TE RAEKURA REDCLIFFS SCHOOL APPLICATION FOR APPOINTMENT

CLASSROOM TEACHER | KAIAKO
FIXED TERM POSITION, 1 YEAR

Commencement: February 1st, 2027 Applications close: Thursday 12th November 3pm

Return to: office@redcliffs.school.nz

Please submit this application with your CV, covering letter and any supporting material specified in the vacancy advertisement.

01 PERSONAL DETAILS

Full legal name
Other names previously used (if applicable)
Residential address
Mobile / alternative phone
Email address
Citizenship / right to work in Aotearoa New Zealand
Teaching Council registration number

02 PRESENT EMPLOYER

Current employer / school

Current principal / line manager

Current position and date commenced

Employer telephone and email

03 PROFESSIONAL REFEREES

Please provide three professional referees. At least one should be a current or recent direct manager or supervisor.

Name	Organisation / role	Relationship	Phone	Email

04 QUALIFICATIONS

Institution	Year	Qualification attained	Date awarded

05 EMPLOYMENT HISTORY

List your five most recent roles, starting with the most recent. Attach an additional sheet if required

Period / length of service	Position	Employer	Reason for leaving

06 PROFESSIONAL INFORMATION

Do you hold current Teaching Council registration and a practising certificate? Yes / No

Are there any current or previous Teaching Council matters you need to disclose? Yes / No

Do you hold a current New Zealand driver licence? Yes / No

Have you changed your legal name by deed poll or statutory declaration? Yes / No

Further details (if applicable)

07 IDENTITY, ELIGIBILITY AND SAFETY CHECKS

Shortlisted applicants may be asked to provide original identity documentation and evidence of their right to work in New Zealand. Appointment is subject to applicable Children's Act safety-checking requirements.

Are you a New Zealand citizen? Yes / No

If not, do you hold residence status or a valid visa allowing you to work in this role? Yes / No

Do you consent to the safety checks required for appointment, including police vetting? Yes / No

Is there any matter relevant to your suitability to work safely with children that you need to disclose? Yes / No

Relevant details (attach a confidential additional page if needed)

08 APPLICANT DECLARATION

I declare that the information in this application and the accompanying documents is true and complete to the best of my knowledge. I understand that material omissions or misleading information may affect my application or employment. I understand that references and relevant checks may be undertaken as part of recruitment, with appropriate notice and consent.

Applicant signature

Date

09 PRIVACY AND REFEREE CONSENT

Information supplied will be used for recruitment and appointment purposes and handled in accordance with the Privacy Act 2020. Access will be limited to authorised people involved in the recruitment process. Applicants may request access to, or correction of, their personal information.

I consent to the school contacting the referees named in this application. Yes / No

Any referee-contact restrictions or notes

10 EQUAL EMPLOYMENT OPPORTUNITIES (OPTIONAL)

This section is voluntary and helps the school review the fairness and inclusiveness of its recruitment processes. You may leave it blank.

Gender (optional)

Ethnicity / ethnicities (optional)

Accessibility or interview adjustments requested (optional)

11 RECRUITMENT TIMELINE

Recruitment milestones will be confirmed in the vacancy advertisement or directly with applicants.

Stage	Date / details
Position advertised	28th October
Applications close	12th November 3pm

Stage	Date / details
Shortlisting	13-16th November
Interviews	19th - 20th November