Teaching Position Application Form

Post or email application to:	Insert physical address and/or email address here

Position applied for:	

Personal Details				
Surname				
Given names				
Preferred name				
Address				
Contact details	Home		Work	
	Mobile		Email	

Certificated teacher status	✓	**Registration number**	**Expiry date**
Certificated			
Provisionally certificated			
Not certificated			

Present teaching position				
School				
Date appointed				
Type of appointment				
Can we contact the principal of your present school about this position?	Yes	☐	No	☐

Educational Qualifications		
Type of qualification	Received from	Date received

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Details of training and service
Please include details of your work history for the last 5 years

School	Position	Dates	Class level

Please indicate any breaks in service and give reasons, e.g. overseas travel:

Dates	Reason for break

Total certificated service				
In permanent positions	Years:		Months:	
In relieving positions	Years:		Months:	

Professional development
Please provide a summary of recent professional learning and development.

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Confirmation

1	I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed.	Yes	No
2	I am legally entitled to work in New Zealand in the role applied for (i.e. as a New Zealand or Australian citizen/permanent resident or holder of a current and valid work visa or residence visa).	Yes	No
3	I am currently registered to teach in New Zealand.	Yes	No
4	In accordance with the Privacy Act 2020, I authorise the board of trustees to obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board	Yes	No

5	**STUDENT SAFETY –** Cross out the statement that doesn't apply to you.
	• I have never been the subject of a complaint about the safety of a student.
	• I have been the subject of a complaint about the safety of a student. Please give dates and details:

6	**OFFENCES AGAINST THE LAW** - Cross out the statements that don't apply to you.
	• I have never been convicted of an offence against the law (excluding minor traffic convictions).
	• I have no pending charges of an offence against the law.
	• I have been convicted of an offence against the law. Please give dates and details:
	• I have pending charges of an offence against the law. Please give dates and details:

7	I know of no reason why I would not be suitable to work with children or young people.	Yes	No

Applicant signature		Date	

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Referees
Please provide the names and contact details of three referees below. Referee reports are confidential to the board. Referees will only be contacted for candidates who are shortlisted.

Referee 1				
Full name				
Position				
Relationship to applicant				
Contact details	Home		Work	
	Mobile		Email	

Referee 2				
Full name				
Position				
Relationship to applicant				
Contact details	Home		Work	
	Mobile		Email	

Referee 3				
Full name				
Position				
Relationship to applicant				
Contact details	Home		Work	
	Mobile		Email	

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