Middleton Grange School
Teacher Years 7-13
Job Description

CHARACTER EXCELLENCE SERVICE FOR THE GLORY OF GOD

Directly Accountable to Learning Team Leader

Functional Relationships:

- Principal
- Senior Leadership Team
- Pastoral Care Team
- Support Staff

Through effective teaching you will encourage and inspire students to have a love for learning in an environment of high expectations and excellence.

A willingness and ability to uphold the Special Character of the School, and to take part in religious instruction appropriate to the Special Character of the School, is an essential condition of employment.

Special Character

Key Indicators:

- Model Christian servanthood.
- Promote the Christian school and Christian education.
- Actively engaged in opportunities to enrich ability to teach Christianly.
- Develop strong relationships based on Christian principles with students, staff and other members of the School community.
- Integrate the School's Special Character with the New Zealand Curriculum.
- Implement initiatives which focus on the Special Character of Middleton Grange School

Key Roles:

Curriculum Delivery

- Deliver the curriculum effectively to the levels required as set out in the Curriculum Area.
- Use effective teaching strategies which include:
    - The design and planning of learning sequences.
    - Utilise effective techniques to engage students in learning motivation.
    - Setting achievable, measurable goals.
    - Regularly provide feedback to students on their progress.
- Contribute to the development and review of programmes and resources.
- Attend and contribute to Curriculum Area meetings/events.

- To be competent in the delivery of relevant curriculum, have a sound knowledge of the New Zealand Curriculum Framework and of learning and assessment theory.
- To demonstrate a commitment to ongoing learning and participate individually and collaboratively in professional development activities.
- To actively participate in the School's performance appraisal process.
- To reflect on personal teaching techniques and strategies (practice) with a view to improvement.
- To establish high expectations that value and promote learning.
- To continue to develop understandings and skills in the appropriate usage and accurate pronunciation of Te Reo Maori.

Assessment and Reporting

- Demonstrate a working knowledge of the importance of feedback in student learning.
- Follow the Curriculum Area requirements of assessment and recording of student progress.
- Assist with the preparation, auditing and marking of assessment tasks.
- Establish a data baseline for each student as a measure of entry level.
- Mark and assess each student's work regularly and promptly.
- Meet deadlines for reporting to students and parents/caregivers.
- Respond promptly to parental enquiries.
- Communicate concerns of course completion to students/caregivers/appropriate staff.

Students Management and Pastoral Care

- Develop a classroom culture in which individuals are encouraged, respected and challenged intellectually, physically and socially.
- Be a positive, enthusiastic teacher, establish high expectations and motivate students to achieve.
- Recognise individual differences and provide for a variety of learning modes and groupings.
- Develop classrooms where students feel valued, safe and focused on learning.
- Have consistently high expectations of behaviour for students, and work to maintain them using School-wide systems energetically and appropriately.
- Recommend students for awards and accolades.
- Proactively adopt the role of Form Teachers and support the Middleton Grange / Home partnership, including contacting families by phone at regular intervals.

Resource Management

- Ensure that the classroom is an attractive, orderly place, where equipment and resources are well managed.
- Follow Curriculum Area procedures for issuing and returning learning resources.
- Maintain texts and equipment in good condition.
- Contribute to the identification and review of potential resources

Wider School Contribution

- Support the corporate life of the School by attending staff devotions, staff briefings, doing duty following requirements of a Form Teacher, and maintaining Middleton Grange standards and expectations.
- Take part in the School committee structure, and represent the Curriculum Area where arranged.
- Maintain a high standard of professional conduct at all times. Act as a positive role model for student behaviour.
- Uphold the School's image in the community.
- Support and provide assistance to colleagues in improving teaching and learning.
- Be involved in leading one Summer and one Winter co-curricular activity.

Minimum Qualifications

Bachelor of Education or Teaching Diploma

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