Kelston Boys' High School
Position Description
Classroom Teacher

Position Title: Classroom Teacher

Role description:

At Kelston Boys' High School (KBHS), a Classroom Teacher works as part of a curriculum team to provide effective teaching and learning programmes focused on improving student engagement and achievement in one or more Learning Areas. Teachers work as part of a whanau team to contribute to the pastoral care of learners and contribute to the wider life of the school through participation in whanau and co-curricular activities. Teachers actively promote and reinforce the KBHS Values, Student Code of Conduct and Uniform Code, and follow the KBHS Mātou Tatou pastoral system. Classroom Teachers collaborate with other staff at KBHS to effectively carry out their responsibilities and take direction from the relevant Leaders of Faculties, Leaders of Departments and Kaimanaaki Facilitators. They will draw on the depth of expertise within the Department(s) and/or whanau and contribute their own unique skills and attributes to the curriculum and pastoral team(s) of which they are a member. All teachers contribute to the positive reputation of KBHS through their professional relationships with students, whanau and the wider community and through adhering to the KBHS Staff Code of Conduct and Dress Code. Contribution to the co-curricular life of KBHS is an expectation that promotes positive relationships with students and enhances the reputation of the school.

Key Accountability	Key Performance Indicators
1. Plan and implement appropriate learning and assessment programmes.	• Plan and prepare sufficiently for lessons based on KBHS Teaching Schemes/ Units of Work that reflect The New Zealand Curriculum and KBHS policies and Vision for Learning. • Prepare and carry out assessments according to KBHS and Department/Faculty procedures and policies • Analyse and appropriately use assessment information, which has been gathered formally and informally, to improve learner outcomes.
2. Motivate learners to participate to the best of their ability.	• Promote and develop a collaborative, inclusive and supportive learning environment. • Set high expectations and promote self-reflection for improving the achievement of all students.
3. Implement effective student management procedures.	• Maintain an accurate record of student attendance, in a timely manner. • Establish and maintain a safe and positive environment conducive to learning, by setting high behavioural expectations, encouraging students to take responsibility for their own behaviour and consistently applying appropriate consequences according to Mātou Tatou guidelines.

	• Ensure that all learning activities are conducted in a safe manner, according to KBHS and relevant Department/Faculty Safety Procedures.
4. Manage resources that support teaching and learning.	• Take all reasonable care with all resources – rooms, equipment, print material, resource sets, etc. and promote respect of same by all students.
5. Establish and maintain professional relationships focused on the learning and well-being of learners.	• Maintain effective working relationships with colleagues that promote effective teaching and learning programmes. • Support and assist colleagues to improve teaching and learning at KBHS through collaborative relationships.
6. Communicate clearly with all relevant stakeholders to improve learning.	• Communicate with clear spoken and written language to learners, colleagues, whanau and the wider community (including endeavouring to pronounce names/words correctly). • Report to whanau on development, progress and achievement of learners with reference to KBHS Reporting guidelines.
7. Demonstrate commitment to ongoing personal and team professional learning and improvement of professional practice.	• An individual commitment to improving teaching practice and improving learner outcomes is an integral part of professionalism. • Contributing to others' professional development is a vital part of organisational improvement.
8. Carry out whanau teacher responsibilities.	• Participate and contribute to the effective pastoral care and management of students in a whanau as a member of the Year Level. • Contribute to the development and maintenance of a whanau school culture by involvement in whanau groups and activities. • Contribute to Academic Counselling by engaging whanau and students in discussions on student progress and whanau involvement.
9. Carry out wider-school responsibilities.	• Become familiar with and follow policies and procedures at KBHS. • Participate and contribute to the co-curricular programme at KBHS (i.e. cultural, arts, service or sports activities. • Carry out supervision or other duties that help maintain a safe and orderly environment. • Represent KBHS in the best possible light through respectful and professional actions and presentation.