



APPLICATION FOR TEACHING POSITION

Position applied for:	Year 7 to 9 Pastoral Specialist Full time, fixed term for 2021
Commencement date:	Start of Term 1 2021
Full name:	
Address:	
Email:	
Telephone:	
Teacher Registration:	Please include a signed copy of your registration card

PLEASE INCLUDE WITH THIS APPLICATION:

- This application form, completed and signed.
- Covering letter.
- Curriculum vitae including full employment history and qualifications, including drivers licence status.

Shortlisted applicants being interviewed will need to provide a photo ID and their teacher registration card

REFEREES:

Please give contact details for two referees who are happy to be contacted with respect to your application:

Name	Email	Telephone	Relationship to you

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DECLARATIONS:

Have you ever received a police diversion for an offence? Yes/No
If yes, please detail:

Have you ever been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment? Yes/No
If yes, please detail:

Are you awaiting sentencing/currently have charges pending? Yes/No
If yes, please detail the nature of the conviction/cases pending:

In addition to other information provided are there any other factors that we should know to assess your suitability for appointment and ability to do the job? Yes/No
If yes, please elaborate:

Have you ever been the subject of any concerns involving student safety? Yes/No
If yes, please detail:

Have you had any injury or medical condition caused by gradual process, disease or infection, such as occupational overuse syndrome, stress or repetitive strain injuries, which the tasks of this position may aggravate or contribute to? Yes/No
If yes, please detail:

Please read the following statement and if you agree to it sign below.

In accordance with the Privacy Act 1993, I give consent for the Board of Trustees or their representatives to make enquiries from the referees listed in the application and give consent to the referees making such information available. Furthermore, I also give consent for the Board of Trustees or their representatives to approach persons other than the referees whose names I have supplied to gather information relating to my suitability in terms of filling the vacancy and give consent to those people providing such information.

Signature:	Date:
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Address your application to: The Business Manager
Mount Aspiring College
101 Plantation Road
Wanaka

Or by email to: jobs@mtaspiring.school.nz

To be received by: 4.00pm, Thursday 5th November 2020

CRITERIA FOR APPOINTMENT

In considering applications for positions the Board of Trustees shall appoint the person who in their view is best suited to the position.

In deciding who is best suited, the Board of Trustees shall give consideration to the experience, qualifications and abilities relevant to the position based on the following criteria:

1. Ability to meet the general requirements of the position as detailed in the Job Description relating to the position;

And

2. Suitability as outlined in the Person Specification relating to the position (attached).
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For more information about Mount Aspiring College please check our website:
www.mtaspiring.school.nz

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Year 7 to 9 Pastoral Specialist JOB DESCRIPTION

Mount Aspiring College Learning Vision

Our students will be creative, responsive, independent and resilient - acting with kindness and respect. Our curriculum will be broad, emphasising student agency, critical thinking and collaborative approaches.

Reporting relationships

Responsible to the Principal, but on a day-to-day basis responsible to the Assistant Principal (Pastoral Care) and the Guidance Manager.

Primary Responsibilities

- To act as a resource person for programmes in social, emotional education and behavioural guidance within the National Educational guidelines for staff, Year 7 to 9 students and their parents/caregivers.
- To work with Senior Administration staff and Deans to develop and continue to refine the pastoral care system to meet the needs of Year 7 to 9 students and staff within an inclusive and a positive school climate.
- To act as an agent for positive change within the school community in maintaining an inclusive school culture which will ensure the equality of educational opportunity for all students.
- Following all relevant policies and procedures with respect to health and safety.
- Have full involvement in pastoral and Year 7 to 9 team meetings.

Key Tasks

Guidance:

- To work collaboratively within the pastoral care system for the continuation of a positive and inclusive school environment conducive to achieving the holistic growth of Year 7 to 9 students.
- When appropriate meet with students, staff and families to coordinate an intervention to identify and address the needs of students.
- To create and deliver programmes of learning to Year 7 to 9 students around resilience, appropriate use of social media, social and emotional wellbeing.
- To ensure the equality of educational opportunity for students by removing barriers to achievement by offering:
 - Individual guidance
 - Student advocacy
 - Assessment of student needs
 - Referral to outside agencies, where appropriate
 - Coordination of special programmes including Individual Behaviour Plans
 - Group work via restorative circles
 - Classroom group work/social education skills

Programme work:

- To coordinate, plan and facilitate guidance programmes to meet specific student outcomes.

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Person Specification

Experience in any of the following areas would be desired:

- Resource Teacher: Learning and Behaviour (RTLB)
- Restorative Justice
- Social Worker

Conditions of Employment

Teachers are employed under the terms and conditions of the Secondary Teachers Collective Agreement 2019-2022 either as part of the Collective Agreement or as an Individual Employment Agreement.

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