Request for Referee's Report for the position of:

Principal:
Dalefield School

Confidential to the Board of Dalefield School

This page is to be completed by the applicant

Dear (name of Referee)

I am an applicant for the position of Principal at Dalefield School, and I have named you as a confidential referee. Please forward the completed referee's report to:

Daniel Craig
Presiding member
board@dalefield.school.nz

Subject line: Dalefield School Principal Appointment

Referee reports must be received by ....

Yours sincerely

Applicant

Referee's Report

(Confidential to the Dalefield School Board)

For: (Candidate to complete)

Name of Applicant:

Name of Referee:

Phone (work):

Phone (Mobile):

Email:

Are you prepared to be contacted by telephone or email to follow up on the information contained in this report if necessary? Yes No

The following are the skills, capabilities, and dispositions we are looking for:

Personal Attributes and Qualities

- *Is approachable and kind*
- *Is an excellent listener and communicator*
- *Has a sense of fun and enjoyment*
- *Displays strength in establishing relationships*
- *Is visionary and innovative in their leadership thinking*

POU TĀNGATA – Leader of People

- Able to connect and build strong relationships with staff, students, and families in the Dalefield school community

- Is Inclusive, culturally responsive, and skilled at engaging, consulting and collaborating with our community.

- Is an effective listener and communicator with all stakeholders

- Understands the need to connect before making changes (whanaungatanga)

POU AKO – Leader of Learning

- Has proven successful primary school leadership experience.

- Displays in-depth knowledge of current teaching and learning practices including assessment for and of learning.

- Is passionate about our students and their learning both in and out of the classroom - Is visible and present around the school and in classrooms

- Sets and maintains high expectations and commits to improved academic progress and achievement, and equity of outcomes for all our ākonga

- Creates an inclusive environment for all learners and supports those with diverse needs

- Has an in-depth understanding of the New Zealand Curriculum – teaching and learning and assessment

POU TIKANGA MĀORI

- Values te Ao Māori and knows how to give meaningful effect to Te Tiriti O Waitangi in all aspects of the life of the school.

- Displays a commitment to integrating kaupapa Māori and tikanga Māori into the everyday life of our kura

POU MAHI – Leader of Operations

- Experienced in managing resources, budgets and property, and Health and Safety requirements.

- Able to apply legislation, policies and procedures needed to run our kura.

- Is an experienced and capable strategic thinker who holds a clear vision for future-focused learning and teaching and leads strategically and cohesively through to execution

1. What is your relationship to the applicant? How long have you known them? What opportunities have you had recently to see them at work?

2. What are the main reasons that they will stand out as being an excellent candidate for this Principal position?

3. What are his/her weaknesses? Or areas needing development?

4. If you were in our position, would you appoint them as Principal without reservation? Please supply the reasons for your response.

5. Any other comments that will help this Board consider this applicant?

Please return directly to:
board@dalefield.school.nz
Daniel Craig
Subject line: Dalefield School Principal position
OR
Deliver to: Daniel Craig
C/o Dalefield School
440 Dalefield Road, Dalefield 5791

By: time and date

Many thanks for taking the time to complete this report.