



Kaitaia Abundant Life School

*To be a Christian school that partners with families to produce young people
of academic and personal excellence in a safe environment*

Faith Excellence Whanaunatanga



APPLICATION FOR TEACHING POSITION

11 North Road, Kaitaia | 09 408 2671 | www.abundantlife.school.nz



APPLICATION FOR TEACHING POSITION

Applicant Information Required

Applicants for a teaching position for Kaitaia Abundant Life School are asked to provide the information listed below:

1. Personal Details:

Please fill out the attached application form

Please include a recent photo

2. A Curriculum Vitae including:

- Work experience
 - Period employed, position, duties and reason/s for leaving
- Formal qualifications (including dates)
- Experience relevant to the position advertised
- Other relevant training
- Subject strengths
- Extracurricular school activities
- Personal interest including church, sporting and community activities
- Copies of University Degree(s) and Teaching Diploma
- At least 3 references

3. Personal Statement:

A detailed personal statement about the qualities you can bring to Kaitaia Abundant Life School, including a description about your faith.

4. Referees:

- Supply four referee reports: two professional referees and two character referees.
- Indicate the working relationship between yourself and each referee.

5. Submission of Applications:

Please email applications to the Principal's Personal Assistant, s.ropati@abundantlife.school.nz or hand them into the office, addressed to the Principal's Personal Assistant

Application for Teaching Position at the Kaitaia Abundant Life School

POSITION APPLIED FOR

The information supplied below is for use by the Board of Trustees of Kaitaia Abundant Life School for the purpose of determining suitability for the position applied for.

PERSONAL DETAILS

Full Name: _____

Address: _____

Registration number: _____ Expiry date: _____ Circle: Full Provisional STC

Contact telephone: _____

Mobile phone: _____

E-mail: _____

Gender: _____

Date & place of birth: _____

Ethnicity/tribal affiliations: _____

(Confidential Information; to be used for statistical purposes)

Marital status: _____

Age of dependents: _____

Church Affiliation

Denomination: _____

Church attended: _____

Name of Minister: _____

Contact details: _____

Are you willing for the Principal to contact the Minister of your church for a reference?

YES / NO

(please circle one)

TRAINING, EXPERIENCE & INTERESTS

Please tick any of the following for which you have special training, experience or interest and elaborate if necessary:

- | | | |
|---|--|--|
| <input type="checkbox"/> Diving | <input type="checkbox"/> Choir | <input type="checkbox"/> Art |
| <input type="checkbox"/> Physical Education | <input type="checkbox"/> Orchestra | <input type="checkbox"/> Photography |
| <input type="checkbox"/> School magazine | <input type="checkbox"/> Camping | <input type="checkbox"/> Hunting |
| <input type="checkbox"/> Kapa haka | <input type="checkbox"/> Electronics | <input type="checkbox"/> Computers |
| <input type="checkbox"/> Library | <input type="checkbox"/> Student guidance | <input type="checkbox"/> Career guidance |
| <input type="checkbox"/> Drama | <input type="checkbox"/> Musical instruments | <input type="checkbox"/> Handicrafts |
| <input type="checkbox"/> Sports / coaching | <input type="checkbox"/> Youth activities | <input type="checkbox"/> Languages |

Other / elaboration including any ITC programmes familiar with:

TERTIARY TRAINING

What degrees, diplomas or other professional qualifications do you hold?

Degree / Diploma	Name of Institution	Year Conferred

What are your specialist fields of study?

Major fields: _____

Minor fields: _____

Please give details of courses completed (if necessary, attach a list showing details)

What subjects are you qualified to teach?	To what level?

WORK EXPERIENCE

Place of Work	Start & End Date of Employment	Roles & Responsibilities	Reason for Leaving

REFEREES

Professional Referees

1. Name: _____
Address: _____
Phone: _____ Email: _____
Relationship to Applicant: _____

2. Name: _____
Address: _____
Phone: _____ Email: _____
Relationship to Applicant: _____

Character Referees:

1. Name: _____
Address: _____
Phone: _____ Email: _____
Relationship to Applicant: _____

2. Name: _____
Address: _____
Phone: _____ Email: _____
Relationship to Applicant: _____

I understand that the above listed referees may be contacted to discuss this application.

FINAL STATEMENT
(3 sentences)

Tell us about your qualities, why you have applied and what makes your application distinct:

KAITAIA ABUNDANT LIFE SCHOOL DECLARATION

The Board of Trustees has a policy to employ only the best available teachers to positions at Kaitaia Abundant Life School. The Board has a policy stating that only teachers registered with the New Zealand Registration Board would be appointed to full time permanent positions.

All teachers will be police vetted prior to commencing employment.

Have you ever been convicted of an offence against the law (apart from minor traffic offences) or otherwise know of any reason why you should not be employed to work in a school environment?

Yes / No (circle one)

If yes, please give details of offense or other reasons with any comments you may wish to make.

You may be asked to provide a copy of the relevant Court record(s) obtained from the Registrar of the Court. Failure to provide correct and true details of any conviction or reason for possible unsuitability will make you liable to dismissal from the employment of Kaitaia Abundant Life School Board of Trustees, should you be the successful applicant.

I understand that a commitment to co-curricular activities is a condition of appointment at Kaitaia Abundant Life School.

I am aware that this is a smoke-free school and agree to abide by this and other normal school policies and procedures if appointed. I agree to the Kaitaia Abundant Life School Board of Trustees or its agents contacting any past or present employers, associates or professional colleagues in addition to the names supplied as referees. I declare that all the information given in this application and in my curriculum vitae is true and correct. I understand that this may be verified.

I have read and understand the statement on Special Character and the Code of Conduct and that should I be appointed to the position I will be able to be a role model of

these tenets of faith and conduct, upholding and promoting them as a valued member of staff.

I solemnly and sincerely declare that to the best of my knowledge and belief the information in this application is true and correct. I understand that this may be verified.

Applicant's name: _____

Applicant's signature: _____

Date: _____

STATEMENT ON SPECIAL CHARACTER

The following statements on Special Character are taken from the school's Integration Deed of Agreement with the Ministry of Education.

Section 18 Special Character Agreement

The School's Special Character as hereinafter described, shall incorporate education with a Special Character as provided in the School AND IT IS HEREBY AGREED AND DECLARED that the School shall at all times in the future be conducted and operated so as to maintain and preserve the School's Special Character and these presents shall be interpreted so as to maintain and preserve the Special Character of the School.

Section 19 Special Character Definition

19.1 Kaitaia Abundant Life School is established by the Kaitaia Abundant Life Centre Trust for parents choosing a God-centered, Biblical worldview, Christian Education for their children.

19.2 The Special Character of the School is determined by the Christian beliefs, values and lifestyle of the Christian church as determined from time to time by the Trustees of the Kaitaia Abundant Life Centre Trust.

19.3 Because God is:

- the Creator of heaven and earth, of all things visible and invisible, sustaining and ruling over creation, including man.... And is
- the source of all wisdom and knowledge

God the Father, Jesus His Son, and the Holy Spirit are relevant to every area of study and endeavor in the school.

The school reflects this by:

- (a) Using the Bible as the basis for exploring God's world, and as a standard against which to compare and interpret all curriculum material.
- (b) Teaching Christian values and behavior through the process of acknowledgement of sin, repentance, and acceptance of Jesus' gift of grace.
- (c) Using prayer as a key tool in learning, inviting the Holy Spirit into every learning situation.

- (d) Encouraging each child to give their best because God creates and equips each person for their unique role in His service and acknowledging achievement in accordance with the child's effort.
- (e) Inextricably integrating knowledge of the world and Christian beliefs, through and integrated approach of an appropriate Christian curriculum and development programme plans.
- (f) Acting as a continuum and extension of the teaching provided in Christian homes.
- (g) Providing an environment where children, parents and teachers can experience Godly relationships, showing the character of Christ in love, discipline, respect, honour and trust, and witness an exemplary demonstration of Biblical truths in the lives of others.
- (h) Providing staff who are suitable role models of the qualities it seeks to engender in the students.

CODE OF CONDUCT

This code of conduct is a list of basic tenets for the conduct of all staff of Kaitaia Abundant Life School. It was developed after staff consultation at the staff retreat in February of 2009 and draft formats were further consulted on throughout 2009-2011.

School scripture:

"You are the light of the world. A city on a hill cannot be hidden. Neither do people light a lamp and put it under a bowl. Instead they put it on its stand, and it gives light to everyone in the house. In the same way, let your light shine before men, that they may see your good deeds and praise your Father in heaven."

Matthew 5: 14-16

Faith

- Committed church members.
All KALS staff attend a local church regularly.
- Role model Christian values.
KALS staff will seek to role model biblical Christian values to our students, whanau and community.
1 Timothy 4:12 "... set an example for the believers in speech, in life, in love, in faith and in purity."
- Love and Forgiveness.
KALS staff will seek to role model Christ's love and forgiveness in our own lives to each other, our students and to our community. KALS staff will love the members of our school community (staff, students and whanau) by seeking the utmost good for them.

Excellence

- Strive for Excellence.
KALS staff will seek excellence in all their school endeavours "*Whatever you do, work at it with all your heart, as working for the Lord, not for men..*" *Colossians 3v23*

- Learning.
The key role of a school is to promote learning and KALS staff will seek to do this with excellence. Learning will include the NZ curriculum, the national qualification (NCEA), Christian character development and attitudes of positive citizenship. KALS staff will seek to be lifelong learners and to engender this trait in their students.
- Accountability.
Accountability is a means of praising good performance and assisting the improvement of performance. KALS staff will be accountable to one another and to senior leadership.

Whanaungatanga

- Loyalty.
KALS staff are loyal to the extension of God's kingdom through the ministry of the school. KALS staff will seek to always speak positively about our school and our colleagues when talking to other members of the community.
- Unity.
Unity will be something KALS staff treasure. Our unity comes from commonality of God's purpose for our lives despite our individual differences. KALS staff will work together as a team knowing that "together everyone achieves more".

Ephesians 4:2-4 "Be completely humble and gentle; be patient, bearing with one another in love. Make every effort to keep the unity of the Spirit through the bond of peace."

Psalm 133:1 "How good and pleasant it is when brothers live together in unity!"

- Appreciation of all cultures.
KALS staff recognize and support the cultural heritage of our community and cherish the God given gift of cultural diversity. KALS staff have an awareness of and commitment to the Treaty of Waitangi and the partnerships that need to evolve from this document.

- Respect.
KALS staff will respect colleagues, leaders, students and parents and seek to treat them in a way that pleases God.
- Conflict resolution.
KALS staff aim to resolve every negative positively. Conflicts should never "go underground" but should be addressed at the time of conflict, by approaching the people concerned (principle outlined in Matthew 18:15-17).
- Leadership.
All authority is God ordained (Rom 13:1-2) and so KALS staff recognize the right of leadership to make the final call on decisions in the school and the need for staff to support those decisions. Leadership will recognise that the classroom is the key learning place in the school and that all decisions should facilitate what occurs there.



— KAITAIA —
Abundant Life
SCHOOL

