



Permanent Whanau Leader Position
Start Date Term 1 2021

Dear applicant,

Thank you for your interest in our school. Please find enclosed all the information you'll need to apply for this position.

Baverstock Oaks School takes pride in providing its students with a caring and supportive learning environment, a strong sense of community and a commitment to inspiring in our children a lifelong love of learning.

You will be well supported by excellent staff, a motivated board and a welcoming parent community. This is an opportunity for you to make your mark on the school, building on what we already do well and taking our school to the next level.

The following documents in this application pack provide more information about our school and the application process:

- Link to 2020-2024 School Strategic Plan
- Whānau Leader Job Description
- Whānau Leader Application Form
- Referee's Report template

The application for appointment is to be returned electronically with your CV and covering letter by **9:00 am Friday 4 December 2020** to the Principal gcrowley@baverstock.school.nz

If you have any queries, please direct these to:

Genée Crowley, Baverstock Oaks school, 21 Baverstock Road, Flatbush Auckland 2016
gcrowley@baverstock.school.nz OR Phone: 09 278 6741

The referee's report is to be given to your two referees for them to return directly to Baverstock Oaks School by **9:00 am Friday 4 December** as above.

If you are confident you are the inclusive, dynamic and visionary leader we are seeking, then we look forward to your application.



PROPOSED TIME LINE

(This may be subject to change depending on availability or other circumstances.)

23 November	Position advertised
4 December 9am	Applications close
4 December 9am	Referees report Due
6 December	Shortlisting completed by this date
7-11 December	Interviews

Application Information

[Baverstock Oaks School Strategic Plan](#)

What is a Whānau Leader?

A facilitator, a mentor, a teacher, a learner, part of a team leveraging off collective and individual strengths for the benefit of learners.

A person who:

- Models our six core values every day
- Loves people and is focused on the well-being of the whole person
- Builds strong working relationships with the total staff so the school functions effectively as a whole
- Is an authentic person, rather than a position
- Takes overall responsibility for tone, planning, assessment and reporting for their Whānau
- Has a strong working content knowledge and effective pedagogy of the current literacy and numeracy practices across the curriculum
- Wants to grow in leadership skills and open to learning
- Takes responsibility for the performance growth cycle of all teachers/ learning assistants in the Whānau.
- Is strategically organised and forward looking (modeling meeting deadlines before expecting others to) managing themselves as a professional
- Ensures open communication between colleagues and between school and wider community

Confidential to Baverstock Oaks School

This page is to be completed by the applicant

Dear

I am an applicant for the position of Whānau Leader at Baverstock Oaks School and I have named you as a confidential referee. Please forward the completed Referee's Report to:

Genée Crowley

Principal

Baverstock Oaks School

21 Baverstock Rd, Flatbush 2016

or email to:

gcrowley@baverstock.school.nz

Referee reports **must** be received by **9:00 am on Friday 4 December 2020.**

Thank you.

Yours sincerely

Applicant

Referee's Report

(Confidential to the Principal Baverstock Oaks School)

Name of Applicant:

Name of Referee:

Home phone:

Mobile phone:

Work phone:

Work Ext:

Email:

Relationship to the applicant:

How long have you known the applicant?

Are you prepared to be contacted by telephone or email to follow up on the information contained in this report if necessary?

Yes No

Signed:

Date:

Please assess the applicant's performance for each of the following appointment criteria.

	Outstanding	Highly Competent	Competent	Competent with some concerns	Not competent	Reason for rating Please expand on any points to assist when considering this applicant
<ul style="list-style-type: none"> values a school's culture and vision 						
<ul style="list-style-type: none"> is community-minded and appreciates a diverse, multi-ethnic community 						
<ul style="list-style-type: none"> acknowledges the unique place of Māori and increasing participation and success of Māori 						
<ul style="list-style-type: none"> can inspire students to achieve their potential within a supportive multi-ethnic community 						
<ul style="list-style-type: none"> is committed, focused and embodies an uncompromising and consistent approach to student achievement and well-being 						
<ul style="list-style-type: none"> has proven management and leadership skills who inspires by example and grows and develops students and staff 						
<ul style="list-style-type: none"> is innovative and a strategic thinker in an inclusive environment 						
<ul style="list-style-type: none"> is experienced in developing an authentic and inclusive curriculum for learners 						
<ul style="list-style-type: none"> builds positive, robust and collaborative relationships with the students, staff, parents / caregivers, whānau and the community 						
<ul style="list-style-type: none"> has strong interpersonal and communication skills 						
<ul style="list-style-type: none"> is energetic, has a sense of humour and can have fun 						

1. What are the main reasons he / she will stand out as being a suitable candidate for this Whānau Leader position?

2. What further development or improvement will assist the applicant to perform this role successfully?

3. Are there any other comments that will assist in considering this applicant?

SUMMARY:	Outstanding No reservations	Highly recommended	Recommended	Recommended some reservations	Not recommended
How would you rank the applicant for the position?					

4. Any additional comments about why have you selected this ranking?

Please email directly to: gcrowley@baverstock.school.nz (preferred) or post to:

Genée Crowley, Principal, Baverstock Oaks School, 21 Baverstock Rd,
Flatbush 2016

BY: 9:00 am Friday 4 December 2020

Many thanks
Genée Crowley