TE KURA KAUPAPA MĀORI O
NGĀTI KAHUNGUNU KI HERETAUNGA
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JOB DESCRIPTION - WHAREKURA 2027

This document should be read in conjunction with Te Aho Matua o ngā Kura Kaupapa Māori o Aotearoa, the Area School Teachers' Collective Agreement (ASTCA), the individual Employment Agreement, the Specific Responsibilities Schedule, and the kura's Whanaketanga Ngaio documents for kaiako.

POSITION

Kaiako Wharekura (Permanent) – Specialist Classroom Teacher responsible for delivering the full English teaching programme for Years 9–13, alongside a second minor subject. The second subject will be agreed between the Kaiako, Poumatua Wharekura and Tumurangi, taking into account the needs and priorities of the kura and the Kaiako's expertise.

WHĀINGA

To support the kura's vision for holistic learning through Te Aho Matua, nurturing the learning, wellbeing and development of rangatahi.

ACCOUNTABILITY

The Kaiako shares responsibility for nurturing the learning, wellbeing and development of rangatahi, working alongside whānau and colleagues through relationships grounded in Te Aho Matua.

The Kaiako works collaboratively with the Poumatua Wharekura, Tumurangi and wider kura leadership, implementing the kura's agreed plans and priorities and meeting the professional expectations set out in kura policies, procedures and employment processes.

LEARNING AND ASSESSMENT

The Kaiako is responsible for planning, delivering, managing and assessing English learning programmes for Years 9–13, including applicable national qualifications. The Kaiako will work collaboratively to support rangatahi participation, engagement and progress, including ākonga for whom English is an additional language.

This includes designing developmentally appropriate programmes that support language, literacy and critical thinking; aligning learning with Te Aho Matua, the Marau ā Kura and agreed kura priorities; assessing, evaluating and reporting on learning using kura-approved processes; meeting kura and relevant national requirements for assessment and documentation; and participating in internal moderation and verification.

CLASSROOM RESPONSIBILITIES

The Kaiako will create a learning environment that reflects Te Aho Matua, the Marau ā Kura and the aspirations expressed through Te Āhua o Te Raukura Ka Puta.

Atuatanga will be reflected in practice by recognising and building on the strengths, interests, capabilities and pūmanawa of each ākonga. The Kaiako will implement the kura's agreed approach to behaviour and wellbeing, Kia Whatumaha, and reflect Te Ira Tangata in daily practice, supporting the wellbeing and development of rangatahi through consistent, mana-enhancing approaches.

KURA-WIDE MAHERE WHĀNUI – 2027

The Kaiako will align their planning and practice with the kura-wide Mahere Whānui priorities for 2027 and the priorities outlined in the kura's Annual Implementation Plan. These priorities will guide teaching, learning and ongoing improvement.

KURA WIDE RESPONSIBILITIES

The Kaiako will contribute to the collective life and culture of the kura, supporting the wellbeing, learning and development of rangatahi through kura planning, hui and wānanga, whānau engagement, professional learning, and kura activities and events.

All kaiako contribute to kura-wide practices and priorities, including ā-whare, whakaminenga, pōhiri, kapa haka, pāngarau, the use of te reo Māori across all kura contexts, and lunch and bus supervision, as rostered.

Kura-wide responsibilities will be undertaken within reasonable workload expectations, in accordance with the Area School Teachers' Collective Agreement, and with consideration to the Kaiako's role and allocated responsibilities.

SPECIFIC RESPONSIBILITIES

Specific responsibilities, including the agreed second minor subject, will be discussed with the Kaiako, Poumatua Wharekura and Tumurangi, reflecting the needs and priorities of the kura. These responsibilities will be reviewed annually through the Whanaketanga Ngaio and attestation processes, in accordance with the Area School Teachers' Collective Agreement.

PROFESSIONAL CONDUCT AND LEAVE

The Kaiako will uphold the professional standards and expectations of the kura and meet attendance and leave requirements in accordance with the Area School Teachers' Collective Agreement, kura policies and procedures, relevant legislation, and the Staff Code of Conduct.

TAUĀKI I STATEMENT

This Job Description has been discussed with me. I have read and understand the expectations and responsibilities of the Kaiako Wharekura role and agree to carry out my mahi in alignment with Te Aho Matua, kura policies and procedures, and my Employment Agreement.

	Raiha Huata
Kaiako Kuratahi	Tumurangi
Date	22 o Oketopa, 2026