



Application form for a Teaching Staff Position

To: The Headmaster, Hamilton Boys High School; I wish to apply for the position of

.....

1. **Full name:**
(Last name) (First name(s))

2. **Are you known by any other names? Yes/No. If yes please provide.**

3. **Postal Address:**.....
..... **Cellphone:** (.....)

Email Address:

Contact Phone Nos: Private: **Business:**

4. **PLEASE INCLUDE THE FOLLOWING INFORMATION IN YOUR CURRICULUM VITAE:**

- Certificates, degrees, qualifications or equivalents and diplomas held
- Teachers College : Name of College, dates attended, courses taken
- Particulars of other qualifications
- Employment History : a comprehensive history of your employment
- In support of your application, any special qualifications, experiences, or strengths that you feel you possess, to assist the Board in making a selection for appointment to the position advertised
- Any extra curricular activities that you are prepared to assist in.

5. **EMPLOYMENT STATUS**

If you are an overseas trained teacher your status is: *(cross out what does not apply)*

- Overseas trained teacher with work permit
- Overseas trained teacher with permanent residence
- Overseas trained teacher with temporary visa and no work permit
- Other *(please state)*:
-

6. **TEACHER REGISTRATION**

I confirm that my New Zealand Teachers Council registration status is :

- Full Provisional Subject to confirmation

Registration Start Date _____ Registration Expiry Date _____

7. Please tick the appropriate boxes:

Proof of identity and right to work check

Shortlisted applicants being interviewed will need to provide originals of two types of identification (one photo ID e.g. passport, New Zealand driver licence and the other a record ID e.g birth certificate, bank statement, a bill).

Immigration Information

Are you a New Zealand citizen?

Yes No

If not, do you have resident status, or

Yes No

A current work permit

Yes No

Have you ever received a police diversion for an offence?

Yes No

If "Yes" please detail:

.....
.....
.....

Have you ever been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment?

Yes No

If "Yes" please detail.

.....
.....
.....

Are you awaiting sentencing or have charges pending?

Yes No

If 'Yes' please state the nature of the conviction/cases pending.

.....
.....
.....

In addition to other information provided are there any other factors that we should know to assess your suitability for appointment and your ability to do the job?

Yes No

If "Yes", please elaborate

.....
.....
.....

Have you ever been the subject of any concerns involving student safety? If "Yes" please detail Yes No

.....
.....

Have you had any injury or medical condition caused by gradual process, disease or infection, such as occupational overuse syndrome stress or repetitive strain injuries, which the tasks of this position might aggravate or contribute to? If "Yes", please detail. Yes No

.....
.....

Have you had 2 doses of the Measles/MMR Vaccine If 'Yes', please provide proof. Yes No

Do you have a current New Zealand driver's licence? Yes No

8. **Referees**

Please provide names of three people who could act as referees for you. At least one of these should be able to attest to your most recent work performance (please indicate in the table below). If you have included written references from people other than those recorded below, please note that we may contact the writers of these references.

Name Address.....

Phone No..... Designation.....

Name Address.....

Phone No..... Designation.....

Name..... Address

Phone No..... Designation.....

9. If appointed I will make a commitment to the school's main purpose of providing a rigorous academic education, and make a positive contribution to the school's co-curricular programme.

10. **I certify that:**

- The information I have supplied in this application is true and correct.
- I confirm in terms of the Privacy Act 1993 that I have authorised access to referees.
- I know no reason why I would not be suitable to work with children/young people.
- I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.

Signature of applicant: **Date:**