

Application Pack

Syndicate Lead Teacher Waikanae School – Senior School

23 October 2026

Dear Applicant,

Thank you for expressing an interest in the position of Syndicate Lead Teacher at our school.

We are seeking an outstanding, energetic, lead teacher to join our team here at Waikanae School in Term 1 2027.

The person we are looking for will:

- be an active member of the Senior Leadership Team, leading student centred, quality teaching and learning programmes, supporting our strategic direction and vision;
- be able to provide effective and dynamic professional leadership and learning for staff, co-ordinating a professional growth cycle;
- build and maintain excellent relationships with all, and have excellent communication skills;
- be a strong collaborator and team leader, following our school values;
- demonstrate commitment to te ao Māori and celebrate diversity;
- contribute to a positive and inclusive culture; assisting with pastoral care and behaviour management.

This position is in our senior syndicate.

If this sounds like you, we would love to hear from you.

You will have classroom responsibilities with a release component to support your leadership role. This is a great opportunity to join an innovative school and a great team.

Visits to our school are welcome and encouraged.

Information for applicants includes:
Timeline
Application Form
Job Description
2026-2028 Strategic Plan (on school website)

2026 Roadmap (on school website)
Latest ERO report (2024) on school website or online www.ero.govt.nz

To apply for this position, please send a CV, covering letter, completed application form, and any relevant documentation by 9 am Monday 2 November 2026 to:

Fiona Charters
Business Manager
Waikanae School
Seddon Street
Waikanae
5036
Or email to Fiona Charters f.charters@waikanae.school.nz

Yours sincerely

Paul Hammond
Acting Principal

APPOINTMENT TIMELINE

Applications Close:	9 am 9 November 2026
Interviews:	11/12 November 2026
Start Date:	28 January 2027