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APPLICATION FOR APPOINTMENT

Position Applied For:	Vacancy/Reference No.

Tick circle one

Mr Mrs Ms Miss Other _____

Surname/Family Name	First Names [in full]

Full postal address

Contact Telephone Numbers

Private:	Business:	Mobile:
Email Address:		

Please tick the appropriate boxes

Are you a New Zealand Citizen?	Yes		No	
If not, do you have Resident status	Yes		No	
If you do not have Resident status - do you have a Work Visa	Yes		No	
Do you have a current Vaccine Pass – [this is not a requirement]	Yes		No	

Have you ever had a criminal conviction *Convictions that fall under the 'clean slate' scheme do not have to be disclosed]*	Yes		No	

If 'Yes' please detail:

Have you ever received a police diversion for an offence?	Yes		No	
If 'Yes' please detail:				

Have you been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment:	Yes		No	
If 'Yes' please detail:				

Are you awaiting sentencing/currently have charges pending:	Yes		No	
If 'Yes' please state the nature of the conviction/cases pending:				

In addition to other information provided are there any other factors that we should know to assess your suitability for appointment and ability to do the job?	Yes		No	
If 'Yes' please elaborate:				

Have you had any injury or medical condition caused by gradual process, disease or infection, such an occupational overuse syndrome, stress or repetitive strain injuries, which the tasks of this job may aggravate or contribute to:	Yes		No	
If 'Yes' please detail:				

Do you have a current New Zealand drivers licence?	Yes		No	

Educational Qualifications

Please state your last secondary level qualification:
Please state your tertiary level qualifications:
Please state any other qualifications that relate to the position:

Employment History

Please outline the most recent employment history, beginning with current or latest employment.

Period Worked	**Employers' Name**	**Position Held**	**Reason for leaving**

Referees

Please provide the names of three people who could act as referees for you. At least one of these should be able to attest to your work performance.
If you have included written references from people other than those recorded below, Please note that we may contact the writers of these references.

You must provide at least 2 but preferably 3 referees who are not related to you. One of the referees must be from an organization or authority you have worked for or belong to. We request contact details that include a landline or work number. One of your referees should be your immediate past employer or if possible your current employer.
If you are reluctant to provide your current employer, can you please state the reasons why below.

Referees

Name	Address	Telephone	Relationship [e.g. employer/Principal]

Authority to approach other referees	Yes		No	
I authorise the Board, or nominated representative, to approach persons or the Teachers Council, other than the referees whose names I have supplied, to gather information related to my suitability for appointment to the position. *If shortlisted we will contact referees and the previous employer.* *We will provide a list of all the people we contact.*				

I certify that the information I have supplied in this application is true and correct. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.

I confirm in terms of the Privacy Act 1993 that I have authorised access to referees.

Signature: _____ Date : _____
Note - if completing this electronically a hard copy [signed] must be provided.