



**Application Form
for
Teaching Position**

Horticulture / Agriculture

1. PERSONAL DETAILS:

Name: _____

Address: _____

Phone Home: (07) _____ **Cell phone:** _____

Facsimile: (07) _____ **E Mail:** _____

Confidential Information for statistical purposes only

Date of Teacher Registration ____/____/____ **Registration number:** _____

Date Practising Certificate issued: ____/____/____

(YOU WILL BE CONTACTED IF YOU ARE REQUIRED TO ATTEND AN INTERVIEW)

If you need further space for any section please continue on a separate sheet, appropriately labelled. Please send a CV but you are asked to also complete this form.

2. THE PRIVACY STATEMENT

The information which you supply on this application form is solely to assess your suitability for employment with Edgecumbe College. Failure to complete all sections truthfully will render this application invalid and, should you have been successful in your application, can be grounds for dismissal. Any false information given in the Health section of this form may also result in the loss of entitlement to any compensation from ACC. The Board of Trustees reserves the right to contact any person/s or organisation that it feels is able to provide confidential information as to your suitability for the position for which you have applied. This information will be held secure at Edgecumbe College and under Edgecumbe College rules of access. Information on unsuccessful candidates will be confidentially destroyed within three months. If appointed you have the right to view your personal information held by Edgecumbe College in the presence of a mutually agreed upon person, and may request correction if necessary.



DECLARATION:

I hereby declare that I have read the above Privacy statement and am aware of my rights under the Privacy Act 1993. And hereby authorise Edgecumbe College to collect such personal information about me as is necessary to assess my suitability for employment with Edgecumbe College, and I authorise Edgecumbe College to disclose to said referees such information as is necessary for the same purpose.

Signed: _____

Date: _____

3. Medical Declaration

I hereby declare that, to the best of my knowledge I do not suffer from any illness or disability which might affect my ability to consistently and safely carry out the duties of the position applied for, as described in the Job Description which I have read and understood.

Further, I have not in the past suffered any injury which might so affect my ability to perform the role for which I apply.

Exceptions: (Give details of any illness or injury which might affect your ability to do this job.):

Signed: _____

Date: _____



Fill in only those sections of the following not covered in your C.V.

4. PREVIOUS EXPERIENCE RELEVANT TO THE POSITION: Begin with the most recent:

Position	Employer	Details of Duties	Date Begun	Date Ceased

Continue on separate sheet paper if necessary. Labelled 4.

5. QUALIFICATIONS (Educational and/or other relevant Qualifications)

Qualification	Institution	Date Attained

(NB Please provide photocopies of any qualifications)

6. REFEREES:

Provide Details of two (or more) people who are willing to provide confidential information on your application. Phone and facsimile numbers are essential.

Name	Position	Address	Phone /Fax /E Mail



7. Subjects you are Qualified to Teach

Subject	Year Level

(Continue on separate sheet labelled 7 if necessary)

8. Experience in carrying out duties or responsibilities which would support your application for this position:

9. List the co-curricular activities you are prepared to be involved in:



10. Educational Philosophy

(a) Briefly outline some of your views on education:

(b) How does the Treaty of Waitangi influence your views on Education?

(c) Briefly outline your philosophy on pastoral care and discipline:

(d) Describe any curriculum initiatives which have influenced your teaching and what changes they have made to your teaching:



(e) What strengths do you believe you could bring to this position at Edgecumbe College?

11. Any other information or comments that may assist the appointments committee:

13. CONVICTIONS AGAINST THE LAW:

Have you ever been convicted of any offences (Apart from minor traffic convictions) against the law?

Yes No

If 'YES' enclose a certified copy of the entry in the Criminal Record Book relating to the conviction(s), obtained from the Register of the Court concerned. The copy should be accompanied by any comments regarding the offence which you wish to make. Give full details:



14. EDGECUMBE COLLEGE HAS A SMOKE FREE POLICY

CONFIRMATION:

- I certify that the information given in this application is to the best of my knowledge correct.
- I understand that this may be verified and give my permission for the Board of Trustees to contact my referees or other person/s or organisations for confidential information.

Applicant's signature: _____ **date:** ____/____/____



Edgecumbe College
INDIVIDUAL EMPLOYMENT AGREEMENT
(SECONDARY SCHOOL TEACHERS)

BETWEEN the Board of Trustees (“the Board”) of **Edgecumbe College** (“the School”) a statutory body constituted pursuant to section 93 of the Education Act 1989 **145** (the Employer)

AND(the Employee)

The Board appoints/continues the employment of the Employee as a working at **Edgecumbe College** working times as specified in the Secondary Teachers’ Collective Agreement December 2019 – February 2022 (STCA 2019-2022): as a part-time employee.

If part-time the pro-rata hours of work per week are with effect from upon and subject to the terms and conditions contained in this agreement.

The terms and conditions of employment set out in this agreement replace any previous arrangements and understandings.

The work to be performed by the Employee is set out in the attached position description.

The terms and conditions of employment under this agreement are those terms and conditions of the STCA 2019-2022 which, with all the necessary modifications, are applicable to an individual employment agreement for teachers employed in Secondary Schools. In addition, the attached plain language explanation of the services available for the resolution of employment relationship problems shall apply.

Salary rates are paid in accordance with the STCA 2019-2022. Any relevant term or condition in the STCA 2019-2022, including increases in remuneration, that has an implementation date prior to the date of this Individual Employment Agreement being signed shall apply from the date of signing.

A copy of the STCA 2019-2022 is attached (available on www.employment.education.govt.nz). The

Employee acknowledges he has had reasonable opportunity to seek advice.

SIGNED by (Employee) on *[date]*

SIGNED for and on behalf of the above-named Board of Trustees by

.....*[signature]*
..... *[print name and position]*
..... *[date]*

Ministry of Education

Promulgated October 2019

This Individual Employment Agreement cannot be signed prior to the promulgated date.

..... *[date]*

Ministry of Education

Promulgated 13 December 2012

This Individual Employment Agreement cannot be signed prior to the promulgated date.

