Waiotahe Valley School
We Care, We Share We dare
Ka Poipoia, Ka Toha, Ka Maia

CLASS  TEACHER

Application Pack

Advertised       24 October, 2019
Applications close 15 November, 2019
Two Permanent Scale A Classroom teaching positions in (Yr 2 to Yr4).
The two positions available are the following;

1. 0.8 principals release position (flexibility required)
2. fulltime permanent position.

The teaching positions commence at the beginning of the 2020 school year.

We are a rural school in the Eastern Bay of Plenty of Opotiki. Our school motto is Ka Poipoia We care, Ka Toha We share, Ka Maia We dare, and we are enthusiastic about our partnership with our community to support learning for all.

We are seeking a passionate teacher, with a strong knowledge of the New Zealand Curriculum to join our supportive staff, whānau and wonderful learners. The ability to develop and maintain high quality positive relationships with students, whānau and colleagues is essential.

We are looking for a teacher who is caring and self-motivated practitioner who has a commitment to working collaboratively and is experienced in raising student achievement. Must have recent experience and successful teaching, must have strengths in literacy and numeracy, with a restorative approach to behaviour management. It is desirable the successful applicant embraces te ao Maori in their teaching.

Applications close 23 October 2019. You may like to provide a covering letter stating your area of teaching preference, along with the form in the application pack, CV and names of 2 school-based referees, posted to The Principal, Waiotahe Valley School, RD 2 Opotiki 3198 email principal@waiotahe.school.nz.

Enquiries; ph (07) 315 4712. Start in Term 1 2020.

The successful applicant will be selected from those candidates who meet the following criteria:

PROFESSIONAL

• Be a New Zealand registered teacher
• Have knowledge of the nature of the learner in Yr2, Yr3 and Yr4.
• Prepared to “walk the talk” school values Ka Poipoia We care, Ka Toha We share, Ka Maia We dare
• Display initiative and is collaborative
• Meet or have the potential to meet the Teachers Council standards for teachers
• Recent professional development
• Be prepared to go the extra mile for kids
• Has been successful in developing innovative teaching initiatives, sharing with staff and supporting staff with the implementation.
• Be familiar with— ‘Effective Literacy Practice’, Literacy Learning Progressions, ‘Learning through Talk’ and ‘Observational Survey’ by Marie Clay
• Strength and successful practice in mathematics teaching.
• Has been successful in developing innovative teaching initiatives, sharing with staff and supporting staff with the implementation.
• Be involved in developing te ao Maori.
• Be familiar with restorative approach to managing behaviour.

TEACHER QUALITIES
Our staff have identified what they believe are the most important characteristics to uphold and demonstrate in their practice.

• To be knowledgeable of; the New Zealand Curriculum content; effective and successful teaching practice; appropriate pace and challenge for each student; reflective practitioner; assessment capability and next learning goals; effective planning; school core values
• Communication with family/whānau and school community
• Have effective and positive relationships with all
• Have attainable high expectations of students
• Care for students.

CORPORATE LIFE OF THE SCHOOL
We hope that most of the applicants will meet the ‘professional’ specification and ‘teacher qualities’ above. If that is the case the successful applicant will be selected from the candidates who offer to contribute to the corporate life of the school – things outside the teacher’s own classroom. Please clearly document the skills and willingness you have to offer the children at our school.

APPLICATION PROCEDURE
• Application should be made on the enclosed Waiotahe Valley School application form.
• A current Curriculum Vitae is required with no more than 4 pages. Your CV will be returned to you after the appointments process if you are unsuccessful.
• Referees are an important component of the appointments procedure, please ensure that you provide accurate contact information for your referees and that they are familiar with your professional qualities and can verify claims made in your application.
• Short-listed applicants may be interviewed or visited in their schools or both. You will be notified if this is the case.
• All applications to the Principal - the envelope marked ‘Confidential - Application for Teaching Position’.
• N.B. Hard copy applications only will be accepted. No electronic applications.
• The starting date is Term 1, 2020.

APPOINTMENT TIME FRAME
24 October 2019 : Position advertised (‘NZ Education Gazette’)
15 November 2019 : Applications close
15-16 November 2019 : Short list established
18-21 November 2019 : School visits if appropriate
19-23 November 2019 : Interviews
24-25 November 2019 : Successful applicant notified
Waiotahe Valley School

Vision: Ka Poipoia, Ka Toha, Ka Maia
We care, We share, We dare.

“We live and learn the qualities of caring, sharing and daring in partnership with the community.”

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<thead>
<tr>
<th>Our Unique Character</th>
<th>Vision</th>
<th>Values ‘Nga Uaratanga’</th>
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<tbody>
<tr>
<td><strong>School Description</strong></td>
<td><strong>We Care - Ka Poipoia</strong>&lt;br&gt;<strong>We Share - Ka toha</strong>&lt;br&gt;<strong>We Dare - Ka maia</strong>&lt;br&gt;<strong>Our Vision Looks like this:</strong>&lt;br&gt;We care for ourselves, our whanau, the community and the environment.&lt;br&gt;We share our friendship, our enthusiasm, our dreams, and our goals for the future with everyone.&lt;br&gt;We dare to strive and challenge ourselves to do better.</td>
<td>We see our school as having shared values and expectations. We work together to realise our vision for our children to achieve their potential.&lt;br&gt;We help children develop caring values by encouraging them to make the right choices whilst considering how their actions affect others.&lt;br&gt;We see learning as a partnership&lt;br&gt;- Respect&lt;br&gt;- Doing our best&lt;br&gt;- Co operation&lt;br&gt;- Inclusiveness&lt;br&gt;- Energy&lt;br&gt;- Responsibility&lt;br&gt;- Perseverance&lt;br&gt;- Fairness&lt;br&gt;- Reflection&lt;br&gt;- Resilience.</td>
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Our children: are excited by their learning and become lifelong learners; have their foundation skills assured; are actively involved and have opportunities for success in a range of learning activities that will develop talents; are caring community members; do their best and be proud of their achievements; develop confidence and recognise their own uniqueness and the uniqueness of others; develop pride of who they are, our school and where they come from.

**Physical Address:** Gabriels Gully Road, Opotiki<br>**Postal Address:** R.D. 2 Opotiki<br>**Phone:** (07) 315 4712<br>**E mail:** admin@waiotahe.school.nz
Application for the Position of Teacher at Waiotahe Valley School.

Instructions: Complete all sections of this application form even though they may be duplicated in your Curriculum Vitae. Send this application form, a covering letter and your Curriculum Vitae to:

The Principal
Waiotahe Valley School
RD2
Opotiki

Note that hard copy applications must be received by 15 November 2019

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<th>Personal Details</th>
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<td>Fax No: Home</td>
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<th>Teacher Registration</th>
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<td>Status (Please tick the appropriate box)</td>
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<td>□ Registered Teacher</td>
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<td>□ Provisionally Registered Teacher</td>
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<td>□ Applying for Registration</td>
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<td>Practising Certificate No:</td>
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### Present Employment

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<th>Name of present employer</th>
<th>Address</th>
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### Tertiary Qualifications

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Person Specification

The successful applicant will be chosen using the following criteria. Please write specifically to each of the criteria below. Continue on extra sheet if required.

PROFESSIONAL

- Be a New Zealand registered teacher
- Prepared to “walk the talk” school values Ka Poipoia We care, Ka Toha We share, Ka Maia We dare
- Display initiative
- Willingness to learn
- Is collaborative
- Meet or have the potential to meet the Teachers Council standards for teachers
- Recent professional development
- Has relevant teaching qualifications
- Be prepared to go the extra mile for kids
- Be knowledgeable and strength in the mathematical curriculum.
- Has been successful in developing innovative teaching initiatives, sharing with staff and supporting staff with the implementation.
- Teaching embraces te ao Maori.
- Familiar with restorative practices.

CORPORATE LIFE OF THE SCHOOL

- We hope that most of the applicants will meet the ‘professional’ specification and ‘teacher qualities’ above. If that is the case the successful applicant will be selected from the candidates who offer to contribute to the corporate life of the school – things outside the teacher’s own classroom. Please clearly document the skills and willingness you have to offer the children at our school.

Professional

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Contribution to the Corporate Life of the School (things outside of your classroom)
**Referees** - Supply the names and details of three referees who may be contacted to support your application. Select your referees from people who currently are, or have been, involved in education.

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### Disclosure of Convictions Against the Law

Apart from minor traffic infringements have you ever been convicted of any criminal offence?

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If you have answered "yes" to the above question please provide the details below or on a separate sheet.

### Physical and Emotional Fitness

Comment on your physical and emotional fitness for the position.

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### Other Relevant Information
If there is any other relevant information that would assist the Board in making its decision about your suitability or otherwise to fill the vacancy please outline this below.

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Do you have currently or have you ever lodged a claim with ACC in relation to a degenerative/process injury?

Yes  No  (please circle)

Please read, sign and date this section as it relates to the Privacy Act and confirmation of the information you have provided is to the best of your knowledge.

**Declaration:** Please read the following statement and if you agree to it sign below.

*In accordance with the Privacy Act 1993, I give consent for the Board of Trustees or their representatives to make enquiries from the referees listed in this application and give consent to the referees making such information available. Furthermore I also give consent for the Board of Trustees or their representatives to make enquiries of past or present; employers, colleagues, other education professionals or any other person who may be in a position to assist the Board in determining my suitability in terms of filling the vacancy and give consent to those people to provide such information.*

Signed  ___________________________  Date  ___________________________

**Confirmation:** Please read and sign the following statement.

*I certify that the information provided in this application including my covering letter and curriculum vitae is to the best of my knowledge correct.*

Signed  ___________________________  Date  ___________________________
Privacy Statement from the Board of Trustees to Applicants

The information that has been provided or will be provided to the Board of Trustees in regard to this application will only be used for the purpose of determining the applicant's suitability to fill the vacancy. Only the Board of Trustees and their representatives will have access to the information. On completion of the appointment process curriculum vitae will be returned to all unsuccessful applicants. The curriculum vitae of the successful applicant will be kept on file along with their application. All referee reports along with other information gathered on applicants during the process will be destroyed.

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**EEO STATISTICAL INFORMATION**

So that we can more effectively monitor our EEO programme, we would like you to provide the following information.

There is no compulsion on you to comply with this request.

<table>
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<tr>
<th>Position applied for:</th>
<th>Teacher Waioatahe Valley School</th>
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<tr>
<td>Date of application</td>
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<td>1. Gender</td>
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<td>2. Date of birth</td>
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<td>3. What is your present marital status?</td>
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<td>4. Do you have any dependants eg children, parents? (list number and relationship)</td>
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<td>5. What ethnic group do you belong to?</td>
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<td>6. Describe any disabilities or impairments that you have.</td>
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<td>7. With reference to your answer to question 6, describe any aids or modification to the work place that you may require to work here.</td>
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<tr>
<td>8. Describe any disabilities or impairments that you have had in the past.</td>
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