Learning Support Coordinator - Academic Interventions
Job Description 2027

Primary Purpose

Learning support coordinators (LSCs) are experienced, registered teachers with a current full practising certificate. They:

- support students to get the right help earlier
- better support teachers to meet diverse learning needs
- make it easier for families to understand and access learning support at school.

At Tauranga Intermediate School, the role of the **Academic Intervention** Learning Support Coordinator is to strengthen teacher capability in supporting diverse learners, deliver targeted interventions for students, oversee small-group support systems, and foster authentic whānau and community partnerships across TIS.

Key Responsibilities

- **Academic Interventions:** Plan and implement evidence-based support for targeted students working to consolidate core literacy and mathematics skills.

- **Teacher Upskilling & Capability Building:** Work directly alongside kaiako to build classroom capability, model best teaching practice, inclusive pedagogy, and share adaptive strategies for diverse learning needs.

- **Whānau & Community Partnership:** Lead engagement with parents, whānau, and local community networks to ensure learning support is collaborative, transparent, and culturally responsive.

- **Systems & Process Coordination:** Oversee, monitor, and refine TIS group support systems and internal tiered intervention workflows.

- **Data Tracking & Reporting:** Collaborate with classroom teachers and the SENCO to monitor student progress, maintain accurate learning support records, and inform resource allocation.

- **Cluster Connection:** Partner with the TIS SENCO to meet regularly with SENCOs and LSCs from contributing schools to align learning support pathways.

Key Relationships

Reports to the Principal/Leadership Team. Works collaboratively with classroom kaiako, whānau, the SENCO, and local community service providers.