73 Hodgsons Rd
Rangiora, RD 2
Phone (03) 312 8828
Fax (03) 312 8069
Email principal@loburn.school.nz

October 2026

Application for Fixed Term Scale A Teaching Position 2027.

Thank you for your interest in obtaining an information pack for the teaching position at our school. We have a Fixed Term Position (28 January 2027 to 27 January 2028) in the middle / senior school. This position is fixed term as this is a one year board funded position

Please find enclosed information to assist you with your application.

- School Profile
- Loburn Way
- Application Form
- Person Specification
- Job Description

Should you require any further information in regard to the information pack, please do not hesitate to contact me on (03) 3128828 or email principal@loburn.school.nz

Proposed Timeline for Appointment

• Position advertised	Education Gazette, by Thursday 29 October 2026
• Applications close	Friday 20 November 3pm. **(All applications to be emailed to principal@loburn.school.nz)**
• Shortlist established	By 24 November
• Interviews	Between 27 November and 1 December
• Successful applicants notified	As soon as possible after interviews
• Position commences	28 January 2027

Your application should include a cover letter and Curriculum Vitae to support your application. We look forward to considering your application to join the team at Loburn School.

Nga mihi
Stuart Priddy
Principal

Welcome to Loburn School Te Kura Aromauka

Loburn School is a co-educational state full primary school catering for New Entrants to Year 8 students. In 2026 our role stands at 184 students. The school opened officially in 1869 and we celebrated our 150th Jubilee in 2019. In 2022 we were gifted our dual name by Ngāi Tūāhiriri. Aromauka means "mountain face / face the mountain. From this our whakataukī was written for the school

Ka Aro Mauka, He taero, he wero. Engari, Ka wherea!
We will face many obstacles and challenges in life, but they can be overcome!

The school has grown steadily over the years and has educated many students who have gone on to achieve higher honours both at secondary school and beyond. The special family feeling of our school has long been an integral part of our school community. The very nature of the school encourages "community" in its broadest sense. The opportunities and experiences that students share during these years cement relationships which outlive the school days.

Loburn School has a strong focus on 'values'. These are reinforced in the classroom and in the community. We have 3 values which are prominent within the school. They are: *Whakaute / Respect, Manaakitanga / Service and Mahi tahi / Participation. We* also have 5 qualities which we believe represent the "Loburn Learner". These are derived from the key competencies in the New Zealand Curriculum. They are qualities of: *Team Players, Communicators, Investigators, Thinkers and High Performers.*

We are currently a seven teacher school with a staff of twenty including teachers and support staff. We are very proud of our recreational amenities which include a large solar heated swimming pool, basketball / netball court, artificial cricket pitch, extensive playing fields, junior playground and our very own "tiger country" senior adventure playground.

Loburn School has a strong commitment to the foundation subjects of literacy and mathematics. In 2022 the staff started on the journey of implementing a Structured Literacy approach to our literacy teaching. We believe that this will have positive benefits to the success of our students. We have a strong commitment to ICT (Information Communication Technology). Our school has a large number of devices that are used extensively across the school and coupled with high speed fibre we are able to offer the students access to the digital age. We are a Green / Gold Enviro school. The Enviroschools kaupapa is about creating a healthy, peaceful, sustainable world through learning and taking action together.

We are very proud of our EOTC (Education Outside the Classroom) programme. In 2012 we implemented a specialist yr 8 EOTC programme, the William Pike Challenge, which offers the students a number of outdoor challenges to complete over the course of the year. This compliments our already strong EOTC programme.

The school is governed by a supportive board of trustees, and an enthusiastic and supportive Home and School Association who work hard in the interests of all the students of Loburn School. Please contact me if you have any questions or if you wish to know more about Loburn School.

Stuart Priddy
Principal

"The Loburn Way"

Living our collective values

Values are deeply held beliefs about what is important and desirable. They are expressed through the ways people think and act.

At Loburn School we have the following values that we expect our children and staff to follow.

Respect - Whakaute **Service - Manaakitanga** **Participation - Mahi tahi**

As a staff we have the right to:
Work in a professional environment

Therefore our responsibility is to:

- demonstrate confidentiality
- meet professional standards
- be organised
- show loyalty to colleagues, children and the school community
- show commitment to our school and community by giving our best.
- being committed to fulfil the strategic plan and abide by and support policies and procedures

Honest, effective and respectful communication

Therefore our responsibility is to:

- Express, contribute and listen to ideas/opinions/needs in a respectful and professional manner.
- Maintain good professional relationships with staff, students and the community.
- Follow concerns and complaints procedures.

Have support and consideration within our role

Therefore our responsibility is to:
Support and consider our own and others

- culture and religion
- privacy
- personal welfare
- work load
- environment
- personal well being

LOBURN SCHOOL TE KURA AROMAUKA
73 Hodgsons Road Loburn,
RD2 Rangiora. Phone (03) 312 8828
principal@loburn.school.nz
www.loburn.school.nz

Application for Appointment	2027 Scale A Teacher (Fixed Term) 28 January 2027 to 27 January 2028 Middle / Senior School

Personal Details	
Full Name	Mr / Mrs / Ms / Miss
Address	
Contact Details	Home: Mobile:

Present Position	
School	
Location	
Position Held / Time Position Held	

Educational Qualifications	
Registration Status / Expiry Date	
List Qualifications and Date Awarded	
Other	

Teaching Service:

(Please outline your experience relevant to this position. Commence with the most recent position held.)

Position	Units	School	Class Level	Date From	Date To
Total Years of Teaching Service:					

Please state your suitability for the position making specific reference to the Job Description and Person Specification. You may continue on a separate piece of paper if necessary or complete it separately.

Physical and Emotional Fitness
Comment on your physical and emotional fitness for the position.
Other Relevant Information
If there is any other relevant information that would assist the Board in making its decision about your suitability or otherwise to fill the vacancy please outline this below.

Referees:

Please provide names, addresses and contact details of at least two persons from whom professional confidential statements may be obtained in support of your application. It is important that chosen referees are able to verify professional competencies relative to this position, i.e. Teaching, administration, management and communication skills.

Referee One:
Full name:
Telephone (home):
Telephone (work):
Capacity in which you know this person:

Referee Two:
Full name:
Telephone (home):
Telephone (work):
Capacity in which you know this person:

Referee Three: Optional
Full name:
Telephone (home):
Telephone (work):
Capacity in which you know this person:

Disclosure of Convictions Against the Law

If my application is shortlisted I agree to the Loburn School Board of Trustees obtaining a police check.

Yes / No

Loburn Way

If I am successful in gaining this position, I agree to abide by the "Loburn Way". Yes / No

Declaration:

In accordance with the Privacy Act 1993, I give consent for the Board of Trustees or their representatives to make enquiries from the referees listed in this application and give consent to the referees making such information available. Furthermore, I also give consent for the Board of Trustees or their representatives to make enquiries of past or present; employers, colleagues, other education professionals or any other person who may be in a position to assist the Board in determining my suitability in terms of filling the vacancy and give consent to those people to provide such information.

Signed: _____ Date:

Confirmation: Please read and sign the following statement.

I certify that the information provided in this application including my cover letter and curriculum vitae is to the best of my knowledge correct.

Signed: _____ Date:

Privacy Statement from the Board of Trustees to Applicants

The information that has been provided or will be provided to the Board of Trustees in regard to this application will only be used for the purpose of determining the applicant's suitability to fill the vacancy. Only the Board of Trustees and their representatives will have access to the information. On completion of the appointment process curriculum vitae will be returned to all unsuccessful applicants. The curriculum vitae of the successful applicant will be kept on file along with their application. All referee reports along with other information gathered on applicants during the process will be destroyed.

Loburn School te Kura Aromauka
Scale A Teacher 2027

Job Description

Key Tasks

The successful applicant will need to have strengths in the following areas:

- **Commitment to high quality literacy and numeracy programmes. Experience in Structured Literacy is recommended.**
- **Recent experience working with the new Mathematics and English curriculums. We have chosen Numicon as our resource to supplement our mathematics programme.**
- **Commitment to collaborative teaching and learning.**
- **Strengths in music / The Arts would be advantageous**
- **Incorporating ICT into the class programme**
- **Willingness to take on schoolwide responsibilities outside of the classroom programme.**
- **Commitment to our school vision "Growing confident, engaged and responsible learners".**
- **Commitment to the integration of Tikanga Māori and Te Reo Māori**
- **Be supportive of the Enviro Schools Philosophy**
- **Commitment to Restorative Practices**

All teachers need to satisfy the criteria of the New Zealand Code of Professional Responsibility and Standards for the Teaching Profession. https://bit.ly/37K8e8J

Person Specification

Key Attributes

- Has the ability to relate well to staff and parents.
- Is warm, friendly and has a relaxed manner with children.
- Is sensitive to the needs of individual children and can modify programmes to cater for a wide range of needs, including special needs.
- Embraces collaborative teaching practises.
- Is able to plan and carry out effective, highly motivating programmes.
- Has sound classroom management skills.
- Hold a current New Zealand Teachers Registration.
- Can demonstrate sound knowledge of current teaching practices.
- Is able to use the outdoor environment to enhance programmes.
- Is able to demonstrate flexibility and can adapt to changes in daily routines.