

BASIC SCALE TEACHING POSITION APPLICATION FORM

Please post or email to: Application
 Our School
 123 School St
 City 1234
office@ourschool.school.nz

Position applied for:

PERSONAL DETAILS			
Surname			
Given names			
Preferred name			
Address			
Contact details	HOME		WORK
	MOBILE		EMAIL

Certificated Teacher Status	<input checked="" type="checkbox"/>	Registration No.	Expiry date
Certificated teacher	<input type="checkbox"/>		
Provisionally certificated	<input type="checkbox"/>		
Not certificated	<input type="checkbox"/>		

Present Teaching Position	
School	
Date appointed	
Type of appointment	

Can we contact your principal about this position? YES NO

Educational Qualifications	Type of qualification	Date received	Received from

Details of Training and Service

Please include details of your work history for the last 5 years.

SCHOOL	POSITION	DATES	CLASS LEVEL

Please indicate any breaks in service and give reasons, e.g. overseas travel:

DATES	REASON FOR BREAK

Total certificated service

A | In permanent positions years months
B | In relieving positions years months

Professional Development

Please provide a summary of recent professional learning and development.

CONFIRMATION

1	I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked.	YES	NO
	I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed.		
2	I am currently registered to teach in New Zealand.	YES	NO
3	In accordance with the Privacy Act, I authorise the board of trustees to:	YES	NO
	<ul style="list-style-type: none">• Obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board• Obtain information in relation to my application from persons not listed as referees, and I consent to these persons disclosing pertinent information to the board.• Contact the Education Council.		
4	STUDENT SAFETY <i>[Cross out the statement that doesn't apply to you]</i>		
	<ul style="list-style-type: none">• I have never been the subject of a complaint about the safety of a student.• I have been the subject of a complaint about the safety of a student. <i>Please give dates and details:</i>		
5	OFFENCES AGAINST THE LAW <i>[Cross out the statements that don't apply to you]</i>		
	<ul style="list-style-type: none">• I have never been convicted of an offence against the law (excluding minor traffic convictions).• I have no pending charges of an offence against the law.• I have been convicted of an offence against the law. <i>Please give dates and details:</i>• I have pending charges of an offence against the law. <i>Please give dates and details:</i>		
6	I know of no reason why I would not be suitable to work with children or young people.	TRUE	FALSE

.....
Applicant's signature

.....
Date

REFEREES

Please provide the names and contact details of three referees below. Referees' reports are confidential to the board. Referees will only be contacted for candidates who are short-listed.

REFEREE'S DETAILS

Full name				
Position				
Relationship to the applicant				
Contact details	PRIVATE		WORK	
	MOBILE		EMAIL	

REFEREE'S DETAILS

Full name				
Position				
Relationship to the applicant				
Contact details	PRIVATE		WORK	
	MOBILE		EMAIL	

REFEREE'S DETAILS

Full name				
Position				
Relationship to the applicant				
Contact details	PRIVATE		WORK	
	MOBILE		EMAIL	