meet deadlines for reporting to pupils and parents/caregivers.

• Respond promptly to parental enquiries.

• Communicate concerns of course completion to pupils/caregivers/appropriate staff.

Pupil Management and Pastoral Care

• Develop a classroom culture in which individuals are encouraged, respected and challenged intellectually, physically and socially.

• Be a positive, enthusiastic teacher, establish high expectations and motivate pupils to achieve.

• Recognise individual differences and provide for a variety of learning modes and groupings.

• Develop classrooms where pupils feel valued, safe and focused on learning.

• Have consistently high expectations of behaviour for pupils, and work to maintain them using School-wide systems energetically and appropriately.

• Recommend pupils for awards and accolades.

• Respond promptly to parental enquiries.

• Proactively support the Middleton Grange / Home partnership, including contacting families by phone at regular intervals.

Resource Management

• Ensure that the classroom is an attractive, orderly place, where equipment and resources are well managed.

• Follow procedures for issuing and returning learning resources.

• Maintain texts and equipment in good condition.

• Contribute to the identification and review of potential resources

Wider School Contribution

• Support the corporate life of the School by attending staff devotions, staff briefings, doing duty, and maintaining Middleton Grange standards and expectations.

• Take part in the School committee structure, and represent the Learning Team where appropriate.

• Maintain a high standard of professional conduct at all times. Act as a positive role model for pupil behaviour.

• Uphold the School's image in the community.

• Support and provide assistance to colleagues in improving teaching and learning.

• Be involved in extra curricular activities as required.

Minimum Qualifications

Bachelor of Education or Teaching Diploma