JOB DESCRIPTION - SCALE A (Untagged)

Stella Maris Catholic Primary Mission Statement: As a Christ centred community, inspired by Mary and our Catholic faith, we will support, challenge and empower each other to strive for personal excellence to navigate life's journey.

Incorporating *"Our Code, Our Standards - Code of Professional Responsibility and Standards for the Teaching Profession"* :

POSITION:

SCALE A TEACHER (Untagged)

RESPONSIBLE TO:

PRINCIPAL; ASSOCIATE PRINCIPAL;TEAM LEADER

CONTRACT:

CURRENT PRIMARY TEACHERS COLLECTIVE EMPLOYMENT CONTRACT.

CONDITION OF APPOINTMENT

One of your obligations is to support the special character of Stella Maris Primary School, which is defined in its Integration Agreement.

SPECIAL CHARACTER RESPONSIBILITIES

- Plan and present the Religious Education programme to your class.
- Undertake Faith Development and Religious Education Curriculum courses as required to keep up to date or to upgrade your accreditation.

KEY TASK

To provide learning programmes and opportunities for each child relative to their needs, abilities and stage of development by implementing NZ Curriculum.

Learning and Assessment Theory

- To ensure that achievable goals are set and that all students experience success.
- To establish a base line entry level for individual students.
- To continually assess the progress of students.

Curriculum

To base learning content upon current curriculum statements and Stella Maris local curriculum guidelines.

Treaty of Waitangi

To give authentic affect to Te Tiriti o Waitangi.

TEACHING TECHNIQUES:

Planning and Preparation

To plan programmes that cater for the needs of students.

Teaching and learning Strategies

To use a variety of children's needs based teaching techniques and learning strategies.
To use formative assessment strategies to enable student agency in their learning.

Assessment and Reporting

To monitor students progress and keep objective, accurate cumulative records

Use of Resources and Technology

To ensure a balanced programme is delivered using available resources and technology.

MOTIVATION OF STUDENTS

Student Engagement in Learning

To maintain a positive and interesting classroom environment that contributes to effective learning.

Expectations that Value and Promote Learning

To maintain an effective climate where praise and positive reinforcement is actively practised.

CLASSROOM MANAGEMENT

Student Behaviour

To ensure students are aware of class / school wide behavioural expectations.

Physical Environment

To create a caring, and secure environment where consistency is maintained for all.

Respect and Understanding

To establish a rapport with students based on mutual respect

To foster self esteem and self control in students.

COMMUNICATION

Students

Communicate to and with students

Colleagues

Build positive working relationships with colleagues.

Families / Whanau

Maintain the open door and other policy requirements of the school.

To communicate fully and regularly with parents about student progress and developments

Build positive relationships with parents / caregivers.

SUPPORT FOR AND CO-OPERATION WITH COLLEAGUES

Work co-operatively and supportively with staff.

To participate in school activities sharing information and ideas with others :

To maintain a professional image showing support and loyalty to the school and community.

CONTRIBUTION TO WIDER SCHOOL ACTIVITIES

To take a pastoral care in all children based upon a knowledge of their strengths and needs.

To assist in the design, implementation and/or review of Curriculum programmes, policies and resources.

To participate in co-curricula activities outside the school.

To participate in the wider educational, cultural and social life of the school.

SPECIAL CHARACTER

To deliver programmes of work that reflect the school's Special Character.

To participate in Special Character events.

To take a pastoral care in all children based upon a knowledge of their strengths and needs.